



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 28th October 2025 at Cedar House, 3 New Road, North Walsham NR28 9DE

Present:

Town Councillors:	B Wright (Chair) (BW)	P Heinrich (PH)	T Scannell (TS)
	E Seward (ES)	H Richardson (HR)	P Brand (PB)
	L Eastwick (LE)	J Reid (JR)	R Reid (RR)(arrived 18.43)

District Councillors: M Gray (MG)(left at 19.48), L Shires (LS)(left at 19.48), P Heinrich (PH)(left at 20.00)

County Councillor: L Shires (LS), S Penfold (SP)(arrived 18.32, left 19.04)

Town Clerk: Jasmine Dewbery (Assistant Clerk)

Members of Public: 15

The meeting opened at 18.30.

- APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
P Welsh, R Smith, K Leith
- DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
LE – 7.5 Pavillion Insurance
PH – 9 All planning
PB – 9.5 planning
- MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
It was proposed by BW and seconded by HR and with all in favour it was RESOLVED to accept the minutes of the Full Council Meeting on 30th September 2025.
- TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA** Clerks
Clerk's report received.
ES – As discussed at the last meeting, the transfer of assets from NNDC will go to the Finance Committee but needs to retain commercial confidentiality at this stage.
- TO RECEIVE MAYOR'S ANNOUNCEMENTS**
BW reminded everyone regarding the Remembrance events happening on 9th and 11th of November.
- OPEN FORUM FOR PUBLIC PARTICIPATION**
 - District Councillors**
LS – Report distributed prior to meeting in the agenda pack. Seeking more comparative data for the recycling centre.



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MG – The Market Plaice Chippy scaffolding will be removed soon. Highways have been contacted regarding the loose cobble stones in Market Place.

6.2. County Councillors

SP – NCC proposed 1 unitary for devolution and are awaiting government decision on the matter. No clarity yet if NCC elections will be postponed again. Now focusing on the Kings Arms Street proposal to widen the pavements which was originally submitted in March 2023. Addition of realigning the crossing at Park Lane. This project will cost approximately £50k. NWTC need to decide their contribution. Better signage promoting the NW Rugby club is being investigated.

LS – Investigating speed monitoring in the Ebridge Mill area due to serious accident there.

6.3. Police – None

6.4. Public

- (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

Members of the public shared their views on the Mundesley Road planning re-consultation (item 9.6) including the following issues: Water supply, traffic, access, HGVs, wildlife loss, no pavement on Mundesley Road, parking, no transport links, drainage, losing mental health benefits of the field, and the proposed roundabout needs to be built first.

PH – Clarified he can only give technical advice on this matter. The presumption will be in favour of the development unless it is not compliant with planning policy. The New Local Plan is awaiting the Inspectorate to sign it off with this site included. This site is unlikely to be stopped now, but modifications can be requested to make it less damaging. This site will be expensive to develop due to the proposed bridge and roundabout. There is likely to be a committee meeting in early 2026 to discuss, and there is likely to be lots of conditions placed on this site.

7. FINANCE

7.1 It was proposed by BW and seconded by PB and with all in favour it was RESOLVED to approve expenditure since September meeting.

7.2 The Bank Reconciliation up to 30/09/2025 was received.

7.3 The summary of Receipts and Payments was received. ES – Will be looking at the forecasts at the next Finance Committee Meeting.

7.4 The External Auditors Report and Certificate 2024/25 was received.

7.5 The insurance renewal for Pavilion, War Memorial Park was received. The premises address is being amended to state the Pavilion.

7.6 The Internal Scrutineers report was received.

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

8.1. Correspondence:

Thank you letter from North Norfolk Community Transport was received.

8.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,500; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

None



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9. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 28TH OCTOBER 2025

9.1 LA/25/2061 57 Yarmouth Road

It was proposed by BW and seconded by JR and with all in favour (PH abstained) it was RESOLVED to respond as no objection.

9.2 PF/25/1510 Land at Rear of Southcroft, Known as The Mushroom Farm, Yarmouth Road

It was proposed by BW and seconded by TS and with all in favour (PH abstained) it was RESOLVED to respond as objection due to lack of Highways visibility.

9.3 PF/25/0580 Land Off West Side Of, 33 Cherry Tree Lane – Re-consultation

It was proposed by TS and seconded by JR and with all in favour (PH abstained) it was RESOLVED to respond as no objection.

9.4 LA/25/1949 53 Yarmouth Road

It was proposed by BW and seconded by TS and with all in favour (PH abstained) it was RESOLVED to respond as no objection.

9.5 PM/25/1662 Former Sports Ground, Station Road

It was proposed by ES and seconded by BW and with all in favour (PH and PB abstained) it was RESOLVED to respond as objection urging Highways issues are resolved.

9.6 PO/24/2717 Land at end of Mundesley Road – Re consultation

ES – This development will be expensive and there is lots of local competition in a limited market. Conditions need to be included that minimise disruption and produce the best possible facilities. This is just the outline plan, so will be sold onto a builder who will put in the detailed plans, giving NWTC and the public another opportunity to object/request conditions. Meeting these conditions lessens the viability of the development.

It was proposed by BW and seconded by JR and with all in favour (PH abstained) it was RESOLVED to submit the objection read out by ES including the additions of drainage, water supply issues and affordable housing. (See Appendix 1.)

10. TO RECEIVE AND AGREE PROPOSAL FOR EASTER EGG HUNT TO BE HELD AS A WAR MEMORIAL CHARITY EVENT

It was proposed by BW and seconded by PB and with all in favour it was RESOLVED that the Easter Egg Hunt will be held as a War Memorial Park Charity event.

11. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

- ES – Maintenance of the street furniture in the Market Place (HAZ benches & planters)
- JR – Providing more dog poo bins around the town
- BW – Reacquiring the Market Rights from NNDC
- LE - Solution required for business bins behind the Cedar Barns (D&A Agenda)
- BW - Heritage Centre Loke lighting (D&A Agenda)
- SP – NWTC contribution to widening of Kings Arms Street pavements



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12. DATES OF FORTHCOMING MEETINGS

Finance Committee – Tuesday 4th November 2025 6.30pm

Development & Amenities – Tuesday 18th November 2025 6.30pm

Full Council – Tuesday 25th November 2025 6.30pm

The meeting closed at 20.07.

Appendix 1:

Subject: NWTC Response PO/24/2717 Land at end of Mundesley Rd NW16

North Walsham Town Council has consistently argued that this site is unacceptable for residential development. Significant new housing developments (over 2000) are already planned for the Town with building on a site on Norwich Rd already started. They bring infrastructure challenges, and this site simply adds to them. However, the Town Council recognises that the Planning Inspector's decision in May means that the site can be allocated for residential development. It also notes that the District Council's Planning Officers have proposed a range of policies that any planning application(s) will have to meet to address a range of challenges associated with this site. The Town Council in its response to these proposed policies has suggested strengthening those draft policies relating to access to the site during the construction period.

It is the Town Council's understanding that the proposed new policies for the site have to be approved by the Planning Inspector, and his decision is expected later this year. The Town Council therefore suggests that this planning application is currently premature because the decision on the policies that will govern planning applications for the site is still awaited.

The Town Council wishes at this stage to object to application PO/24/2717 on the following grounds:

1) No timescale is provided for the construction of the roundabout onto the B1145 and the bridge over Paston Way to facilitate access to the B1145. It should be clearly stated that these works should be done at an early stage ideally before any other development begins. This is crucial in order that any approved plan minimises the period construction traffic uses Lyngate /Mundesley Rd and thus complies with the Inspector's decision that the primary access from the site to the B1145 should be via the bridge/roundabout and not Mundesley Rd/ Lyngate Rd.

2) The application is vague on the amount of access there will be between the developed site and Mundesley Rd. It needs to be clarified that this will be minimal with traffic encouraged to use the new roundabout access



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on the roundabout at the B1145 and thus comply with the Inspector's wish that it is not a primary access route from the site.

3) The application does not contain an up to date or independent traffic count on traffic movements at the junction of Lyngate Rd with Mundesley Rd. Given the challenges which have been identified about extra traffic from the development it is important that objective information is available on this point to assist in the determination of this application.

4) There are no restrictions on times for delivery of materials or where vehicles will be parked for unloading. There should be limits on delivery times including no deliveries on Sunday. Further, all vehicles should park and unload on the site to ensure no obstruction on Mundesley Rd or access to Paston Way.

5) There are no constraints on working hours to minimise disturbance to nearby residents. There should be no Sunday working and no work before 7.30 am and after 18.00 pm.

6) Inadequate open play space. There needs to be an adequate 'kick about' area for older children/teenagers.

7) No provision for the replacement of the loss of greenery through the building of the bridge/roundabout. The triangle of land required for these works should be replanted with woodland native species.

8) Inadequate detail provided on the assessment to identify and remedy any gaps in the provision of walking/cycling routes from the site to amenities and schools in the town. This is required by the Inspector.

9) The required infrastructure is expensive. The financial viability of the site is therefore challenging and puts at risk the commitment that 15 per cent of the proposed homes will be affordable.

10) Concern that the risks which have been identified on addressing sewage and drainage issues will not be adequately resolved. This also applies to water supply.



NORTH WALSHAM TOWN COUNCIL

Minutes of the Extra Ordinary Council Meeting

held on Tuesday 13th November 2025 at Cedar House, 3 New Road,
North Walsham NR28 9DE

Present:

Town Councillors:	B Wright (BW)	E Seward (ES)
	R Smith (RS)	P Heinrich (PH)
	L Eastwick (LE)	P Welsh (PW)
	H Richardson (HR)	

District Councillors: K Leith

County Councillor: None

Town Clerk: Wendy Murphy

Members of Public: None

The meeting opened at 17.45

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
T Scannell, J Reid, R Reid, P Brand
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
ES NWIB
3. **TO AGREE A GRANT APPLICATION TO NORTH WALSHAM IN BLOOM WITH CONDITIONS.**
As proposed by BW and seconded by PH and with ES abstaining it was agreed to give North Walsham in Bloom a £9,000 grant with the following condition: -

Special Condition: If NWIB receives any other grants or donations from other donors they are to be reimbursed to North Walsham Town Council.

North Walsham Town Council

PAYMENTS (AWAITING AUTHORISATION) LIST

20 November 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
570	Cemetery Capital	28/10/2025		Unity Trust Account		Chapel	Pete's Property Service's	X	5,637.50		5,637.50
491	Admin Annual Commitments	03/11/2025		Unity Trust Account		Auditor	Heelis & Lodge	X	395.00		395.00
528	Poppies Annual Commitments	03/11/2025		Unity Trust Account		Insurance	PIB Insurance Brokers	E	6,360.00		6,360.00
591	Miscellaneous	11/11/2025		Unity Trust Account		Christmas Lights	MK Illumination UK Ltd	S	350.00	70.00	420.00
591	Miscellaneous	11/11/2025		Unity Trust Account		Christmas Lights	MK Illumination UK Ltd	S	3,995.00	799.00	4,794.00
604	Market Running Costs	28/11/2025		Unity Trust Account		Electricity	Corona Energy	L	19.50	0.98	20.48
398	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Espo	S	29.90	5.98	35.88
520	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	110.76	22.15	132.91
569	General Running Costs	28/11/2025		Unity Trust Account		Plaque	Burbidge's of Norfolk	S	30.21	6.04	36.25
582	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Espo	S	48.70	9.74	58.44
587	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Ernest Doe	S	7.49	1.50	8.99
588	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Ernest Doe	S	167.19	33.44	200.63
593	General Running Costs	28/11/2025		Unity Trust Account		Fuel	Fuel Genie	S	210.42	42.07	252.49
599	General Running Costs	28/11/2025		Unity Trust Account		Equipment	CT Baker	S	157.78	31.56	189.34
602	General Running Costs	28/11/2025		Unity Trust Account		Hire	North Walsham Garden Ce	S	55.00	11.00	66.00
608	General Running Costs	28/11/2025		Unity Trust Account		Equipment	CT Baker	S	62.50	12.50	75.00
610	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	4.57	0.92	5.49
611	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	45.79	9.17	54.96
612	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	4.49	0.90	5.39
612	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	Z	59.98		59.98
613	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	7.66	1.53	9.19
614	General Running Costs	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	14.56	2.92	17.48
399	Admin Training	28/11/2025		Unity Trust Account		Training	Stalham Town Council	E	60.00		60.00
525	Admin Running Costs	28/11/2025		Unity Trust Account		Postage	Post Office	E	43.50		43.50
571	Admin Running Costs	28/11/2025		Unity Trust Account		Human Resources	Croner Group Ltd	S	334.15	66.83	400.98
571	Admin Running Costs	28/11/2025		Unity Trust Account		Human Resources	Croner Group Ltd	E	19.71		19.71
572	Admin Leases & Agreements	28/11/2025		Unity Trust Account		Phone	Plan.com	S	165.79	33.17	198.96
573	Admin Running Costs	28/11/2025		Unity Trust Account		Cleaning	Barnett's Cleaning Solution	S	35.70	7.14	42.84
576	Admin Running Costs	28/11/2025		Unity Trust Account		Milk/Tea/coffee etc.	Various	Z	1.35		1.35
577	Admin Running Costs	28/11/2025		Unity Trust Account		Postage	Post Office	E	4.40		4.40
581	Advertising	28/11/2025		Unity Trust Account		Advertising	Just Regional	S	195.00	39.00	234.00
585	Admin Leases & Agreements	28/11/2025		Unity Trust Account		Refuse	Shred station	S	38.30	7.66	45.96
586	Admin Leases & Agreements	28/11/2025		Unity Trust Account		Phone	Dial 9 Comms Ltd	S	119.35	23.87	143.22
597	Other Events	28/11/2025		Unity Trust Account		Events	The House of Sarunds	S	593.31	118.66	711.97

North Walsham Town Council
PAYMENTS (AWAITING AUTHORISATION) LIST

20 November 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
598	Admin Running Costs	28/11/2025		Unity Trust Account		Milk/Tea/coffee etc.	Various	Z	4.40		4.40
601	Other Grants	28/11/2025		Unity Trust Account		Grant	North Walsham Business A	X	750.00		750.00
615	Admin Running Costs	28/11/2025		Unity Trust Account		Stationery	Post Office	X	3.15		3.15
521	Trackside Repairs/Maintenance	28/11/2025		Unity Trust Account		Equipment	Screwfix	S	136.63	27.33	163.96
522	Trackside Repairs/Maintenance	28/11/2025		Unity Trust Account		Trackside	Screwfix	S	-45.82	-9.16	-54.98
538	Cemetery Capital	28/11/2025		Unity Trust Account		Welfare Unit	CT Baker	S	105.05	21.01	126.06
540	Cemetery Capital	28/11/2025		Unity Trust Account		Welfare Unit	CT Baker	S	89.69	17.94	107.63
574	Admin Training	28/11/2025		Unity Trust Account		Training	Norfolk Parish Training Sup	S	36.00	7.20	43.20
575	Admin Training	28/11/2025		Unity Trust Account		Training	Norfolk Parish Training Sup	S	48.00	9.60	57.60
578	General CCTV	28/11/2025		Unity Trust Account		CCTV	Anglia Technology	S	419.79	83.96	503.75
583	Cemetery Capital	28/11/2025		Unity Trust Account		Welfare Unit	CT Baker	S	105.05	21.01	126.06
584	Cemetery Capital	28/11/2025		Unity Trust Account		Welfare Unit	CT Baker	S	89.69	17.94	107.63
589	General CCTV	28/11/2025		Unity Trust Account		Electricity	Cozens (UK) Ltd	S	25.00	5.00	30.00
590	General Vehicles	28/11/2025		Unity Trust Account		Vehicles	Saxon Motors	S	88.55	17.71	106.26
592	Cemetery Capital	28/11/2025		Unity Trust Account		Welfare Unit	J A Plant Hire & Groundsw	S	3,435.00	687.00	4,122.00
594	Trackside Repairs/Maintenance	28/11/2025		Unity Trust Account		Trackside	Tree Hopper	S	2,355.00	471.00	2,826.00
595	General Vehicles	28/11/2025		Unity Trust Account		Vehicles	Broadland Tail Lift Services	S	168.00	33.60	201.60
596	Legal	28/11/2025		Unity Trust Account		Human Resources	Norfolk County Council	S	15.30	3.06	18.36
600	Vehicle Compound Running Co	28/11/2025		Unity Trust Account		Electricity	Total Energies	L	14.38	0.72	15.10
603	Vehicle Compound Running Co	28/11/2025		Unity Trust Account		Electricity	Corona Energy	L	13.73	0.69	14.42
605	Trackside Running Costs	28/11/2025		Unity Trust Account		Electricity	Total Energies	L	123.36	6.17	129.53
606	General Streetlights	28/11/2025		Unity Trust Account		Electricity	Total Energies	S	393.03	78.61	471.64
607	Admin Training	28/11/2025		Unity Trust Account		Training	SLCC	X	320.00		320.00
607	Admin Training	28/11/2025		Unity Trust Account		Training	SLCC	S	330.00	66.00	396.00
609	Admin Training	28/11/2025		Unity Trust Account		Training	H26	X	495.00		495.00
Total									28,902.54	2,924.12	31,826.66

North Walsham Town Council

21 November 2025 (2025-2026)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
236	Cemetery Interments	29/10/2025		Unity Trust Account		Interment	Christine Brewster	X	136.00		136.00
235	Market Market Tolls	29/10/2025		Unity Trust Account		Market tolls	Norfolk Boreas Ltd	E	12.00		12.00
240	Market Sunday market	30/10/2025		Unity Trust Account		Sunday Market	Bobs Bread Bakery	E	10.00		10.00
241	Market Sunday market	30/10/2025		Unity Trust Account		Sunday Market	Cheese and Pie Man	E	10.00		10.00
239	Market Sunday market	31/10/2025		Unity Trust Account		Sunday Market	Tropic with Tara	E	10.00		10.00
238	W M Park Allotments	03/11/2025		Unity Trust Account		Allotments	Mr Bruce Gooch	E	20.00		20.00
246	Market Sunday market	03/11/2025		Unity Trust Account		Sunday Market	Daisys Dog Treats	E	10.00		10.00
248	Market Market Tolls	04/11/2025		Unity Trust Account		Market tolls	Carmichael Fishmongers	E	97.28		97.28
250	Admin Interest/Bank Charges	04/11/2025		Unity Trust Account		Interest	CCLA	X	629.54		629.54
249	Cemetery Memorials	06/11/2025		Unity Trust Account		Memorial	Julie Aylott	X	1,233.00		1,233.00
251	Poppies Leases & Agreements	07/11/2025		Unity Trust Account		Rental	Poppies Nursery	E	420.00		420.00
255	VAT RECLAIM	10/11/2025		Unity Trust Account		VAT reclaim	HMRC	R		13,320.74	13,320.74
252	Cemetery Interments	11/11/2025		Unity Trust Account		Interment	Murrell Cork	X	136.00		136.00
252	Cemetery Interments	11/11/2025		Unity Trust Account		Interment	Murrell Cork	X	81.00		81.00
253	Cemetery Interments	11/11/2025		Unity Trust Account		Burial	Murrell Cork	X	528.00		528.00
253	Cemetery Interments	11/11/2025		Unity Trust Account		Burial	Murrell Cork	X	239.00		239.00
254	Cemetery Interments	11/11/2025		Unity Trust Account		Interment	Murrell Cork	X	136.00		136.00
256	Market Market Tolls	12/11/2025		Unity Trust Account		Market tolls	Lillys Boutique	E	57.60		57.60
258	Cemetery Interments	13/11/2025		Unity Trust Account		Burial	Gordon Haynes	X	528.00		528.00
258	Cemetery Interments	13/11/2025		Unity Trust Account		Burial	Gordon Haynes	X	239.00		239.00
259	Market Market Tolls	13/11/2025		Unity Trust Account		Market tolls	Youngs, S	E	49.92		49.92
260	Cemetery Interments	18/11/2025		Unity Trust Account		Burial	Murrell Cork	X	387.00		387.00
261	Cemetery Interments	19/11/2025		Unity Trust Account		Burial	Murrell Cork	X	528.00		528.00
261	Cemetery Interments	19/11/2025		Unity Trust Account		Burial	Murrell Cork	X	44.00		44.00
261	Cemetery Interments	19/11/2025		Unity Trust Account		Burial	Murrell Cork	X	239.00		239.00
262	Market Market Tolls	20/11/2025		Unity Trust Account		Market tolls	Double Q	E	154.88		154.88
Total									5,935.22	13,320.74	19,255.96

North Walsham Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/10/2025		
	Cash in Hand 01/04/2025		468,164.26
	ADD Receipts 01/04/2025 - 31/10/2025		511,495.36
	SUBTRACT Payments 01/04/2025 - 31/10/2025		979,659.62
	Cash in Hand 31/10/2025 (per Cash Book)		495,950.10
B			483,709.52
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2025	0.00	
	CCLA Savings 31/10/2025	185,000.00	
	Redwood Savings 31/10/2025	88,906.04	
	Unity Trust Account Main 31/10/2025	16,737.76	
	Unity Trust Instant Access Account 31/10/2025	198,210.87	
	Unity Trust Wages Account 31/10/2025	492.35	
	Business Reserve 31/10/2025	0.00	
	Account Main 31/10/2025	0.00	
	Wages 31/10/2025	0.00	
			489,347.02
	Less unrepresented payments		5,637.50
			483,709.52
	Plus unrepresented receipts		
	Adjusted Bank Balance		483,709.52
	A = B Checks out OK		

North Walsham Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 November 2025 (2025-2026)

Admin

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7010	Admin Annual Commitments				15,000.00	14,172.06	827.94	827.94 (5%)
7080	Admin Interest/Bank Charges	15,000.00	11,498.03	-3,501.97		213.00	-213.00	-3,714.97 (-24%)
7060	Admin Leases & Agreements				17,000.00	19,188.78	-2,188.78	-2,188.78 (-12%)
7020	Admin New Equipment				2,000.00	925.10	1,074.90	1,074.90 (53%)
7005	Admin Precept	46,330.00	46,330.00					(0%)
7030	Admin Repairs/Maintenance				330.00	45.77	284.23	284.23 (86%)
7040	Admin Running Costs				10,500.00	9,944.30	555.70	555.70 (5%)
7070	Admin Sundries							(N/A)
10440	Admin Training				8,500.00	8,012.00	488.00	488.00 (5%)
10442	Legal				7,000.00	12,576.55	-5,576.55	-5,576.55 (-79%)
10448	VAT RECLAIM							(N/A)
SUB TOTAL		61,330.00	57,828.03	-3,501.97	60,330.00	65,077.56	-4,747.56	-8,249.53 (-6%)

Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3010	Amenities Annual Commitments				2,000.00	2,020.97	-20.97	-20.97 (-1%)
3060	Amenities Leases & Agreements		1.00	1.00	19,000.00	13,329.60	5,670.40	5,671.40 (29%)
3005	Amenities Precept	5,000.00	5,000.00					(0%)
3030	Amenities Repairs/Maintenance							(N/A)
3040	Amenities Running Costs/Highw.		15,536.94	15,536.94				15,536.94 (N/A)
SUB TOTAL		5,000.00	20,537.94	15,537.94	21,000.00	15,350.57	5,649.43	21,187.37 (81%)

Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10408	Cemetery Allotments	400.00	289.75	-110.25				-110.25 (-27%)
2010	Cemetery Annual Commitments				4,000.00	3,697.80	302.20	302.20 (7%)
2300	Cemetery Interments	12,000.00	12,861.00	861.00				861.00 (7%)
2350	Cemetery Memorials	5,000.00	2,798.00	-2,202.00				-2,202.00 (-44%)
2005	Cemetery Precept							(N/A)
2030	Cemetery Repairs/Maintenance					52.77	-52.77	-52.77 (N/A)
2040	Cemetery Running Costs				7,500.00	11,528.89	-4,028.89	-4,028.89 (-53%)
2400	Cemetery Sundries							(N/A)
SUB TOTAL		17,400.00	15,948.75	-1,451.25	11,500.00	15,279.46	-3,779.46	-5,230.71 (-18%)

Cemetery Capital

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
104431	Cemetery Capital					26,636.98	-26,636.98	-26,636.98 (N/A)

North Walsham Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

21 November 2025 (2025-2026)

SUB TOTAL				26,636.98	-26,636.98	-26,636.98 (N/A)
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Cemetery Chapel

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
104428	Cemetery Chapel Precept	2,500.00	2,500.00					(0%)
10431	Chapel New Equipment				1,000.00		1,000.00	1,000.00 (100%)
10429	Chapel Repairs/Maintenance				1,000.00	45.77	954.23	954.23 (95%)
10430	Chapel Running Costs				500.00	301.92	198.08	198.08 (39%)
SUB TOTAL		2,500.00	2,500.00		2,500.00	347.69	2,152.31	2,152.31 (43%)

EARMARKED RESERVES

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10445	Lighting at Market Cross							(N/A)
10450	New Cemetery							(N/A)
1020	NW Play		11,703.31	11,703.31				11,703.31 (N/A)
10444	Office Move							(N/A)
10447	Vehicle Maintenance (3 year res							(N/A)
10446	Woodville Drainage							(N/A)
SUB TOTAL			11,703.31	11,703.31				11,703.31 (N/A)

General

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	General Annual Commitments				17,000.00	175.45	16,824.55	16,824.55 (98%)
10423	General CCTV				16,000.00	3,383.32	12,616.68	12,616.68 (78%)
60	General Leases & Agreements				2,500.00		2,500.00	2,500.00 (100%)
20	General New Equipment				9,000.00	83.33	8,916.67	8,916.67 (99%)
5	General Precept	80,700.00	80,700.00					(0%)
30	General Repairs/Maintenance				8,000.00	3,401.99	4,598.01	4,598.01 (57%)
40	General Running Costs				5,700.00	5,528.67	171.33	171.33 (3%)
10420	General Streetlights				8,000.00	4,502.88	3,497.12	3,497.12 (43%)
70	General Sundries							(N/A)
10437	General Vehicles				5,000.00	6,780.40	-1,780.40	-1,780.40 (-35%)
SUB TOTAL		80,700.00	80,700.00		71,200.00	23,856.04	47,343.96	47,343.96 (31%)

Market

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
5010	Market Annual Commitments					998.00	-998.00	-998.00 (N/A)
5905	Market Carboot		649.72	649.72		-9.75	9.75	659.47 (N/A)
5900	Market Events	5,000.00	412.50	-4,587.50				-4,587.50 (-91%)
5800	Market Market Tolls	13,000.00	6,350.94	-6,649.06		85.00	-85.00	-6,734.06 (-51%)

North Walsham Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

21 November 2025 (2025-2026)

5020	Market New Equipment				500.00		500.00	500.00 (100%)
5005	Market Precept							(N/A)
5030	Market Repairs/Maintenance				300.00	642.92	-342.92	-342.92 (-114%)
5040	Market Running Costs				2,000.00	266.16	1,733.84	1,733.84 (86%)
5850	Market Sunday market	400.00	455.00	55.00				55.00 (13%)
5070	Market Sundries							(N/A)
SUB TOTAL		18,400.00	7,868.16	-10,531.84	2,800.00	1,982.33	817.67	-9,714.17 (-45%)

Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9501	Miscellaneous		1,000.00	1,000.00		7,722.93	-7,722.93	-6,722.93 (N/A)
9500	Miscellaneous Precept							(N/A)
SUB TOTAL			1,000.00	1,000.00		7,722.93	-7,722.93	-6,722.93 (N/A)

Other

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8041	Advertising		1,525.00	1,525.00		7,028.90	-7,028.90	-5,503.90 (N/A)
8060	Other Civic Dinner							(N/A)
8011	Other Defibrillator				1,500.00	1,723.00	-223.00	-223.00 (-14%)
10426	Other Donation				7,000.00	50.00	6,950.00	6,950.00 (99%)
8505	Other Events		74.61	74.61	15,000.00	21,490.84	-6,490.84	-6,416.23 (-42%)
8031	Other Grants				4,000.00	8,770.00	-4,770.00	-4,770.00 (-119%)
8071	Other New Mayor		200.00	200.00	2,000.00	-42.50	2,042.50	2,242.50 (112%)
8999	Other Old Mayor							(N/A)
8005	Other Precept	29,500.00	29,500.00					(0%)
SUB TOTAL		29,500.00	31,299.61	1,799.61	29,500.00	39,020.24	-9,520.24	-7,720.63 (-13%)

Poppies

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10427	Poppies Annual Commitments					6,978.00	-6,978.00	-6,978.00 (N/A)
10436	Poppies Leases & Agreements		3,360.00	3,360.00		407.66	-407.66	2,952.34 (N/A)
10245	Poppies Precept							(N/A)
10428	Poppies Repairs/Maintenance					1,810.26	-1,810.26	-1,810.26 (N/A)
SUB TOTAL			3,360.00	3,360.00		9,195.92	-9,195.92	-5,835.92 (N/A)

PRECEPT

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept							(N/A)

North Walsham Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

21 November 2025 (2025-2026)

SUB TOTAL							(N/A)
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Salaries		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10200	Salaries HMRC				40,000.00	40,920.22	-920.22	-920.22 (-2%)
10300	Salaries Pension				60,000.00	46,539.59	13,460.41	13,460.41 (22%)
10050	Salaries Precept	260,000.00	260,000.00					(0%)
10400	Salaries Unison				200.00	103.50	96.50	96.50 (48%)
10100	Salaries Wages				170,000.00	170,636.84	-636.84	-636.84 (-0%)
SUB TOTAL		260,000.00	260,000.00		270,200.00	258,200.15	11,999.85	11,999.85 (2%)

Trackside/Skatepark		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10416	Trackside (NEW) Play New Equi							(N/A)
10441	Trackside (OLD) Play New Equi							(N/A)
10410	Trackside Annual Commitments				400.00	201.60	198.40	198.40 (49%)
10414	Trackside Leases & Agreements							(N/A)
10411	Trackside NEW Equipment							(N/A)
10412	Trackside Repairs/Maintenance				2,000.00	21,008.87	-19,008.87	-19,008.87 (-950%)
10413	Trackside Running Costs				600.00	1,175.91	-575.91	-575.91 (-95%)
10415	Trackside Sundries							(N/A)
10401	Trackside/Skatepark Precept	3,000.00	3,000.00					(0%)
SUB TOTAL		3,000.00	3,000.00		3,000.00	22,386.38	-19,386.38	-19,386.38 (-323%)

Vehicle Compound		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10434	Vehicle Compound Annual Comr				1,000.00	273.76	726.24	726.24 (72%)
10435	Vehicle Compound New Equipm							(N/A)
104430	Vehicle Compound Precept	2,000.00	2,000.00					(0%)
10432	Vehicle Compound Repairs/Mair					290.27	-290.27	-290.27 (N/A)
10433	Vehicle Compound Running Cos				1,000.00	253.24	746.76	746.76 (74%)
SUB TOTAL		2,000.00	2,000.00		2,000.00	817.27	1,182.73	1,182.73 (29%)

War Memorial Park		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10455	W M New Equipment					2,875.00	-2,875.00	-2,875.00 (N/A)
10443	W M OLD Play Equip/Repairs							(N/A)
10409	W M Park Allotments		100.00	100.00				100.00 (N/A)
1010	W M Park Annual Commitments				250.00	201.60	48.40	48.40 (19%)
1080	W M Park Interest							(N/A)

North Walsham Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 November 2025 (2025-2026)

1060	W M Park Leases & Agreements						(N/A)
1030	W M Park Repairs/Maintenance			587.79	-587.79	-587.79	(N/A)
1040	W M Park Running Costs	100.00	100.00	3,010.04	-3,010.04	-2,910.04	(N/A)
1070	W M Park Sundries						(N/A)
1005	War Memorial Park Precept						(N/A)
SUB TOTAL		200.00	200.00	250.00	6,674.43	-6,424.43	-6,224.43 (-2489%)

Woodville

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10403	Woodville Annual Commitments				200.00	100.80	99.20	99.20 (49%)
10404	Woodville New Equipment				500.00		500.00	500.00 (100%)
10402	Woodville Precept	1,700.00	1,700.00					(0%)
10405	Woodville Repairs/Maintenance				500.00		500.00	500.00 (100%)
10406	Woodville Running Costs				500.00		500.00	500.00 (100%)
10407	Woodville Sundries							(N/A)
SUB TOTAL		1,700.00	1,700.00		1,700.00	100.80	1,599.20	1,599.20 (47%)

Summary

NET TOTAL	481,530.00	499,645.80	18,115.80	475,980.00	492,648.75	-16,668.75	1,447.05 (0%)
V.A.T.		30,927.52			30,741.43		
GROSS TOTAL		530,573.32			523,390.18		

My team and I have just closed our 10,000th case this month – that's 10,000 people whose lives have been made easier because they reached out to my office to ask for support. Helping people is my favourite part of the job and I will keep on being a voice for the people of North Norfolk at home and in Westminster on the issues that matter to them.

I have long campaigned for banking hubs for our towns and villages and I was pleased to open North Norfolk's first permanent bank hub this week. The hub will give the people of Holt access to banking services where they live and work, with more banking hubs planned for North Walsham and for Cromer in the very near future. Essential services like these are crucial to the success of our independent businesses and I'll keep campaigning for them to keep our local economy growing.

Many of my constituents have written to me about their concerns around digital ID and I will keep raising the issue in Parliament and making their voices heard. I have made it clear to the government that many of them are anxious about being forced to use digital ID and that making it mandatory will cause exclusion in my constituency. While there are some benefits to digital ID, the choice to use it – or not – should always be ours and I'll keep pressing the government for answers on how they plan to implement it in a way that works for the residents of North Norfolk.

I have heard the concerns of residents about the noise that is being created by RAF and American fighter jets performing manoeuvres over populated residential areas and I have raised the issue with the Ministry of Defence and have made them aware of the issues that residents are facing – from hearing loss to traumatised pets and disruption at work. There is no reason why the training cannot take place off shore over the North Sea where it will have less of an impact on our communities. The MoD has promised to look at the possibility of revising training schedules to minimise disruption and I look forward to updating you on the progress of these changes.

As we've hit that 10,000 number this month, I want to remind you how powerful it is when we work together to solve the issues that impact us the most. Whether that's fighting to save the paramedics on bikes service in Wells so that they can provide emergency help this Winter, or tackling service providers to deliver faster, more reliable broadband so that our small businesses can thrive – every voice matters.

As always, if there's anything that my team and I can support you with, please get in touch.

Steff Aquarone
North Norfolk MP

NNDC Ref: PF/25/2381
Date: 7th November 2025

Contact: Mr Russell Stock

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation
North Walsham

Proposal: Demolition of redundant barn, outbuildings, two storey house and pole barn,
and erection of 7no. dwellings

Location: 58 Norwich Road, North Walsham, Norfolk, NR28 0DX

Dear Sir/Madam,

We have received the above application, details of which may be viewed on our website

<https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T4S25MLNFFK00>

If your Council would like to offer comments on the application, please do so by 28/11/2025
via our website or by emailing planning.consultation@north-norfolk.gov.uk

It would be useful if you would indicate whether your Council

1. Supports the application;
2. Has no objection or comment;
3. Objects to the application;

Giving reasons where appropriate.

If we do not receive a response within this time we will assume that you do not wish to comment.

Kind regards

Mr Russell Stock (Senior Planning Officer)
Russell.Stock@north-norfolk.gov.uk
01263 516149

NNDC Ref: PF/25/2444
Date: 6th November 2025

Contact: Mr Harry Gray

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation
North Walsham

Proposal: Erection of single storey rear extension and erection of rear extension to detached garage

Location: 41 Spenser Avenue, North Walsham, Norfolk, NR28 9HZ

Dear Sir/Madam,

We have received the above application, details of which may be viewed on our website

<https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T55G18LN04T00>

If your Council would like to offer comments on the application, please do so by 27/11/2025 via our website or by emailing planning.consultation@north-norfolk.gov.uk

It would be useful if you would indicate whether your Council

1. Supports the application;
2. Has no objection or comment;
3. Objects to the application;

Giving reasons where appropriate.

If we do not receive a response within this time we will assume that you do not wish to comment.

Kind regards

Mr Harry Gray (Trainee Planning Officer)
harry.gray@north-norfolk.gov.uk
01263 516244

NNDC Ref: PM/25/1662
Date: 5th November 2025

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation

Proposal: Details of appearance, landscaping, layout and scale, matters reserved under outline planning permission PO/20/1251 (Erection of up to 54 dwellings with public open space, new vehicular access, landscaping and associated infrastructure (access only))

Location: Former Sports Ground, Station Road, North Walsham

Wendy Murphy

We previously wrote to you seeking your observations on the above proposal.

We are now re-consulting you for the following reasons;

We have received amended plans.

PS, Trees and Landscape

If you have any views on the proposal, please submit them by 26th November 2025

You may reply in writing, via our website or by emailing

planning.consultation@north-norfolk.gov.uk

If we do not receive a response by the above date we will assume you do not wish to comment further.

Kind Regards

Planning Processing Unit

NNDC Ref: PF/25/2453
Date: 7th November 2025

Contact: Nicola Wray

Wendy Murphy
North Walsham Town Council
Office 4
Cedar House
3 New Road
North Walsham
NR28 9DE

Planning Consultation
North Walsham

Proposal: Single storey rear extension to dwelling

Location: Woodland View, 43A Marshgate, North Walsham, Norfolk, NR28 9LF

Dear Sir/Madam,

We have received the above application, details of which may be viewed on our website

<https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T576F1LN04T00>

If your Council would like to offer comments on the application, please do so by 28/11/2025 via our website or by emailing planning.consultation@north-norfolk.gov.uk

It would be useful if you would indicate whether your Council

1. Supports the application;
2. Has no objection or comment;
3. Objects to the application;

Giving reasons where appropriate.

If we do not receive a response within this time we will assume that you do not wish to comment.

Kind regards

Nicola Wray (Trainee Planning Officer)
nicola.wray@north-norfolk.gov.uk
01263 516188



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 4th November 2025, at Cedar House, New Road, North Walsham NR28 9DE

Present: E Seward (ES), B Wright (BW), R Reid (RR), P Heinrich (PH)

Town Clerk: Wendy Murphy

Member of Public: 0

The meeting opened at 18.30

1. TO RECEIVE APOLOGIES FOR ABSENCE

R Smith

2. TO RECEIVE DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
ES - NWIB

3. TO APPROVE MINUTES OF PREVIOUS MEETING - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

Proposed by BW and seconded by PH and with all in favour the minutes dated 15th September 2025 which had previously been circulated were agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

None

5. TO RECEIVE AND AGREE ANY ACTIONS FROM THE INTERNAL AUDITORS REPORT

It is noted that the website could be updated to improve accessibility. The search facility for documents could be more efficient. As legislation continues to rely more and more on publishing documents and the use of websites, the Council may like to review its current site. Assertion 10 in the Practitioners Guide will need to be implemented before the end of the year. The clerk will look at getting 3 quotes for a new website.

The committee confirmed that they would like to give their thanks to the clerk and her team for the work done in maintaining good financial practices.

6. TO RECEIVE UPDATED BUDGET AND PROJECTED FORECAST 2025/2026

This was received and noted.

7. TO RECEIVE ANY GRANT APPLICATIONS

As proposed by ES and seconded by PH and with all in favour it was agreed to give a £750 grant to North Walsham Business Association to go towards entertainment and lights. It was a condition of the grant that the lights are kept by the association, and a register is maintained.

8. DATE OF NEXT MEETING

Tuesday 2nd December 2025 at 6.30pm

Signed:.....

Date:.....



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 4th November 2025, at Cedar House, New Road, North Walsham NR28 9DE

9. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

As proposed by ES and seconded by BW and with PH abstaining it was agreed that the Finance Committee recommends to Full Council the go ahead with Amenity Open Space Asset transfer from NNDC.

It was agreed to look at further assets that belong to NNDC in due course.

Meeting closed at 19.34

DRAFT

**Local Government Reorganisation
Update Transfer NNDC Assets to North Walsham Town Council**

The Town Council (TC) has expressed an interest in NNDC transferring to it all the District Council's assets in the parish except the industrial (commercial) units. Also, the TC has not currently expressed an interest in owning the following NNDC assets: Sadlers Wood, Greens Rd land occupied by the football club, Swimming Pool complex and site of the North Walsham Community Centre.

The TC now has an understanding of the process that NNDC is likely to follow in considering expressions of interest from Parishes within the District to take over NNDC assets as well as an indication of the potential costs on taking on such assets and the income that could flow from it.

Process

The first assets where a decision is expected (it could be quite soon) to be made on transfers are amenity assets ie play areas, open spaces, verges etc.

Amenity Assets

- 1)** The transfer of the freehold of play areas plus adjoining open space at Hollybush Rd/Chestnut Ave, Howlett Close, Acorn Rd, Gigi Close and Sadlers Wood play area. The play equipment has been regularly inspected and required repairs carried out.
- 2)** The transfer of the freehold of 13 Grass Areas. 12 maintained by Serco as part of NNDC contract plus two flower beds at Yarmouth Rd licensed to North Walsham in Bloom to maintain.
- 3)** The transfer of the freehold of 11 Land sites. Covers two garden sites (Black Swan Gardens and 4A Market St) maintained under licence by TC and North Walsham in Bloom, 3 sites with no current routine maintenance and 6 sites (verges/ grass areas) maintained by Serco as part of NNDC contract.
- 4)** NNDC has a contract with Serco until some point in 2029. NNDC would along with their successor body comply with and pay for that contract until it finishes. It means that Serco would continue to be paid by NNDC/ successor Council to cut verges/ grass areas/ open spaces until 2029, but the freehold of these sites would rest with the TC. After 2029 the whole cost of grass cutting would rest with the TC. In the meantime, if the TC wanted to do extra work on these sites (eg more grass cuts) they could do so.
- 5)** The play equipment is not maintained by Serco but rests with NNDC. Following the transfer the TC would become responsible for the inspection and maintenance of the equipment.
- 6)** There is currently £28270 in outstanding Sec 106 monies for amenities in North Walsham.

Report to North Walsham Town Council

Wendy Murphy – Town Clerk

4th November 2025

This sum would transfer with the amenity assets as set out above. It would be available to support the additional costs involved in taking on these amenities.



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 18th November 2025 at Cedar House, New Road, North
Walsham NR28 9DE

Present:

Town Councillors: R Smith (RS), H Richardson (HR), J Reid (JR), E Seward (ES), B Wright (BW), P Brand (PB)

Town Clerk: Wendy Murphy

Grounds Manager: James Dennis

Members of Public: 0

1. APOLOGIES FOR ABSENCE

T Scannell

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

Proposed by JR and seconded by HS and with all in favour the minutes dated 16th September 2025 which had previously been circulated were agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log was received and updates given. The clerk will get an update regarding the lights between Vicarage Street Car Park and Sainsburys being turned back on.

5. PUBLIC FORUM

None

6. TO RECEIVE ANY UPDATES

James Dennis gave his report, he confirmed that Community Payback team had been arranged and would be commencing in December.

7. TO RECEIVE AN UPDATE ON THE INVESTIGATION AT TRACKSIDE AND AGREE ANY DECISIONS

A report was given and the clerk will contact the contractor who installed the skatepark for a resolution to the drainage system in the bowls.

8. TO RECEIVE AND AGREE A NEW EVENT MANAGEMENT PLAN

Initials:..... Date:.....

With a few amendments it was proposed by BW and seconded by PB and with all in favour the Event Management Plan be adopted.

9. TO DISCUSS THE UPKEEP OF THE SEATS AND PLANTERS IN THE MARKET PLACE AND AGREE ANY DECISIONS

The clerk will speak to NNDC to see if these assets can be transferred to North Walsham Town Council

10. TO DISCUSS AND AGREE THE INSTALLATION OF A LIGHT AT THE HERITAGE CENTRE LOKE

The clerk will get a quote from an electrician and put this in the budget for 2026/2027

11. TO DISCUSS THE REFUSE BINS BEHIND CEDAR BARN AND AGREE ANY DECISIONS

The clerk will liase with the community centre to see if the bins can be placed next to theirs. If this can not happen then an area in the War Memorial Park will need to be made available.

12. TO DISCUSS PURCHASING THREE DOG BINS – 1 HOWLETT CLOSE. 1 MARSHGATE AND 1 BLUEBELL ROAD

A map of all bins will be taken back to the next meeting when a decision can be made

13. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Bins

Finger Posts – The Clerk and The Mayor attended a meeting at NNDC to discuss having 7 new finger posts

Poppies Lease

14. DATE OF NEXT MEETING

20TH January 2026

Meeting closed at 19.29

Initials:.....

Date:.....