



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting –Tuesday 28th October 2025

Published: 22.10.25

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Full Council Meeting on 30th September 2025
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Matters arising
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**

6. OPEN FORUM FOR PUBLIC PARTICIPATION

- 6.1.** District Councillors [Agenda Page1](#)
- 6.2.** County Councillors
- 6.3.** Police
- 6.4.** Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

7. FINANCE

- 7.1** To approve expenditure since September meeting [Agenda Pack 2](#)
- 7.2** To receive Bank Reconciliation up to 30/09/2025 [Agenda Pack 3](#)
- 7.3** To receive a summary of Receipts and Payments [Agenda Pack 4](#)
- 7.4** To receive the External Auditors Report and Certificate 2024/25 and note any arising matters [Agenda Pack 5](#)
- 7.5** To note insurance renewal for Pavilion, War Memorial Park [Agenda Pack 6](#)
- 7.6** To receive the Internal Scrutineers report [Agenda Pack 7](#)

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 8.1.** Correspondence:
Thank you letter from North Norfolk Community Transport [Agenda Pack 8](#)
- 8.2.** Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,500; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

9. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 28TH OCTOBER 2025

- **LA/25/2061 57 Yarmouth Road** [Agenda Pack 9](#)
Retention of works, being (1) reinstate chimney, (2) fit two roof lights to rear elevation, (3) remove two small UPVC windows on first floor of rear elevation, and brick openings (4) fit porch over rear doorway, (5) replace two small UPVC windows with larger box sash windows to ground floor rear elevation (6) rear elevation and gable end to be painted white, (7) repair to existing Outbuilding
- **PF/25/1510 Land at Rear of Southcroft, Known as The Mushroom Farm, Yarmouth Road** [Agenda Pack 10](#)
Change of use of detached building from storage and distribution (Class B8) to single dwelling (Class C3). External alterations. (self-build)
- **PF/25/0580 Land Off West Side Of, 33 Cherry Tree Lane – Re-consultation** [Agenda Pack 11](#)
Erection of 8 single storey detached dwellings and associated garaging
- **LA/25/1949 53 Yarmouth Road** [Agenda Pack 12](#)
Replace wooden fence panel, forming a partial boundary between 53 & 55 Yarmouth Road, with a wall of the same size (width 6' x height 4'9")
- **PM/25/1662 Former Sports Ground, Station Road** [Agenda Pack 13](#)
Details of appearance, landscaping, layout and scale, matters reserved under outline planning permission PO/20/1251 (Erection of up to 54 dwellings with public open space, new vehicular access, landscaping and associated infrastructure (access only)
- **PO/24/2717 Land at end of Mundesley Road – Re consultation** [Agenda Pack 14](#)
Residential development of up to 330 dwellings (Class C3) and accommodation for up to 60 units for older people (Class C2 or C3), with access, landscaping, sustainable drainage features, and associated infrastructure. Outline with details of access from Lyngate Road (B1145) and Mundesley Road only - all other matters reserved

10. TO RECEIVE AND AGREE PROPOSAL FOR EASTER EGG HUNT TO BE HELD AS A WAR MEMORIAL CHARITY EVENT Agenda Pack 15

11. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least **7 clear days** before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

12. DATES OF FORTHCOMING MEETINGS

Finance Committee – Tuesday 4th November 2025 6.30pm

Development & Amenities – Tuesday 18th November 2025 6.30pm

Full Council – Tuesday 25th November 2025 6.30pm