



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting – Tuesday 29th July 2025

Published: 23.06.25

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Extra-Ordinary Meeting on 11th June 2025 and the Full Council Meeting on 24th June 2025.
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Matters arising
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**

6. OPEN FORUM FOR PUBLIC PARTICIPATION

6.1. District Councillors

6.2. County Councillors

6.3. Police

6.4. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

7. FINANCE

7.1 To approve expenditure since June meeting.

7.2 To receive Bank Reconciliation up to 30/06/2025

7.3 To receive a summary of Receipts and Payments

7.4 To receive an update from the Finance Committee and agree any recommendations

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

8.1. Correspondence:

Letter regarding trees in St Nicholas Churchyard

8.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,500; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

9. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 29TH April 2025

PF/25/0071– Cherry Tree – Update - this has now been approved.

RV/25/1316 – Hamilton House

10. TO AGREE QUOTE FOR SEWAGE WORKS TO COMMENCE AT THE CEMETERY (WELFARE CONTAINER) AS PER QUOTE

11. TO AGREE QUOTE FOR FLOORING IN THE PAVILLION

12. TO AGREE WHICH QUOTE FOR ADVERTISING BOARD AT SUPERMARKET

13. TO DISCUSS PROPOSAL FOR LGR COMMUNITY ASSETS TRANSFER

14. TO RECEIVE THE INTERNAL AUDIT

15. TO RECEIVE UPDATE FROM D&A COMMITTEE AND RATIFY DECISIONS

16. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

17. DATES OF FORTHCOMING MEETINGS

RECESS - August

Finance Committee – Tuesday 2nd September 2025 6.30pm

D&A Committee – Tuesday 16th September 2025 6.30pm

Full Council – Tuesday 30th September 2025 6.30pm

18. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

To receive staff appraisal feedback and discuss and agree any recommendations.

