



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting –Tuesday 30th September 2025

Published: 25.09.25

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Full Council Meeting on 29th July 2025.
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Matters arising
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**

6. OPEN FORUM FOR PUBLIC PARTICIPATION

- 6.1.** District Councillors
- 6.2.** County Councillors
- 6.3.** Police
- 6.4.** Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

7. FINANCE

- 7.1** To approve expenditure since July meeting.
- 7.2** To receive Bank Reconciliation up to 30/08/2025
- 7.3** To receive a summary of Receipts and Payments
- 7.4** To receive the minutes and Finance Committee and agree recommendations

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 8.1.** Correspondence:
Electric Vehicle Infrastructure
- 8.2.** Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,500; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)
2 Grants applied for and granted. £5,000 Love your Market Town (Christmas Lights) and £9218.75 Town Ambition Programme "Explore North Walsham" (Delegated Authority during recess)

9. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 30th SEPTEMBER 2025

Response made to planning re Local Plan and Mundesley Road under delegated authority

10. TO RECEIVE MINUTES FROM D & A COMMITTEE AND AGREE RECOMMENDATIONS

11. TO AGREE FOR THE CLERK TO HAVE DELEGATED AUTHORITY TO PUT A 3 YEAR CONTRACT IN PLACE FOR ELECTRICITY

12. TO AGREE IF THE RED SWING AT TRACKSIDE WHICH HAS A CRACK IN THE FRAME BE REMOVED AND IF THIS SHOULD BE REPLACED

13. TO RECEIVE AND AGREE EVENTS PROPOSALS FOR 2026

14. TO RATIFY THE DECISION TO APPLY FOR A GRANT FOR £9218.75 FOR "EXPLORE NORTH WALSHAM" WEBSITE AND SOCIAL MEDIA PROMOTION. TO AGREE ONGOING COSTS FOR THIS PROJECT WILL BE SUPPORTED BY THE COUNCIL PAST THE INITIAL AWARD PERIOD

The total for this project is £14,750.00 nett the council would have to fund 25% of this project. The ongoing costs would include website hosting fees, maintenance and new content looked after by office staff

15. TO AGREE THE MISSING AND FOUND CHILD PROCEDURE FOR EVENTS

16. TO CONSIDER AND AGREE ANY PARISH PARTNERSHIP SCHEMES FOR 2026/27

17. TO RECEIVE CORRESPONDENCE AND AGREE ANY DONATIONS TO HOLIDAY ACTIVITIES AND FOOD PROGRAMME

18. TO RECEIVE CORRESPONDENCE AND AGREE TO SUPPORT THE RAF AIR CADET PARADE

19. TO RECEIVE AND AGREE TO ADOPT THE BLUEBELL POND RISK ASSESSMENT

20. TO DISCUSS NEIGHBOURHOOD PLAN AND APPOINT COUNCILLORS TO A WORKING PARTY

- 21. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least **7 clear days** before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)
- 22. DATES OF FORTHCOMING MEETINGS**
Full Council – Tuesday 28th October 2025 6.30pm
Finance Committee – Tuesday 4th November 2025 6.30pm
Development & Amenities – Tuesday 18th November 2025 6.30pm
Full Council – Tuesday 25th November 2025 6.30pm
- 23. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**
- 24. TO DISCUSS PROPOSAL FOR LGR COMMUNITY ASSETS TRANSFER**
- 25. TO DISCUSS STAFFING UPDATES**
- 26. TO DISCUSS CORRESPONDANCE FROM SOLICITOR**