



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting –Tuesday 27th January 2026

Published: 22.01.26

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the '**Civility in Public Life Pledge**' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following **Nolan Principles**

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Town Clerk should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Full Council Meeting on 16th December 2025 Agenda Pack 1
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Matters arising
6. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**
7. **OPEN FORUM FOR PUBLIC PARTICIPATION**
7.1. District Councillors Agenda Pack 2
7.2. County Councillors

7.3. Police

7.4. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

8. FINANCE

- 7.1** To approve expenditure since December meeting Agenda Pack 3
- 7.2** To note income since December meeting Agenda pack 4
- 7.2** To receive Bank Reconciliation up to 30/12/2025 Agenda Pack 5
- 7.3** To receive a summary of Receipts and Payments Agenda Pack 6

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1.** Correspondence:
- 9.2.** Clerk's decisions – (Urgent, essential, health & safety or any large transactions up to £3k the Clerk deems necessary as Financial Regulations 5.9)

10. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 16th DECEMBER 2025

- **PF/25/2748 12 Market Place, North Walsham, Norfolk, NR28 9BP** Agenda pack 7
Repairs, renovation of shopfront, installation of a new ATM and installation of ventilation units with new condensers/vents to the rear associated with full retail fitout of a vacant unit into a retail banking hub
- **ADV/25/274912 Market Place, North Walsham, Norfolk, NR28 9BP** Agenda Pack 8
Display of non-illuminated fascia sign, window signs, directory of services, nameplate (opening hours) CCTV and ATM signage
- **PF/26/0120 17 Skeyton Road, North Walsham, Norfolk, NR28 0BT** Agenda Pack 9
Detached carport to side of dwelling
- **PF/26/0109 25 Skeyton Road, North Walsham, Norfolk, NR28 0BT** Agenda Pack 10
Single storey side extension to dwelling and detached garage to front

11. TO RECEIVE THE PUBLIC CONSULTATION QUESTIONS AND AGREE ANY DECISIONS OR Changes Agenda Pack 11

12. TO RECEIVE THE MINUTES FROM THE FINANCE MEETING AND RATIFY THE DECISIONS MADE Agenda Pack 12

13. TO RECEIVE THE MINUTES FROM THE DEVELOPMENT AND AMENITIES MEETING AND RATIFY THE DECISIONS MADE Agenda pack 13

14. TO RECEIVE FURTHER QUOTES FOR LEASING A VAN AND MAKE ANY DECISIONS

15. TO RECEIVE A REPORT ON THE NORTH WALSHAM & SURROUNDING AREAS CLERK'S NETWORK MEETING AND AGREE ANY DECISIONS Agenda Pack 14

16. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

17. DATES OF FORTHCOMING MEETINGS

Full Council – Tuesday 24th February 2026 6.30pm
Finance – Tuesday 3rd March 2026 6.30pm
Development & Amenities 17th March 2026 6.30pm
Annual Town Meeting 9th April 2026 7pm