



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 28th October 2025 at Cedar House, 3 New Road, North Walsham NR28 9DE

Present:

| | | | |
|--------------------------|-----------------------|-------------------|----------------------------|
| Town Councillors: | B Wright (Chair) (BW) | P Heinrich (PH) | T Scannell (TS) |
| | E Seward (ES) | H Richardson (HR) | P Brand (PB) |
| | L Eastwick (LE) | J Reid (JR) | R Reid (RR)(arrived 18.43) |

District Councillors: M Gray (MG)(left at 19.48), L Shires (LS)(left at 19.48), P Heinrich (PH)(left at 20.00)

County Councillor: L Shires (LS), S Penfold (SP)(arrived 18.32, left 19.04)

Town Clerk: Jasmine Dewbery (Assistant Clerk)

Members of Public: 15

The meeting opened at 18.30.

- APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
P Welsh, R Smith, K Leith
- DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
LE – 7.5 Pavillion Insurance
PH – 9 All planning
PB – 9.5 planning
- MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
It was proposed by BW and seconded by HR and with all in favour it was RESOLVED to accept the minutes of the Full Council Meeting on 30th September 2025.
- TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA** Clerks
Clerk's report received.
ES – As discussed at the last meeting, the transfer of assets from NNDC will go to the Finance Committee but needs to retain commercial confidentiality at this stage.
- TO RECEIVE MAYOR'S ANNOUNCEMENTS**
BW reminded everyone regarding the Remembrance events happening on 9th and 11th of November.
- OPEN FORUM FOR PUBLIC PARTICIPATION**
 - District Councillors**
LS – Report distributed prior to meeting in the agenda pack. Seeking more comparative data for the recycling centre.



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MG – The Market Plaice Chippy scaffolding will be removed soon. Highways have been contacted regarding the loose cobble stones in Market Place.

6.2. County Councillors

SP – NCC proposed 1 unitary for devolution and are awaiting government decision on the matter. No clarity yet if NCC elections will be postponed again. Now focusing on the Kings Arms Street proposal to widen the pavements which was originally submitted in March 2023. Addition of realigning the crossing at Park Lane. This project will cost approximately £50k. NWTC need to decide their contribution. Better signage promoting the NW Rugby club is being investigated.

LS – Investigating speed monitoring in the Ebridge Mill area due to serious accident there.

6.3. Police – None

6.4. Public

- (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

Members of the public shared their views on the Mundesley Road planning re-consultation (item 9.6) including the following issues: Water supply, traffic, access, HGVs, wildlife loss, no pavement on Mundesley Road, parking, no transport links, drainage, losing mental health benefits of the field, and the proposed roundabout needs to be built first.

PH – Clarified he can only give technical advice on this matter. The presumption will be in favour of the development unless it is not compliant with planning policy. The New Local Plan is awaiting the Inspectorate to sign it off with this site included. This site is unlikely to be stopped now, but modifications can be requested to make it less damaging. This site will be expensive to develop due to the proposed bridge and roundabout. There is likely to be a committee meeting in early 2026 to discuss, and there is likely to be lots of conditions placed on this site.

7. FINANCE

7.1 It was proposed by BW and seconded by PB and with all in favour it was RESOLVED to approve expenditure since September meeting.

7.2 The Bank Reconciliation up to 30/09/2025 was received.

7.3 The summary of Receipts and Payments was received. ES – Will be looking at the forecasts at the next Finance Committee Meeting.

7.4 The External Auditors Report and Certificate 2024/25 was received.

7.5 The insurance renewal for Pavilion, War Memorial Park was received. The premises address is being amended to state the Pavilion.

7.6 The Internal Scrutineers report was received.

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

8.1. Correspondence:

Thank you letter from North Norfolk Community Transport was received.

8.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,500; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

None



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9. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 28TH OCTOBER 2025

9.1 LA/25/2061 57 Yarmouth Road

It was proposed by BW and seconded by JR and with all in favour (PH abstained) it was RESOLVED to respond as no objection.

9.2 PF/25/1510 Land at Rear of Southcroft, Known as The Mushroom Farm, Yarmouth Road

It was proposed by BW and seconded by TS and with all in favour (PH abstained) it was RESOLVED to respond as objection due to lack of Highways visibility.

9.3 PF/25/0580 Land Off West Side Of, 33 Cherry Tree Lane – Re-consultation

It was proposed by TS and seconded by JR and with all in favour (PH abstained) it was RESOLVED to respond as no objection.

9.4 LA/25/1949 53 Yarmouth Road

It was proposed by BW and seconded by TS and with all in favour (PH abstained) it was RESOLVED to respond as no objection.

9.5 PM/25/1662 Former Sports Ground, Station Road

It was proposed by ES and seconded by BW and with all in favour (PH and PB abstained) it was RESOLVED to respond as objection urging Highways issues are resolved.

9.6 PO/24/2717 Land at end of Mundesley Road – Re consultation

ES – This development will be expensive and there is lots of local competition in a limited market. Conditions need to be included that minimise disruption and produce the best possible facilities. This is just the outline plan, so will be sold onto a builder who will put in the detailed plans, giving NWTC and the public another opportunity to object/request conditions. Meeting these conditions lessens the viability of the development.

It was proposed by BW and seconded by JR and with all in favour (PH abstained) it was RESOLVED to submit the objection read out by ES including the additions of drainage, water supply issues and affordable housing. (See Appendix 1.)

10. TO RECEIVE AND AGREE PROPOSAL FOR EASTER EGG HUNT TO BE HELD AS A WAR MEMORIAL CHARITY EVENT

It was proposed by BW and seconded by PB and with all in favour it was RESOLVED that the Easter Egg Hunt will be held as a War Memorial Park Charity event.

11. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

- ES – Maintenance of the street furniture in the Market Place (HAZ benches & planters)
- JR – Providing more dog poo bins around the town
- BW – Reacquiring the Market Rights from NNDC
- LE - Solution required for business bins behind the Cedar Barns (D&A Agenda)
- BW - Heritage Centre Loke lighting (D&A Agenda)
- SP – NWTC contribution to widening of Kings Arms Street pavements



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Walsham NR28 9DE

12. DATES OF FORTHCOMING MEETINGS

Finance Committee – Tuesday 4th November 2025 6.30pm

Development & Amenities – Tuesday 18th November 2025 6.30pm

Full Council – Tuesday 25th November 2025 6.30pm

The meeting closed at 20.07.

Appendix 1:

Subject: NWTC Response PO/24/2717 Land at end of Mundesley Rd NW16

North Walsham Town Council has consistently argued that this site is unacceptable for residential development. Significant new housing developments (over 2000) are already planned for the Town with building on a site on Norwich Rd already started. They bring infrastructure challenges, and this site simply adds to them. However, the Town Council recognises that the Planning Inspector's decision in May means that the site can be allocated for residential development. It also notes that the District Council's Planning Officers have proposed a range of policies that any planning application(s) will have to meet to address a range of challenges associated with this site. The Town Council in its response to these proposed policies has suggested strengthening those draft policies relating to access to the site during the construction period.

It is the Town Council's understanding that the proposed new policies for the site have to be approved by the Planning Inspector, and his decision is expected later this year. The Town Council therefore suggests that this planning application is currently premature because the decision on the policies that will govern planning applications for the site is still awaited.

The Town Council wishes at this stage to object to application PO/24/2717 on the following grounds:

1) No timescale is provided for the construction of the roundabout onto the B1145 and the bridge over Paston Way to facilitate access to the B1145. It should be clearly stated that these works should be done at an early stage ideally before any other development begins. This is crucial in order that any approved plan minimises the period construction traffic uses Lyngate /Mundesley Rd and thus complies with the Inspector's decision that the primary access from the site to the B1145 should be via the bridge/roundabout and not Mundesley Rd/ Lyngate Rd.

2) The application is vague on the amount of access there will be between the developed site and Mundesley Rd. It needs to be clarified that this will be minimal with traffic encouraged to use the new roundabout access



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on the roundabout at the B1145 and thus comply with the Inspector's wish that it is not a primary access route from the site.

3) The application does not contain an up to date or independent traffic count on traffic movements at the junction of Lyngate Rd with Mundesley Rd. Given the challenges which have been identified about extra traffic from the development it is important that objective information is available on this point to assist in the determination of this application.

4) There are no restrictions on times for delivery of materials or where vehicles will be parked for unloading. There should be limits on delivery times including no deliveries on Sunday. Further, all vehicles should park and unload on the site to ensure no obstruction on Mundesley Rd or access to Paston Way.

5) There are no constraints on working hours to minimise disturbance to nearby residents. There should be no Sunday working and no work before 7.30 am and after 18.00 pm.

6) Inadequate open play space. There needs to be an adequate 'kick about' area for older children/teenagers.

7) No provision for the replacement of the loss of greenery through the building of the bridge/roundabout. The triangle of land required for these works should be replanted with woodland native species.

8) Inadequate detail provided on the assessment to identify and remedy any gaps in the provision of walking/cycling routes from the site to amenities and schools in the town. This is required by the Inspector.

9) The required infrastructure is expensive. The financial viability of the site is therefore challenging and puts at risk the commitment that 15 per cent of the proposed homes will be affordable.

10) Concern that the risks which have been identified on addressing sewage and drainage issues will not be adequately resolved. This also applies to water supply.



NORTH WALSHAM TOWN COUNCIL

Minutes of the Extra Ordinary Council Meeting

held on Tuesday 13th November 2025 at Cedar House, 3 New Road,
North Walsham NR28 9DE

Present:

Town Councillors: B Wright (BW) E Seward (ES)
 R Smith (RS) P Heinrich (PH)
 L Eastwick (LE) P Welsh (PW)
 H Richardson (HR)

District Councillors: K Leith

County Councillor: None

Town Clerk: Wendy Murphy

Members of Public: None

The meeting opened at 17.45

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
T Scannell, J Reid, R Reid, P Brand
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
ES NWIB
3. **TO AGREE A GRANT APPLICATION TO NORTH WALSHAM IN BLOOM WITH CONDITIONS.**
As proposed by BW and seconded by PH and with ES abstaining it was agreed to give North Walsham in Bloom a £9,000 grant with the following condition: -

Special Condition: If NWIB receives any other grants or donations from other donors they are to be reimbursed to North Walsham Town Council.

North Walsham Town Council

PAYMENTS (AWAITING AUTHORISATION) LIST

20 November 2025 (2025-2026)

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|----------------------------|------------|--------|---------------------|-----------|----------------------|-----------------------------|----------|----------|--------|----------|
| 570 | Cemetery Capital | 28/10/2025 | | Unity Trust Account | | Chapel | Pete's Property Service's | X | 5,637.50 | | 5,637.50 |
| 491 | Admin Annual Commitments | 03/11/2025 | | Unity Trust Account | | Auditor | Heelis & Lodge | X | 395.00 | | 395.00 |
| 528 | Poppies Annual Commitments | 03/11/2025 | | Unity Trust Account | | Insurance | PIB Insurance Brokers | E | 6,360.00 | | 6,360.00 |
| 591 | Miscellaneous | 11/11/2025 | | Unity Trust Account | | Christmas Lights | MK Illumination UK Ltd | S | 350.00 | 70.00 | 420.00 |
| 591 | Miscellaneous | 11/11/2025 | | Unity Trust Account | | Christmas Lights | MK Illumination UK Ltd | S | 3,995.00 | 799.00 | 4,794.00 |
| 604 | Market Running Costs | 28/11/2025 | | Unity Trust Account | | Electricity | Corona Energy | L | 19.50 | 0.98 | 20.48 |
| 398 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Espo | S | 29.90 | 5.98 | 35.88 |
| 520 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 110.76 | 22.15 | 132.91 |
| 569 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Plaque | Burbidge's of Norfolk | S | 30.21 | 6.04 | 36.25 |
| 582 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Espo | S | 48.70 | 9.74 | 58.44 |
| 587 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Ernest Doe | S | 7.49 | 1.50 | 8.99 |
| 588 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Ernest Doe | S | 167.19 | 33.44 | 200.63 |
| 593 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Fuel | Fuel Genie | S | 210.42 | 42.07 | 252.49 |
| 599 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | CT Baker | S | 157.78 | 31.56 | 189.34 |
| 602 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Hire | North Walsham Garden Ce | S | 55.00 | 11.00 | 66.00 |
| 608 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | CT Baker | S | 62.50 | 12.50 | 75.00 |
| 610 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 4.57 | 0.92 | 5.49 |
| 611 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 45.79 | 9.17 | 54.96 |
| 612 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 4.49 | 0.90 | 5.39 |
| 612 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | Z | 59.98 | | 59.98 |
| 613 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 7.66 | 1.53 | 9.19 |
| 614 | General Running Costs | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 14.56 | 2.92 | 17.48 |
| 399 | Admin Training | 28/11/2025 | | Unity Trust Account | | Training | Stalham Town Council | E | 60.00 | | 60.00 |
| 525 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Postage | Post Office | E | 43.50 | | 43.50 |
| 571 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Human Resources | Croner Group Ltd | S | 334.15 | 66.83 | 400.98 |
| 571 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Human Resources | Croner Group Ltd | E | 19.71 | | 19.71 |
| 572 | Admin Leases & Agreements | 28/11/2025 | | Unity Trust Account | | Phone | Plan.com | S | 165.79 | 33.17 | 198.96 |
| 573 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Cleaning | Barnett's Cleaning Solution | S | 35.70 | 7.14 | 42.84 |
| 576 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Milk/Tea/coffee etc. | Various | Z | 1.35 | | 1.35 |
| 577 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Postage | Post Office | E | 4.40 | | 4.40 |
| 581 | Advertising | 28/11/2025 | | Unity Trust Account | | Advertising | Just Regional | S | 195.00 | 39.00 | 234.00 |
| 585 | Admin Leases & Agreements | 28/11/2025 | | Unity Trust Account | | Refuse | Shred station | S | 38.30 | 7.66 | 45.96 |
| 586 | Admin Leases & Agreements | 28/11/2025 | | Unity Trust Account | | Phone | Dial 9 Comms Ltd | S | 119.35 | 23.87 | 143.22 |
| 597 | Other Events | 28/11/2025 | | Unity Trust Account | | Events | The House of Sarunds | S | 593.31 | 118.66 | 711.97 |

North Walsham Town Council
PAYMENTS (AWAITING AUTHORISATION) LIST

20 November 2025 (2025-2026)

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|-------------------------------|------------|--------|---------------------|-----------|----------------------|------------------------------|----------|------------------|-----------------|------------------|
| 598 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Milk/Tea/coffee etc. | Various | Z | 4.40 | | 4.40 |
| 601 | Other Grants | 28/11/2025 | | Unity Trust Account | | Grant | North Walsham Business A | X | 750.00 | | 750.00 |
| 615 | Admin Running Costs | 28/11/2025 | | Unity Trust Account | | Stationery | Post Office | X | 3.15 | | 3.15 |
| 521 | Trackside Repairs/Maintenance | 28/11/2025 | | Unity Trust Account | | Equipment | Screwfix | S | 136.63 | 27.33 | 163.96 |
| 522 | Trackside Repairs/Maintenance | 28/11/2025 | | Unity Trust Account | | Trackside | Screwfix | S | -45.82 | -9.16 | -54.98 |
| 538 | Cemetery Capital | 28/11/2025 | | Unity Trust Account | | Welfare Unit | CT Baker | S | 105.05 | 21.01 | 126.06 |
| 540 | Cemetery Capital | 28/11/2025 | | Unity Trust Account | | Welfare Unit | CT Baker | S | 89.69 | 17.94 | 107.63 |
| 574 | Admin Training | 28/11/2025 | | Unity Trust Account | | Training | Norfolk Parish Training Sup | S | 36.00 | 7.20 | 43.20 |
| 575 | Admin Training | 28/11/2025 | | Unity Trust Account | | Training | Norfolk Parish Training Sup | S | 48.00 | 9.60 | 57.60 |
| 578 | General CCTV | 28/11/2025 | | Unity Trust Account | | CCTV | Anglia Technology | S | 419.79 | 83.96 | 503.75 |
| 583 | Cemetery Capital | 28/11/2025 | | Unity Trust Account | | Welfare Unit | CT Baker | S | 105.05 | 21.01 | 126.06 |
| 584 | Cemetery Capital | 28/11/2025 | | Unity Trust Account | | Welfare Unit | CT Baker | S | 89.69 | 17.94 | 107.63 |
| 589 | General CCTV | 28/11/2025 | | Unity Trust Account | | Electricity | Cozens (UK) Ltd | S | 25.00 | 5.00 | 30.00 |
| 590 | General Vehicles | 28/11/2025 | | Unity Trust Account | | Vehicles | Saxon Motors | S | 88.55 | 17.71 | 106.26 |
| 592 | Cemetery Capital | 28/11/2025 | | Unity Trust Account | | Welfare Unit | J A Plant Hire & Groundsw | S | 3,435.00 | 687.00 | 4,122.00 |
| 594 | Trackside Repairs/Maintenance | 28/11/2025 | | Unity Trust Account | | Trackside | Tree Hopper | S | 2,355.00 | 471.00 | 2,826.00 |
| 595 | General Vehicles | 28/11/2025 | | Unity Trust Account | | Vehicles | Broadland Tail Lift Services | S | 168.00 | 33.60 | 201.60 |
| 596 | Legal | 28/11/2025 | | Unity Trust Account | | Human Resources | Norfolk County Council | S | 15.30 | 3.06 | 18.36 |
| 600 | Vehicle Compound Running Co | 28/11/2025 | | Unity Trust Account | | Electricity | Total Energies | L | 14.38 | 0.72 | 15.10 |
| 603 | Vehicle Compound Running Co | 28/11/2025 | | Unity Trust Account | | Electricity | Corona Energy | L | 13.73 | 0.69 | 14.42 |
| 605 | Trackside Running Costs | 28/11/2025 | | Unity Trust Account | | Electricity | Total Energies | L | 123.36 | 6.17 | 129.53 |
| 606 | General Streetlights | 28/11/2025 | | Unity Trust Account | | Electricity | Total Energies | S | 393.03 | 78.61 | 471.64 |
| 607 | Admin Training | 28/11/2025 | | Unity Trust Account | | Training | SLCC | X | 320.00 | | 320.00 |
| 607 | Admin Training | 28/11/2025 | | Unity Trust Account | | Training | SLCC | S | 330.00 | 66.00 | 396.00 |
| 609 | Admin Training | 28/11/2025 | | Unity Trust Account | | Training | H26 | X | 495.00 | | 495.00 |
| Total | | | | | | | | | 28,902.54 | 2,924.12 | 31,826.66 |

North Walsham Town Council

21 November 2025 (2025-2026)

RECEIPTS LIST

| Vouche | Code | Date | Minute | Bank | Receipt No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|-----------------------------|------------|--------|---------------------|------------|---------------|------------------------|----------|----------|-----------|-----------|
| 236 | Cemetery Interments | 29/10/2025 | | Unity Trust Account | | Interment | Christine Brewster | X | 136.00 | | 136.00 |
| 235 | Market Market Tolls | 29/10/2025 | | Unity Trust Account | | Market tolls | Norfolk Boreas Ltd | E | 12.00 | | 12.00 |
| 240 | Market Sunday market | 30/10/2025 | | Unity Trust Account | | Sunday Market | Bobs Bread Bakery | E | 10.00 | | 10.00 |
| 241 | Market Sunday market | 30/10/2025 | | Unity Trust Account | | Sunday Market | Cheese and Pie Man | E | 10.00 | | 10.00 |
| 239 | Market Sunday market | 31/10/2025 | | Unity Trust Account | | Sunday Market | Tropic with Tara | E | 10.00 | | 10.00 |
| 238 | W M Park Allotments | 03/11/2025 | | Unity Trust Account | | Allotments | Mr Bruce Gooch | E | 20.00 | | 20.00 |
| 246 | Market Sunday market | 03/11/2025 | | Unity Trust Account | | Sunday Market | Daisys Dog Treats | E | 10.00 | | 10.00 |
| 248 | Market Market Tolls | 04/11/2025 | | Unity Trust Account | | Market tolls | Carmichael Fishmongers | E | 97.28 | | 97.28 |
| 250 | Admin Interest/Bank Charges | 04/11/2025 | | Unity Trust Account | | Interest | CCLA | X | 629.54 | | 629.54 |
| 249 | Cemetery Memorials | 06/11/2025 | | Unity Trust Account | | Memorial | Julie Aylott | X | 1,233.00 | | 1,233.00 |
| 251 | Poppies Leases & Agreements | 07/11/2025 | | Unity Trust Account | | Rental | Poppies Nursery | E | 420.00 | | 420.00 |
| 255 | VAT RECLAIM | 10/11/2025 | | Unity Trust Account | | VAT reclaim | HMRC | R | | 13,320.74 | 13,320.74 |
| 252 | Cemetery Interments | 11/11/2025 | | Unity Trust Account | | Interment | Murrell Cork | X | 136.00 | | 136.00 |
| 252 | Cemetery Interments | 11/11/2025 | | Unity Trust Account | | Interment | Murrell Cork | X | 81.00 | | 81.00 |
| 253 | Cemetery Interments | 11/11/2025 | | Unity Trust Account | | Burial | Murrell Cork | X | 528.00 | | 528.00 |
| 253 | Cemetery Interments | 11/11/2025 | | Unity Trust Account | | Burial | Murrell Cork | X | 239.00 | | 239.00 |
| 254 | Cemetery Interments | 11/11/2025 | | Unity Trust Account | | Interment | Murrell Cork | X | 136.00 | | 136.00 |
| 256 | Market Market Tolls | 12/11/2025 | | Unity Trust Account | | Market tolls | Lillys Boutique | E | 57.60 | | 57.60 |
| 258 | Cemetery Interments | 13/11/2025 | | Unity Trust Account | | Burial | Gordon Haynes | X | 528.00 | | 528.00 |
| 258 | Cemetery Interments | 13/11/2025 | | Unity Trust Account | | Burial | Gordon Haynes | X | 239.00 | | 239.00 |
| 259 | Market Market Tolls | 13/11/2025 | | Unity Trust Account | | Market tolls | Youngs, S | E | 49.92 | | 49.92 |
| 260 | Cemetery Interments | 18/11/2025 | | Unity Trust Account | | Burial | Murrell Cork | X | 387.00 | | 387.00 |
| 261 | Cemetery Interments | 19/11/2025 | | Unity Trust Account | | Burial | Murrell Cork | X | 528.00 | | 528.00 |
| 261 | Cemetery Interments | 19/11/2025 | | Unity Trust Account | | Burial | Murrell Cork | X | 44.00 | | 44.00 |
| 261 | Cemetery Interments | 19/11/2025 | | Unity Trust Account | | Burial | Murrell Cork | X | 239.00 | | 239.00 |
| 262 | Market Market Tolls | 20/11/2025 | | Unity Trust Account | | Market tolls | Double Q | E | 154.88 | | 154.88 |
| Total | | | | | | | | | 5,935.22 | 13,320.74 | 19,255.96 |

North Walsham Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

| | | | |
|----------|---|------------|-------------------|
| A | Bank Reconciliation at 31/10/2025 | | |
| | Cash in Hand 01/04/2025 | | 468,164.26 |
| | ADD Receipts 01/04/2025 - 31/10/2025 | | 511,495.36 |
| | SUBTRACT Payments 01/04/2025 - 31/10/2025 | | 979,659.62 |
| | Cash in Hand 31/10/2025 (per Cash Book) | | 495,950.10 |
| B | | | |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 31/10/2025 | 0.00 |
| | CCLA Savings | 31/10/2025 | 185,000.00 |
| | Redwood Savings | 31/10/2025 | 88,906.04 |
| | Unity Trust Account Main | 31/10/2025 | 16,737.76 |
| | Unity Trust Instant Access Account | 31/10/2025 | 198,210.87 |
| | Unity Trust Wages Account | 31/10/2025 | 492.35 |
| | Business Reserve | 31/10/2025 | 0.00 |
| | Account Main | 31/10/2025 | 0.00 |
| | Wages | 31/10/2025 | 0.00 |
| | | | 489,347.02 |
| | Less unrepresented payments | | 5,637.50 |
| | | | 483,709.52 |
| | Plus unrepresented receipts | | |
| | Adjusted Bank Balance | | 483,709.52 |
| | A = B Checks out OK | | |

North Walsham Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 November 2025 (2025-2026)

Admin

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|-----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 7010 | Admin Annual Commitments | | | | 15,000.00 | 14,172.06 | 827.94 | 827.94 (5%) |
| 7080 | Admin Interest/Bank Charges | 15,000.00 | 11,498.03 | -3,501.97 | | 213.00 | -213.00 | -3,714.97 (-24%) |
| 7060 | Admin Leases & Agreements | | | | 17,000.00 | 19,188.78 | -2,188.78 | -2,188.78 (-12%) |
| 7020 | Admin New Equipment | | | | 2,000.00 | 925.10 | 1,074.90 | 1,074.90 (53%) |
| 7005 | Admin Precept | 46,330.00 | 46,330.00 | | | | | (0%) |
| 7030 | Admin Repairs/Maintenance | | | | 330.00 | 45.77 | 284.23 | 284.23 (86%) |
| 7040 | Admin Running Costs | | | | 10,500.00 | 9,944.30 | 555.70 | 555.70 (5%) |
| 7070 | Admin Sundries | | | | | | | (N/A) |
| 10440 | Admin Training | | | | 8,500.00 | 8,012.00 | 488.00 | 488.00 (5%) |
| 10442 | Legal | | | | 7,000.00 | 12,576.55 | -5,576.55 | -5,576.55 (-79%) |
| 10448 | VAT RECLAIM | | | | | | | (N/A) |
| SUB TOTAL | | 61,330.00 | 57,828.03 | -3,501.97 | 60,330.00 | 65,077.56 | -4,747.56 | -8,249.53 (-6%) |

Amenities

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|--------------------------------|----------|-----------|-----------|-----------|-----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 3010 | Amenities Annual Commitments | | | | 2,000.00 | 2,020.97 | -20.97 | -20.97 (-1%) |
| 3060 | Amenities Leases & Agreements | | 1.00 | 1.00 | 19,000.00 | 13,329.60 | 5,670.40 | 5,671.40 (29%) |
| 3005 | Amenities Precept | 5,000.00 | 5,000.00 | | | | | (0%) |
| 3030 | Amenities Repairs/Maintenance | | | | | | | (N/A) |
| 3040 | Amenities Running Costs/Highw. | | 15,536.94 | 15,536.94 | | | | 15,536.94 (N/A) |
| SUB TOTAL | | 5,000.00 | 20,537.94 | 15,537.94 | 21,000.00 | 15,350.57 | 5,649.43 | 21,187.37 (81%) |

Cemetery

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10408 | Cemetery Allotments | 400.00 | 289.75 | -110.25 | | | | -110.25 (-27%) |
| 2010 | Cemetery Annual Commitments | | | | 4,000.00 | 3,697.80 | 302.20 | 302.20 (7%) |
| 2300 | Cemetery Interments | 12,000.00 | 12,861.00 | 861.00 | | | | 861.00 (7%) |
| 2350 | Cemetery Memorials | 5,000.00 | 2,798.00 | -2,202.00 | | | | -2,202.00 (-44%) |
| 2005 | Cemetery Precept | | | | | | | (N/A) |
| 2030 | Cemetery Repairs/Maintenance | | | | | 52.77 | -52.77 | -52.77 (N/A) |
| 2040 | Cemetery Running Costs | | | | 7,500.00 | 11,528.89 | -4,028.89 | -4,028.89 (-53%) |
| 2400 | Cemetery Sundries | | | | | | | (N/A) |
| SUB TOTAL | | 17,400.00 | 15,948.75 | -1,451.25 | 11,500.00 | 15,279.46 | -3,779.46 | -5,230.71 (-18%) |

Cemetery Capital

| Code | Title | Receipts | | | Payments | | | Net Position |
|--------|------------------|----------|--------|----------|----------|-----------|------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 104431 | Cemetery Capital | | | | | 26,636.98 | -26,636.98 | -26,636.98 (N/A) |

North Walsham Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

21 November 2025 (2025-2026)

| | | | | | | |
|-----------|--|--|--|-----------|------------|------------------|
| SUB TOTAL | | | | 26,636.98 | -26,636.98 | -26,636.98 (N/A) |
|-----------|--|--|--|-----------|------------|------------------|

Cemetery Chapel

| | | Receipts | | | Payments | | | Net Position |
|-----------|----------------------------|----------|----------|----------|----------|--------|----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 104428 | Cemetery Chapel Precept | 2,500.00 | 2,500.00 | | | | | (0%) |
| 10431 | Chapel New Equipment | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 10429 | Chapel Repairs/Maintenance | | | | 1,000.00 | 45.77 | 954.23 | 954.23 (95%) |
| 10430 | Chapel Running Costs | | | | 500.00 | 301.92 | 198.08 | 198.08 (39%) |
| SUB TOTAL | | 2,500.00 | 2,500.00 | | 2,500.00 | 347.69 | 2,152.31 | 2,152.31 (43%) |

EARMARKED RESERVES

| | | Receipts | | | Payments | | | Net Position |
|-----------|---------------------------------|----------|-----------|-----------|----------|--------|----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10445 | Lighting at Market Cross | | | | | | | (N/A) |
| 10450 | New Cemetery | | | | | | | (N/A) |
| 1020 | NW Play | | 11,703.31 | 11,703.31 | | | | 11,703.31 (N/A) |
| 10444 | Office Move | | | | | | | (N/A) |
| 10447 | Vehicle Maintenance (3 year res | | | | | | | (N/A) |
| 10446 | Woodville Drainage | | | | | | | (N/A) |
| SUB TOTAL | | | 11,703.31 | 11,703.31 | | | | 11,703.31 (N/A) |

General

| | | Receipts | | | Payments | | | Net Position |
|-----------|-----------------------------|-----------|-----------|----------|-----------|-----------|-----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10 | General Annual Commitments | | | | 17,000.00 | 175.45 | 16,824.55 | 16,824.55 (98%) |
| 10423 | General CCTV | | | | 16,000.00 | 3,383.32 | 12,616.68 | 12,616.68 (78%) |
| 60 | General Leases & Agreements | | | | 2,500.00 | | 2,500.00 | 2,500.00 (100%) |
| 20 | General New Equipment | | | | 9,000.00 | 83.33 | 8,916.67 | 8,916.67 (99%) |
| 5 | General Precept | 80,700.00 | 80,700.00 | | | | | (0%) |
| 30 | General Repairs/Maintenance | | | | 8,000.00 | 3,401.99 | 4,598.01 | 4,598.01 (57%) |
| 40 | General Running Costs | | | | 5,700.00 | 5,528.67 | 171.33 | 171.33 (3%) |
| 10420 | General Streetlights | | | | 8,000.00 | 4,502.88 | 3,497.12 | 3,497.12 (43%) |
| 70 | General Sundries | | | | | | | (N/A) |
| 10437 | General Vehicles | | | | 5,000.00 | 6,780.40 | -1,780.40 | -1,780.40 (-35%) |
| SUB TOTAL | | 80,700.00 | 80,700.00 | | 71,200.00 | 23,856.04 | 47,343.96 | 47,343.96 (31%) |

Market

| | | Receipts | | | Payments | | | Net Position |
|------|---------------------------|-----------|----------|-----------|----------|--------|----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 5010 | Market Annual Commitments | | | | | 998.00 | -998.00 | -998.00 (N/A) |
| 5905 | Market Carboot | | 649.72 | 649.72 | | -9.75 | 9.75 | 659.47 (N/A) |
| 5900 | Market Events | 5,000.00 | 412.50 | -4,587.50 | | | | -4,587.50 (-91%) |
| 5800 | Market Market Tolls | 13,000.00 | 6,350.94 | -6,649.06 | | 85.00 | -85.00 | -6,734.06 (-51%) |

North Walsham Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

21 November 2025 (2025-2026)

| | | | | | | | | |
|-----------|----------------------------|-----------|----------|------------|----------|----------|----------|------------------|
| 5020 | Market New Equipment | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 5005 | Market Precept | | | | | | | (N/A) |
| 5030 | Market Repairs/Maintenance | | | | 300.00 | 642.92 | -342.92 | -342.92 (-114%) |
| 5040 | Market Running Costs | | | | 2,000.00 | 266.16 | 1,733.84 | 1,733.84 (86%) |
| 5850 | Market Sunday market | 400.00 | 455.00 | 55.00 | | | | 55.00 (13%) |
| 5070 | Market Sundries | | | | | | | (N/A) |
| SUB TOTAL | | 18,400.00 | 7,868.16 | -10,531.84 | 2,800.00 | 1,982.33 | 817.67 | -9,714.17 (-45%) |

Miscellaneous

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|-----------------------|----------|----------|----------|----------|----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 9501 | Miscellaneous | | 1,000.00 | 1,000.00 | | 7,722.93 | -7,722.93 | -6,722.93 (N/A) |
| 9500 | Miscellaneous Precept | | | | | | | (N/A) |
| SUB TOTAL | | | 1,000.00 | 1,000.00 | | 7,722.93 | -7,722.93 | -6,722.93 (N/A) |

Other

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|---------------------|-----------|-----------|----------|-----------|-----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 8041 | Advertising | | 1,525.00 | 1,525.00 | | 7,028.90 | -7,028.90 | -5,503.90 (N/A) |
| 8060 | Other Civic Dinner | | | | | | | (N/A) |
| 8011 | Other Defibrillator | | | | 1,500.00 | 1,723.00 | -223.00 | -223.00 (-14%) |
| 10426 | Other Donation | | | | 7,000.00 | 50.00 | 6,950.00 | 6,950.00 (99%) |
| 8505 | Other Events | | 74.61 | 74.61 | 15,000.00 | 21,490.84 | -6,490.84 | -6,416.23 (-42%) |
| 8031 | Other Grants | | | | 4,000.00 | 8,770.00 | -4,770.00 | -4,770.00 (-119%) |
| 8071 | Other New Mayor | | 200.00 | 200.00 | 2,000.00 | -42.50 | 2,042.50 | 2,242.50 (112%) |
| 8999 | Other Old Mayor | | | | | | | (N/A) |
| 8005 | Other Precept | 29,500.00 | 29,500.00 | | | | | (0%) |
| SUB TOTAL | | 29,500.00 | 31,299.61 | 1,799.61 | 29,500.00 | 39,020.24 | -9,520.24 | -7,720.63 (-13%) |

Poppies

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|-----------------------------|----------|----------|----------|----------|----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10427 | Poppies Annual Commitments | | | | | 6,978.00 | -6,978.00 | -6,978.00 (N/A) |
| 10436 | Poppies Leases & Agreements | | 3,360.00 | 3,360.00 | | 407.66 | -407.66 | 2,952.34 (N/A) |
| 10245 | Poppies Precept | | | | | | | (N/A) |
| 10428 | Poppies Repairs/Maintenance | | | | | 1,810.26 | -1,810.26 | -1,810.26 (N/A) |
| SUB TOTAL | | | 3,360.00 | 3,360.00 | | 9,195.92 | -9,195.92 | -5,835.92 (N/A) |

PRECEPT

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|---------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Precept | | | | | | | (N/A) |

North Walsham Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

21 November 2025 (2025-2026)

| | | | | | | |
|-----------|--|-------|--|--|--|--|
| SUB TOTAL | | (N/A) | | | | |
|-----------|--|-------|--|--|--|--|

Salaries

| | | Receipts | | | Payments | | | Net Position |
|-----------|------------------|------------|------------|----------|------------|------------|-----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10200 | Salaries HMRC | | | | 40,000.00 | 40,920.22 | -920.22 | -920.22 (-2%) |
| 10300 | Salaries Pension | | | | 60,000.00 | 46,539.59 | 13,460.41 | 13,460.41 (22%) |
| 10050 | Salaries Precept | 260,000.00 | 260,000.00 | | | | | (0%) |
| 10400 | Salaries Unison | | | | 200.00 | 103.50 | 96.50 | 96.50 (48%) |
| 10100 | Salaries Wages | | | | 170,000.00 | 170,636.84 | -636.84 | -636.84 (-0%) |
| SUB TOTAL | | 260,000.00 | 260,000.00 | | 270,200.00 | 258,200.15 | 11,999.85 | 11,999.85 (2%) |

Trackside/Skatepark

| | | Receipts | | | Payments | | | Net Position |
|-----------|-------------------------------|----------|----------|----------|----------|-----------|------------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10416 | Trackside (NEW) Play New Equi | | | | | | | (N/A) |
| 10441 | Trackside (OLD) Play New Equi | | | | | | | (N/A) |
| 10410 | Trackside Annual Commitments | | | | 400.00 | 201.60 | 198.40 | 198.40 (49%) |
| 10414 | Trackside Leases & Agreements | | | | | | | (N/A) |
| 10411 | Trackside NEW Equipment | | | | | | | (N/A) |
| 10412 | Trackside Repairs/Maintenance | | | | 2,000.00 | 21,008.87 | -19,008.87 | -19,008.87 (-950%) |
| 10413 | Trackside Running Costs | | | | 600.00 | 1,175.91 | -575.91 | -575.91 (-95%) |
| 10415 | Trackside Sundries | | | | | | | (N/A) |
| 10401 | Trackside/Skatepark Precept | 3,000.00 | 3,000.00 | | | | | (0%) |
| SUB TOTAL | | 3,000.00 | 3,000.00 | | 3,000.00 | 22,386.38 | -19,386.38 | -19,386.38 (-323%) |

Vehicle Compound

| | | Receipts | | | Payments | | | Net Position |
|-----------|-------------------------------|----------|----------|----------|----------|--------|----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10434 | Vehicle Compound Annual Comr | | | | 1,000.00 | 273.76 | 726.24 | 726.24 (72%) |
| 10435 | Vehicle Compound New Equipm | | | | | | | (N/A) |
| 104430 | Vehicle Compound Precept | 2,000.00 | 2,000.00 | | | | | (0%) |
| 10432 | Vehicle Compound Repairs/Mair | | | | | 290.27 | -290.27 | -290.27 (N/A) |
| 10433 | Vehicle Compound Running Cos | | | | 1,000.00 | 253.24 | 746.76 | 746.76 (74%) |
| SUB TOTAL | | 2,000.00 | 2,000.00 | | 2,000.00 | 817.27 | 1,182.73 | 1,182.73 (29%) |

War Memorial Park

| | | Receipts | | | Payments | | | Net Position |
|-------|-----------------------------|----------|--------|----------|----------|----------|-----------|----------------------|
| Code | Title | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10455 | W M New Equipment | | | | | 2,875.00 | -2,875.00 | -2,875.00 (N/A) |
| 10443 | W M OLD Play Equip/Repairs | | | | | | | (N/A) |
| 10409 | W M Park Allotments | | 100.00 | 100.00 | | | | 100.00 (N/A) |
| 1010 | W M Park Annual Commitments | | | | 250.00 | 201.60 | 48.40 | 48.40 (19%) |
| 1080 | W M Park Interest | | | | | | | (N/A) |

North Walsham Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 November 2025 (2025-2026)

| | | | | | | | |
|------------------|------------------------------|---------------|---------------|---------------|-----------------|------------------|---------------------------|
| 1060 | W M Park Leases & Agreements | | | | | | (N/A) |
| 1030 | W M Park Repairs/Maintenance | | | 587.79 | -587.79 | -587.79 | (N/A) |
| 1040 | W M Park Running Costs | 100.00 | 100.00 | 3,010.04 | -3,010.04 | -2,910.04 | (N/A) |
| 1070 | W M Park Sundries | | | | | | (N/A) |
| 1005 | War Memorial Park Precept | | | | | | (N/A) |
| SUB TOTAL | | 200.00 | 200.00 | 250.00 | 6,674.43 | -6,424.43 | -6,224.43 (-2489%) |

Woodville

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------------------|-----------------|-----------------|----------|-----------------|---------------|-----------------|-----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10403 | Woodville Annual Commitments | | | | 200.00 | 100.80 | 99.20 | 99.20 (49%) |
| 10404 | Woodville New Equipment | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 10402 | Woodville Precept | 1,700.00 | 1,700.00 | | | | | (0%) |
| 10405 | Woodville Repairs/Maintenance | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 10406 | Woodville Running Costs | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 10407 | Woodville Sundries | | | | | | | (N/A) |
| SUB TOTAL | | 1,700.00 | 1,700.00 | | 1,700.00 | 100.80 | 1,599.20 | 1,599.20 (47%) |

Summary

| | | | | | | | |
|--------------------|-------------------|-------------------|------------------|-------------------|-------------------|-------------------|----------------------|
| NET TOTAL | 481,530.00 | 499,645.80 | 18,115.80 | 475,980.00 | 492,648.75 | -16,668.75 | 1,447.05 (0%) |
| V.A.T. | | 30,927.52 | | | 30,741.43 | | |
| GROSS TOTAL | | 530,573.32 | | | 523,390.18 | | |

My team and I have just closed our 10,000th case this month – that's 10,000 people whose lives have been made easier because they reached out to my office to ask for support. Helping people is my favourite part of the job and I will keep on being a voice for the people of North Norfolk at home and in Westminster on the issues that matter to them.

I have long campaigned for banking hubs for our towns and villages and I was pleased to open North Norfolk's first permanent bank hub this week. The hub will give the people of Holt access to banking services where they live and work, with more banking hubs planned for North Walsham and for Cromer in the very near future. Essential services like these are crucial to the success of our independent businesses and I'll keep campaigning for them to keep our local economy growing.

Many of my constituents have written to me about their concerns around digital ID and I will keep raising the issue in Parliament and making their voices heard. I have made it clear to the government that many of them are anxious about being forced to use digital ID and that making it mandatory will cause exclusion in my constituency. While there are some benefits to digital ID, the choice to use it – or not – should always be ours and I'll keep pressing the government for answers on how they plan to implement it in a way that works for the residents of North Norfolk.

I have heard the concerns of residents about the noise that is being created by RAF and American fighter jets performing manoeuvres over populated residential areas and I have raised the issue with the Ministry of Defence and have made them aware of the issues that residents are facing – from hearing loss to traumatised pets and disruption at work. There is no reason why the training cannot take place off shore over the North Sea where it will have less of an impact on our communities. The MoD has promised to look at the possibility of revising training schedules to minimise disruption and I look forward to updating you on the progress of these changes.

As we've hit that 10,000 number this month, I want to remind you how powerful it is when we work together to solve the issues that impact us the most. Whether that's fighting to save the paramedics on bikes service in Wells so that they can provide emergency help this Winter, or tackling service providers to deliver faster, more reliable broadband so that our small businesses can thrive – every voice matters.

As always, if there's anything that my team and I can support you with, please get in touch.

Steff Aquarone
North Norfolk MP

NNDC Ref: PF/25/2381
Date: 7th November 2025

Contact: Mr Russell Stock

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation
North Walsham

Proposal: Demolition of redundant barn, outbuildings, two storey house and pole barn,
and erection of 7no. dwellings

Location: 58 Norwich Road, North Walsham, Norfolk, NR28 0DX

Dear Sir/Madam,

We have received the above application, details of which may be viewed on our website

<https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T4S25MLNFFK00>

If your Council would like to offer comments on the application, please do so by 28/11/2025
via our website or by emailing planning.consultation@north-norfolk.gov.uk

It would be useful if you would indicate whether your Council

1. Supports the application;
2. Has no objection or comment;
3. Objects to the application;

Giving reasons where appropriate.

If we do not receive a response within this time we will assume that you do not wish to comment.

Kind regards

Mr Russell Stock (Senior Planning Officer)
Russell.Stock@north-norfolk.gov.uk
01263 516149

NNDC Ref: PF/25/2444
Date: 6th November 2025

Contact: Mr Harry Gray

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation
North Walsham

Proposal: Erection of single storey rear extension and erection of rear extension to detached garage

Location: 41 Spenser Avenue, North Walsham, Norfolk, NR28 9HZ

Dear Sir/Madam,

We have received the above application, details of which may be viewed on our website

<https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T55G18LN04T00>

If your Council would like to offer comments on the application, please do so by 27/11/2025 via our website or by emailing planning.consultation@north-norfolk.gov.uk

It would be useful if you would indicate whether your Council

1. Supports the application;
2. Has no objection or comment;
3. Objects to the application;

Giving reasons where appropriate.

If we do not receive a response within this time we will assume that you do not wish to comment.

Kind regards

Mr Harry Gray (Trainee Planning Officer)
harry.gray@north-norfolk.gov.uk
01263 516244

NNDC Ref: PM/25/1662
Date: 5th November 2025

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation

Proposal: Details of appearance, landscaping, layout and scale, matters reserved under outline planning permission PO/20/1251 (Erection of up to 54 dwellings with public open space, new vehicular access, landscaping and associated infrastructure (access only))

Location: Former Sports Ground, Station Road, North Walsham

Wendy Murphy

We previously wrote to you seeking your observations on the above proposal.

We are now re-consulting you for the following reasons;

We have received amended plans.

PS, Trees and Landscape

If you have any views on the proposal, please submit them by 26th November 2025

You may reply in writing, via our website or by emailing

planning.consultation@north-norfolk.gov.uk

If we do not receive a response by the above date we will assume you do not wish to comment further.

Kind Regards

Planning Processing Unit

NNDC Ref: PF/25/2453
Date: 7th November 2025

Contact: Nicola Wray

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation
North Walsham

Proposal: Single storey rear extension to dwelling

Location: Woodland View, 43A Marshgate, North Walsham, Norfolk, NR28 9LF

Dear Sir/Madam,

We have received the above application, details of which may be viewed on our website

<https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T576F1LN04T00>

If your Council would like to offer comments on the application, please do so by 28/11/2025 via our website or by emailing planning.consultation@north-norfolk.gov.uk

It would be useful if you would indicate whether your Council

1. Supports the application;
2. Has no objection or comment;
3. Objects to the application;

Giving reasons where appropriate.

If we do not receive a response within this time we will assume that you do not wish to comment.

Kind regards

Nicola Wray (Trainee Planning Officer)
nicola.wray@north-norfolk.gov.uk
01263 516188



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 4th November 2025, at Cedar House, New Road, North Walsham NR28 9DE

Present: E Seward (ES), B Wright (BW), R Reid (RR), P Heinrich (PH)

Town Clerk: Wendy Murphy

Member of Public: 0

The meeting opened at 18.30

1. TO RECEIVE APOLOGIES FOR ABSENCE

R Smith

2. TO RECEIVE DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
ES - NWIB

3. TO APPROVE MINUTES OF PREVIOUS MEETING - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

Proposed by BW and seconded by PH and with all in favour the minutes dated 15th September 2025 which had previously been circulated were agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

None

5. TO RECEIVE AND AGREE ANY ACTIONS FROM THE INTERNAL AUDITORS REPORT

It is noted that the website could be updated to improve accessibility. The search facility for documents could be more efficient. As legislation continues to rely more and more on publishing documents and the use of websites, the Council may like to review its current site. Assertion 10 in the Practitioners Guide will need to be implemented before the end of the year. The clerk will look at getting 3 quotes for a new website.

The committee confirmed that they would like to give their thanks to the clerk and her team for the work done in maintaining good financial practices.

6. TO RECEIVE UPDATED BUDGET AND PROJECTED FORECAST 2025/2026

This was received and noted.

7. TO RECEIVE ANY GRANT APPLICATIONS

As proposed by ES and seconded by PH and with all in favour it was agreed to give a £750 grant to North Walsham Business Association to go towards entertainment and lights. It was a condition of the grant that the lights are kept by the association, and a register is maintained.

8. DATE OF NEXT MEETING

Tuesday 2nd December 2025 at 6.30pm

Signed:.....

Date:.....

1



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 4th November 2025, at Cedar House, New Road, North Walsham NR28 9DE

9. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

As proposed by ES and seconded by BW and with PH abstaining it was agreed that the Finance Committee recommends to Full Council the go ahead with Amenity Open Space Asset transfer from NNDC.

It was agreed to look at further assets that belong to NNDC in due course.

Meeting closed at 19.34

DRAFT

**Local Government Reorganisation
Update Transfer NNDC Assets to North Walsham Town Council**

The Town Council (TC) has expressed an interest in NNDC transferring to it all the District Council's assets in the parish except the industrial (commercial) units. Also, the TC has not currently expressed an interest in owning the following NNDC assets: Sadlers Wood, Greens Rd land occupied by the football club, Swimming Pool complex and site of the North Walsham Community Centre.

The TC now has an understanding of the process that NNDC is likely to follow in considering expressions of interest from Parishes within the District to take over NNDC assets as well as an indication of the potential costs on taking on such assets and the income that could flow from it.

Process

The first assets where a decision is expected (it could be quite soon) to be made on transfers are amenity assets ie play areas, open spaces, verges etc.

Amenity Assets

- 1)** The transfer of the freehold of play areas plus adjoining open space at Hollybush Rd/Chestnut Ave, Howlett Close, Acorn Rd, Gigi Close and Sadlers Wood play area. The play equipment has been regularly inspected and required repairs carried out.
- 2)** The transfer of the freehold of 13 Grass Areas. 12 maintained by Serco as part of NNDC contract plus two flower beds at Yarmouth Rd licensed to North Walsham in Bloom to maintain.
- 3)** The transfer of the freehold of 11 Land sites. Covers two garden sites (Black Swan Gardens and 4A Market St) maintained under licence by TC and North Walsham in Bloom, 3 sites with no current routine maintenance and 6 sites (verges/ grass areas) maintained by Serco as part of NNDC contract.
- 4)** NNDC has a contract with Serco until some point in 2029. NNDC would along with their successor body comply with and pay for that contract until it finishes. It means that Serco would continue to be paid by NNDC/ successor Council to cut verges/ grass areas/ open spaces until 2029, but the freehold of these sites would rest with the TC. After 2029 the whole cost of grass cutting would rest with the TC. In the meantime, if the TC wanted to do extra work on these sites (eg more grass cuts) they could do so.
- 5)** The play equipment is not maintained by Serco but rests with NNDC. Following the transfer the TC would become responsible for the inspection and maintenance of the equipment.
- 6)** There is currently £28270 in outstanding Sec 106 monies for amenities in North Walsham.

Report to North Walsham Town Council

Wendy Murphy – Town Clerk

4th November 2025

This sum would transfer with the amenity assets as set out above. It would be available to support the additional costs involved in taking on these amenities.



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 18th November 2025 at Cedar House, New Road, North
Walsham NR28 9DE

Present:

Town Councillors: R Smith (RS), H Richardson (HR), J Reid (JR), E Seward (ES), B Wright (BW), P Brand (PB)

Town Clerk: Wendy Murphy

Grounds Manager: James Dennis

Members of Public: 0

1. APOLOGIES FOR ABSENCE

T Scannell

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

Proposed by JR and seconded by HS and with all in favour the minutes dated 16th September 2025 which had previously been circulated were agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log was received and updates given. The clerk will get an update regarding the lights between Vicarage Street Car Park and Sainsburys being turned back on.

5. PUBLIC FORUM

None

6. TO RECEIVE ANY UPDATES

James Dennis gave his report, he confirmed that Community Payback team had been arranged and would be commencing in December.

7. TO RECEIVE AN UPDATE ON THE INVESTIGATION AT TRACKSIDE AND AGREE ANY DECISIONS

A report was given and the clerk will contact the contractor who installed the skatepark for a resolution to the drainage system in the bowls.

8. TO RECEIVE AND AGREE A NEW EVENT MANAGEMENT PLAN

Initials:..... Date:.....

With a few amendments it was proposed by BW and seconded by PB and with all in favour the Event Management Plan be adopted.

9. TO DISCUSS THE UPKEEP OF THE SEATS AND PLANTERS IN THE MARKET PLACE AND AGREE ANY DECISIONS

The clerk will speak to NNDC to see if these assets can be transferred to North Walsham Town Council

10. TO DISCUSS AND AGREE THE INSTALLATION OF A LIGHT AT THE HERITAGE CENTRE LOKE

The clerk will get a quote from an electrician and put this in the budget for 2026/2027

11. TO DISCUSS THE REFUSE BINS BEHIND CEDAR BARN AND AGREE ANY DECISIONS

The clerk will liase with the community centre to see if the bins can be placed next to theirs. If this can not happen then an area in the War Memorial Park will need to be made available.

12. TO DISCUSS PURCHASING THREE DOG BINS – 1 HOWLETT CLOSE. 1 MARSHGATE AND 1 BLUEBELL ROAD

A map of all bins will be taken back to the next meeting when a decision can be made

13. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Bins

Finger Posts – The Clerk and The Mayor attended a meeting at NNDC to discuss having 7 new finger posts

Poppies Lease

14. DATE OF NEXT MEETING

20TH January 2026

Meeting closed at 19.29

Initials:.....

Date:.....

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

What's Going on at the County Council?

The Government's statutory consultation on Local Government Reorganisation (LGR) for Norfolk has launched today.

- Three proposals are being considered:
 - One unitary council for Norfolk, as proposed by Norfolk County Council
 - [Get involved in local government reorganisation - Norfolk County Council](#)
 - Two unitary councils, as proposed by South Norfolk Council
 - [Devolution for Norfolk | Broadland and South Norfolk](#)
 - Three unitary councils, as proposed by the remaining six district councils
 - [Future Norfolk - Future Norfolk](#)

The consultation invites views on which option would best deliver strong and sustainable local government for Norfolk. It asks a series of questions about each proposal to help inform the Government's assessment and decision.

Anyone with an interest in the future of local government in Norfolk — including town and parish councils, local partners, businesses, and members of the public — is encouraged to respond.

The consultation will run for seven weeks until Sunday 11 January 2026 and is available at GOV.UK - [Proposals for local government reorganisation in Norfolk and Suffolk - GOV.UK](#)

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

North Walsham East Division

I have facilitated a meeting of town and parish clerks in my division, to create a supportive network as we progress through Local Government Reorganisation. This network will be expanded to clerks from the North Walsham West Division, ensuring that all town and parish councils in and around the town has access to advise and support. The next meeting is to be held in January 2026.

Dilham

- I have received no applications from the parish for my Norfolk Community Fund Budget.
- *Unresolved issues from last report:*
 - *Despite the parish council and I asking that Dilham becomes a 20mph village, Highways remains reluctant.*
 - *I have written to our highways engineer to urge him to considered improved speed reduction signage for the village, we are awaiting confirmation of a site meeting date.*
 - *We are still awaiting confirmation of the date that the brown tourist signs advertising the Worsted Park venue to be repositioned. I have been informed that we are awaiting a cost for this.*

Happisburgh

- A complaint has been received about mud on Lighthouse Lane, specifically following rainfall leading the verge edges to spill onto the road. North Norfolk District Council cleansing team have been contacted to see if they can help through road sweeping. The Cabinet Member for Waste has requested that Lighthouse Lane is visited by the road sweeper, following communication from myself and a resident.
- I have received one application from the parish for my Norfolk Community Fund Budget.
- The resurfacing works on North Walsham Road due to be undertaken on the 10th of November, have been postponed due to time and additionally the available budget. This has been rescheduled for the 5th of January 2026.
- My Local Member Fund has been used to purchase new safety signs for Happisburgh/Walcott crossroads, and these have begun to be installed. We are awaiting confirmation of the completion of this.
- *Unresolved issues from last report:*

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

- *Further complaints have been raised about the North Walsham Road development, and these have been forwarded on to the North Norfolk District Council Planning Enforcement team.*

Honing

- The fly-tipped tire on East Ruston Road has been reported to the Cleansing team at NNDC who have requested that Serco remove it. This has now been removed.
- I have received no applications from the parish for my Norfolk Community Fund Budget.

North Walsham

- The District Council have organised for the public toilets to be open for the Christmas Light Switch on (29th November), at the request of the event organisers.
- A meeting for those interested in starting a Speed Watch Group, will be held in the Phoenix Building on the 3rd of December at 5:30-7pm.
- I have undertaken a public realm walk with the Town Clerk Wendy Murphy and Cllr Eastwick, we have many defects to report and this will take some time. We have covered the following areas: Church St, Bacton Rd, Acorn Rd, Sycamore Cl, Wooll Dr, Pickford Cl, Wharton Dr, Wherry Cl, Alder Cl, Mayfield Way, Willow Cl, Maybank, Swafield Rs, Mundesley Rd, North St and Vicarage St.
- After contacting Highways regarding the flooding at the Norwich Rd/Bypass traffic lights, I have received the following:
 - 'The traffic signal upgrade works were completed in June of this year, and some drainage assets were upgraded and cleansed on completion of the scheme. I've discussed with the Engineer who supervised this, as its unclear at the present time why the gully for example on the north/west side is flooding? Given the age of the system which was installed when the bypass was first built, some elements of the survey which were carried out prior to the scheme were not conclusive. Part of this may in fact link through the skateboard park. When I visited site last week, there does not appear to be obvious leaf/silt covering the frame/gully pot. Top soli run-off from the new verge might have clogged the internal connection. The gully on the south/east side which has been prone to detritus has been cleaned out ten times over the last five years, for which six of these have been during the autumn months, i.e. January and then again in October/November. Silt is clearly visible around this asset, but we are having more severe weather events more often now. I'm afraid there is more questions than answers at

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

the minute, a tanker is however scheduled to attend site this (Out of hours) week to cleanse throughout and report back accordingly.'

- Leaves along Grammer School Rd pavement have been removed by NNDC via Serco, which should improved the flow of rain water and prevent the pooling that we have experienced.
- I have investigated complaints of the double yellow lines being removed from Market Place, as part of the surface improvements which were carried out a number of years ago. The data shows a large jump in penalties issued, post the changes on Market Street, which removed the yellow lines in favour of the smaller restricted zone signs. Many vehicles users have found it harder to understand the restriction due to sign positioning and conflicting perception of the parking restrictions in the Market Place.
 - The number of fines issued per year are shown below:

| | |
|--------------|-----|
| 2018 | 30 |
| 2019 | 45 |
| 2020 | 44 |
| 2021 | 73 |
| 2022 | 49 |
| 2023 | 162 |
| 2024 | 211 |
| 2025 to date | 169 |
 - I have requested that the yellow lines are reinstated.
- The firm responsible for the scaffolding in the Market Place, as reported in my last report, returned to ensure it complied with health and safety regulations.
 - This has however been removed since.
- Following conversations with Sainsbury's head office the lights that line the Vicarage St carpark to Sainsbury's path are being repaired. I have had further communication that this is being chased.
- I have written to Sainsbury's head office regarding the overgrowth at the bottom of the filling station, which is now spilling out onto Bacton Rd.
- I have reported a number of issues following utility works in the Market Place, Highways have sent someone out to inspect and these issues will now be rectified.
 - These have been repaired, there are further defects that need attention.
- Following the last meeting of NWTC, I have received a response from the waste management team at NCC, the following information has been provided. I have requested data pre-booking being introduced and I have asked for tonnage to be included:

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

- 'Please note throughout July 2025, we asked staff to ensure customers had a booking before leaving their waste, in the months leading up to that, staff were asked to take a more flexible approach.

Average daily visits by month

| Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | June 2025 | July 2025 | Aug 2025 | Sept 2025 | Oct 2025 |
|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|-------------|--------------|-------------|
| 96 | 99 | 109 | 163 | 168 | 156 | 179 | 200 | 225 | 197 | 183 |

- We have reviewed capacity (slots booked compared to those available). In the busiest month of August the site had 81.3% of slots booked, so further capacity available. We have looked at non-recyclable (general) waste collected at the kerbside collections from North Norfolk's households. We hold the following data: From w/c Monday 02 June 2025 to w/c Monday 15 September 2025 inclusive, 8,039t of general waste was collected, at an average of 502t per week. From w/c Monday 03 June 2024 to w/c Monday 16 September 2024 inclusive, 8,012t of general waste was collected, at an average of 501t per week.'
- *Unresolved issues from last report:*
 - *The consultation regarding the land required to undertake the Lynfield estate drainage, received no comments and an instruction has been given to the legal team to move to the next stage of purchasing.*
 - *After 4 years, Taylor Wimpey have responded to the issue of the buildup on the verge on Bacton Rd causing fences to rot. During this time, I have only received placeholder emails from the legal team. This is now in the investigation stage.*
 - *Following an accident in September 2025 between the east side of White Horse Common and Ebridge Farm, I have requested additional road signage and road markings to support improved road safety. This will be monitored with the view to potentially undertake a road survey next year, funded from my LMF. I have requested that the police undertake speed checks of this area.*
 - *Complaints have been raised over the maintenance of Spa Common, I have contacted NNDC regarding this, and inspection has been carried out and I am awaiting confirmation of action to be taken.*
 - *Residents on Park Avenue have contacted me regarding concerns of the health of a tree bordering their properties. Flagship have been out to inspect and confirm that this tree will be felled within 18 months.*
 - *We have received no clear update, since my last report, on the Salvation Army's decision to transfer Furze Hill to an alternative provider.*

Liberal Democrat County Councillors Report for North Walsham East Division

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Walcott

- I have been consulted on the proposed parking restrictions and parking meters on the Coast Road, I have supported the parking restrictions. I have not supported the introduction of pay and display meters. The consultation will be live imminently.
- I have received no applications from the parish for my Norfolk Community Fund Budget.
- My Local Member Fund has been used to purchase new safety signs for Happisburgh/Walcott crossroads, and these have begun to be installed. We are awaiting confirmation of the completion of this.
- *Unresolved issues from last report:*
 - *Highways are awaiting delivery of the 'gate' signs, installation dates will be given when these are received.*

Witton and Ridlington

- I have received 1 application from the parish for my Norfolk Community Fund Budget.
- *Unresolved issues from last report:*
 - *Following an accident between the east side of White Horse Common and Ebridge Farm, I have requested additional road signage and road markings to support improved road safety. This will be monitored with the view to potentially undertake a road survey next year, funded from my LMF. I have requested that the police undertake speed checks of this area.*

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

Local Member Grants and Funds

Norfolk Community Fund

Norfolk County Council has launched a new fund called the Norfolk Community Fund. Each Norfolk County Councillor has £5,000 to support community groups in their division.

Local groups can apply for grants of £200 to £2,500.

To help boost the overall fund, and to encourage and support groups to harness community funding power:

- For funding bids of £500 or over, groups will need to match fund 50%
- We will support groups to do this through the Crowdfunding platform, which we have already successfully used in the County Council's Growth and Investment service, and gives a simple route for groups to fundraise
- For projects under £500, there will be no match-funding requirement – but groups will have the option to still do that if they wish, to help increase the total amount of funding

Projects must clearly benefit the local community within the local area. They should aim to bring people together, celebrate local culture, and improve the overall quality of life in Norfolk. Below are the themes for the funding along with some examples of what the funding can go towards:

- **Ageing well:** Activities supporting the well-being of older adults, such as improvements to community centres or village halls, and projects for the well-being of older people.
- **Youth focus:** Engaging young people in meaningful and fun activities, including starting local groups, and buying play and exercise equipment for community use.
- **Green and clean:** Promoting environmental awareness and sustainability through local training schemes, childcare schemes, and planning and publishing village walks.
- **Come together:** Bringing diverse groups together to celebrate community and culture with public events, festivals, exhibitions, and tourist information leaflets.
- **Active living:** Supporting sports and physical activities for all ages, such as buying play and exercise equipment for community use.

Liberal Democrat County Councillors Report for North Walsham East Division

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- **Creative connections:** Engaging arts and cultural projects that unite people, including bringing people together to build community through public events, festivals, and exhibitions.

Local community groups should contact me in my role as their local councillor and explain their projects.

Local Members Fund

The LMF can be spent on a wide variety of highway and environmental related aspects, up to a total combined value of £11,000 each year. The LMF is capital so there needs to be an asset, or an extension of life for an existing asset as a result of the funding.

Typical uses could include:

- Advisory signs such as 'Unsuitable for HGV's' and advisory speed limits i.e. 20mph signs outside schools, would be possible.
- Capital measures to encourage more active travel (walking and cycling), including enhancement of the public rights of way (PRoW) network including footways, footpaths, bridle ways, restricted byways, permissive paths. This could include small footway extensions and modifications to enable greater access.
- More significant work to infrastructure and surfacing improvements on PRoW to increase and promote greater access. This could include replacement of stiles with gates and improved signage, information boards and creative wayfinding.
- Minor drainage works.
- New non-regulatory signs and replacement of existing signs and road markings. This includes new road markings such as "SLOW" markings.
- Minor traffic management projects including Traffic Regulation Order related works. However, it should be noted that these works can typically cost up to £9,000 each and may be difficult to deliver within a 12-month timescale.
- Day rates for contractors to carry out additional capital maintenance to areas of the highways that a Local Member would like improved.
- Other highway improvements – improved visibility splays, junction improvements, kerbing, work in conservation areas.
- Capital grants to Town or Parish Councils for highway maintenance related equipment for grass cutting including for roadside nature reserves or footway gritting equipment.
- A grant towards Electric Vehicle (EV) charging points. The LMF can be used to pay for purchase and installation costs only, so is best suited to community facilities such

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

as village or town halls etc. The applicant (typically a Town or Parish Council) would need to lead on procurement, supply & installation. The LMF can then be used to offset these costs. In addition, the County Council would not be responsible for future maintenance costs.

- A grant towards community tree planting to support Norfolk's Environmental Policy. This could include contributions towards tree packs as part of "1 Million Trees for Norfolk". The LMF can be used to pay for purchase and planting costs only, so is best suited to community facilities that can be planted off highway land. The applicant (typically a Town or Parish Council) would need to lead on purchase, supply & planting. Alternatively Community groups, town and parish councils or individuals who can prove a 'community benefit', are able to approach their Local Member to see whether they would be willing to refund the some or all of the 50% cost of the tree packs available through the county council (offer is seasonal, see website for details) . Where trees are proposed on highway land, these would need to be agreed with the local Highways team to prevent future maintenance issues. Any invoices requiring payment should be sent via the Asset, Programmes and Funding Team so that the Members allocated fund can be debited.
- Wildlife friendly measures for amenity and biodiversity gain, including greenspace improvements. Particularly for priority habitats and species like bats and newts linked to Norfolk Local Nature Recovery Strategy. Funding is for capital implementation costs only but could include equipment for volunteers/local community to use to manage their local biodiversity, wildlife flower seed/plants, bat/bird boxes or a contract to create new ponds. Ongoing maintenance costs would need to be agreed by third parties.
- A grant towards flood signs fixed (drop down) 'Flood' or 'Road Ahead Closed' signs at specific agreed sites on unclassified and C roads only. Once installed these signs would be dropped down by identified local representatives to show the sign face under a Memorandum of Understanding.
- A grant towards lightweight water and flood diversion barriers for community use, procured, managed and maintained by local Parish/Town Councils. The LMF can then be used to offset the purchase costs.
- Access improvements to the PRoW network (including footways, footpaths, bridal ways, restricted byways, permissive paths) This could include improvements to surfacing, ramps, steps, handrails, accessible gates, seating. Improvements PRoW network particularly, where appropriate to provide barrier free, all abilities access.
- A grant towards the purchase of grit bins to be placed on the public highway. All requests will be considered by the local Highway Engineer, in line with current assessment guidelines, before approval for purchase. Once approved, the local

Liberal Democrat County Councillors Report for North Walsham East Division

25th of November 2025

Highway Engineer will arrange for them to be purchased and sited. The grit bins will be owned by NCC and filled/replenished free of charge in line with existing arrangements for all other bins located on the public highway (usually twice per winter season, in November/December and then again after Christmas depending on the weather) and agreed by Assistant Director Highways). Any maintenance, repair and replacements costs will be met by the Highways Winter Budget.

Lucy Shires

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