



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 18th November 2025 at Cedar House, New Road, North
Walsham NR28 9DE

Present:

Town Councillors: R Smith (RS), H Richardson (HR), J Reid (JR), E Seward (ES), B Wright (BW), P Brand (PB)

Town Clerk: Wendy Murphy

Grounds Manager: James Dennis

Members of Public: 0

1. APOLOGIES FOR ABSENCE

T Scannell

2. DECLARATIONS OF INTEREST

None

3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

Proposed by JR and seconded by HS and with all in favour the minutes dated 16th September 2025 which had previously been circulated were agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log was received and updates given. The clerk will get an update regarding the lights between Vicarage Street Car Park and Sainsburys being turned back on.

5. PUBLIC FORUM

None

6. TO RECEIVE ANY UPDATES

James Dennis gave his report, he confirmed that Community Payback team had been arranged and would be commencing in December.

7. TO RECEIVE AN UPDATE ON THE INVESTIGATION AT TRACKSIDE AND AGREE ANY DECISIONS

A report was given and the clerk will contact the contractor who installed the skatepark for a resolution to the drainage system in the bowls.

8. TO RECEIVE AND AGREE A NEW EVENT MANAGEMENT PLAN

Initials:..... Date:.....

With a few amendments it was proposed by BW and seconded by PB and with all in favour the Event Management Plan be adopted.

9. TO DISCUSS THE UPKEEP OF THE SEATS AND PLANTERS IN THE MARKET PLACE AND AGREE ANY DECISIONS

The clerk will speak to NNDC to see if these assets can be transferred to North Walsham Town Council

10. TO DISCUSS AND AGREE THE INSTALLATION OF A LIGHT AT THE HERITAGE CENTRE LOKE

The clerk will get a quote from an electrician and put this in the budget for 2026/2027

11. TO DISCUSS THE REFUSE BINS BEHIND CEDAR BARN AND AGREE ANY DECISIONS

The clerk will liase with the community centre to see if the bins can be placed next to theirs. If this can not happen then an area in the War Memorial Park will need to be made available.

12. TO DISCUSS PURCHASING THREE DOG BINS – 1 HOWLETT CLOSE. 1 MARSHGATE AND 1 BLUEBELL ROAD

A map of all bins will be taken back to the next meeting when a decision can be made

13. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Bins

Finger Posts – The Clerk and The Mayor attended a meeting at NNDC to discuss having 7 new finger posts

Poppies Lease

14. DATE OF NEXT MEETING

20TH January 2026

Meeting closed at 19.29

Initials:.....

Date:.....