



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting –Tuesday 24th February 2026

Published: 28.02.26

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Town Clerk should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Full Council Meetings on 16th December 2025 and 27th January 2026 Agenda Pack 1 and 2
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Matters arising
6. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**

7. OPEN FORUM FOR PUBLIC PARTICIPATION

7.1. District Councillors

7.2. County Councillors

7.3. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

8. FINANCE

8.1 To approve expenditure since January meeting **Agenda Pack 3**

8.2 To note income since January meeting **Agenda pack 4**

8.3 To receive Bank Reconciliation up to 31/01/2025 **Agenda Pack 5**

8.4 To receive a summary of Receipts and Payments **Agenda Pack 6**

8.5 To receive the Internal Scrutineer report Oct 25- Dec 26 **Agenda Pack 7**

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Correspondence:

Speeding cars Happisburgh Road

Accidents Pickford Close and the Junction with Acorn Road

9.2. Clerk's decisions – (Urgent, essential, health & safety or any large transactions up to £3k the Clerk deems necessary as Financial Regulations 5.9)

Lights and cctv at Trackside have been repaired

10. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 24th FEBRUARY 2025

- **PF/26/0240 18 Wells Avenue, North Walsham, Norfolk, NR28 0TE** **Agenda pack 8**
Proposed single storey side extension
- **ADV/26/0280 Flagpole to fly flags to represent National Dates and Royal Birthdays** **Agenda Pack 9**
- **PF/26/0067 Land South of, Norwich Road, North Walsham** **Agenda Pack 10**
Proposed Pumping station and associated infrastructure

11. ASSERTION 10 COMPLIANCE FOR LOCAL AUTHORITIES

- **Digital Compliance:** Ensuring councils use official, council-owned domain emails rather than personal ones.
- **Data Protection:** Demonstrating compliance with the UK General Data Protection Regulation (UK GDPR) and Data Protection Act 2018.
- **Website Accessibility:** Meeting legal requirements for public-facing websites **Agenda pack 11**
- **Governance & Policies:** Adopting an IT policy that covers, for example, the safe use of digital devices **Agenda Pack 12**

12. TO ADOPT A DATA PROTECTION IMPACT ASSESSMENT (DPIA) **Agenda Pack 13**

13. TO AGREE A MEMBER CHANGE AT FINANCE & GRANTS COMMITTEE

14. TO RECEIVE AN UPDATE ON THE EASTER EGG HUNT EVENT **Agenda Pack 14**

- 15. TO RECEIVE AN UPDATE ON PRE PLANNING APPLICATION FOR NEW CEMETERY ON CROMER ROAD AND AGREE TO A BIODIVERSITY NET GAINS SERVICE** Agenda Pack 15
- 16. TO AGREE A WORKING PARTY TO DEVELOP A BUSINESS PLAN FOR NORTH WALSHAM TOWN COUNCIL 2026-2030**
- 17. TO AGREE IF THE TOWN COUNCIL WANTS TO BID FOR NORTH WALSHAM TO BECOME A TOWN OF CULTURE 2028** Agenda item 16
- 18. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)
- 19. DATES OF FORTHCOMING MEETINGS**
Finance – Tuesday 3rd March 2026 6.30pm
Development & Amenities 17th March 2026 6.30pm
Full Council Meeting 31st March 2026 6.30pm
Annual Town Meeting 9th April 2026 7pm
- 20. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**

Staff updates

Rent Review at the Pavilion