



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting –Tuesday 16th December 2025

Published: 11.12.25

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Town Clerk should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Full Council Meeting on 25th November 2025
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Matters arising
6. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**

7. CO-OPTION

To agree for 1 person to be co-opted onto the council

8. OPEN FORUM FOR PUBLIC PARTICIPATION

8.1. District Councillors

8.2. County Councillors

8.3. Police

8.4. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

9. FINANCE

7.1 To approve expenditure since November meeting **Agenda Pack 1**

7.2 To note income since November meeting **Agenda pack 2**

7.2 To receive Bank Reconciliation up to 30/11/2025 **Agenda Pack 3**

7.3 To receive a summary of Receipts and Payments **Agenda Pack 4**

7.4 To receive and agree the Budget for 2026/2027 **Agenda Pack 5**

7.5 To receive and agree the Precept for 2026/2027 **Agenda Pack 6**

7.6 To receive and agree the recommendations from the Finance Committee Meeting 2/12/25 **Agenda Pack 7**

7.7 To receive and agree the amendments to the Financial Regulations **Agenda Pack 8**

10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

10.1. Correspondence:

10.2. Clerk's decisions – (Urgent, essential, health & safety or any large transactions up to £3k the Clerk deems necessary as Financial Regulations 5.9)

11. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 16th DECEMBER 2025

- **PF/25/2603 9 & 7B Mundesley Road, North Walsham** **Agenda pack 9**
Change of use of hairdresser salon to residential accommodation to serve existing dwelling (no. 9), and raising of rear flat roof of adjacent dwelling (no. 7)
- **PF/25/139 Little House, Little London Road, Little London, North Walsham** **Agenda Pack 10**
Re- Consultation, Construction of two-storey dwelling (self-build)
- **PF/25/2675 49 Acorn Road, North Walsham** **Agenda Pack 11**
Demolition of conservatory and erection of rear single storey extension

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

13. DATES OF FORTHCOMING MEETINGS

Finance Committee – Tuesday 6th January 2026 6.30pm

Development & Amenities Committee – Tuesday 20th January 202 6.30pm

Full Council – Tuesday 27th January 2026 6.30pm