



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 8th December 2025, at Cedar House, New Road, North Walsham NR28 9DE

Present: E Seward (ES), B Wright (BW), R Reid (RR)

Town Clerk: Wendy Murphy

Finance Officer: Jess Page

Member of Public: 0

The meeting opened at 18.30

1. TO RECEIVE APOLOGIES FOR ABSENCE

- 2. TO RECEIVE DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
Apologies were approved from R Smith and P Heinrich

- 3. TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
It was **RESOLVED** to approve the minutes of the Finance meeting held on 4th November 2025 and 2nd December 2025 and sign them as a true record.

- 4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**
No updates received

- 5.** A projected forecast for 2025/2026 was received

- 6.** A balanced Budget for 2026/2027 was received at £540,400. It was **RESOLVED** to recommend this to Full Council to be agreed.

- 7.** Earmarked Reserves were received and will be recommended to Full Council to agree

- 8.** A Precept request was received. It was **RESOLVED** to recommended Full Council to agree that £463,600 will be the precept for 206-2027. This will be an additional charge of £7.05 for a BAND D council taxpayer.

- 9.** It was **RESOLVED** to award a grant of £750.00 to North Walsham Community Network for the Big Bash 2026

- 10.** It was **RESOLVED** that the FINANCIAL REGULATIONS be updated and recommend to Full Council to agree

- 11.** It was **RESOLVED** to go with quote A for the new website provider.

- 12. DATE OF NEXT MEETING**
6th January 2026 18.30pm



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13. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

A breakdown of staffing costs for 2026-2027 has been reviewed and it includes increments and the current staffing structure. There are no costs arising in personal matters for 2025 -2026 in the budget for 2026-2027.

Meeting closed at 19.15