



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday, 22 February 2022

Published: 16 February 2022

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

*J. Shields*

Julie Shields  
Town Clerk

*Councillors must fulfil the duties of the following Nolan Principles*

**Selflessness** – decisions solely in public interest

**Accountability** – submit to scrutiny for all decisions

**Integrity** – not make decisions for financial gain

**Leadership** – promote these principles

**Objectivity** – without discrimination or bias

**Openness** – give reasons for decisions made

**Honesty** – declare any private interest

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## AGENDA

1. **APOLOGIES FOR ABSENCE** - any apologies received by the Proper Officer for absence
2. **DECLARATIONS OF INTEREST** - receive any pecuniary or personal interests and requests for dispensation
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order 3t vii, approve resolutions made as an accurate record)  
To approve minutes of the Council meeting 25 January 2022 - emailed with Agenda
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g- Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** - available on NWTC website
  - 6.1. Police
  - 6.2. District Councillors
  - 6.3. County Councillors
7. **PLANNING**
  - 7.1. Local Plan consultation
8. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
  - 8.1. To consider costs for Cemetery Kerbstones, deferred from Oct meeting
  - 8.2. To consider Remembrance Day Parade including costs, deferred from Oct meeting (GB)
  - 8.3. To consider details for Queens Platinum Jubilee event
    - 8.3.1. Add events to the D&A ToR's
    - 8.3.2. To consider budget for the event

- 8.4. To consider Streetlight tender as recommended by F&G
- 8.5. To consider new Tor's for Markets Committee
- 8.6. To consider Councillor 'Meet and Greet' sessions with the public

**9. FINANCE**

- 9.1. To approve income and expenditure for January 2022
- 9.2. To approve expenditure up to 15 February 2022
- 9.3. To consider grant for 'Funday' – £1,000, towards Marquee and P.A system hire
- 9.4. To consider grant for '1381 Event' – £5,000, to make sure everyone has the opportunity to take part

**10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- 10.1. Attendance % sheet (attached)
- 10.2. Clerk's decisions February 2022
  - 10.2.1. Agree work experience high school pupil in July – Clerk, Chair & Deputy Chair
  - 10.2.2. Hire toilets for Platinum Jubilee – Clerk and Chair
  - 10.2.3. Hire Bouncy Castles & games for Platinum Jubilee – Clerk & D&A Chair
  - 10.2.4. Hire bands PA system for Platinum Jubilee – Clerk & D&A Chair

**11. TO RECEIVE UPDATES**

- 11.1. Cllr Hester has resigned from Finance. No replacement is needed before Annual meeting
- 11.2. Bus interchange update

**12. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS - available on NWTC website**

- 12.1. Personnel – 7 February 2022
- 12.2. Development & Amenities – 8 February 2022
- 12.3. Finance – 10 February 2022
- 12.4. Personnel – 14 February 2022
- 12.5. Markets – 15 February 2022

**13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Order 9b-Agenda items to be received 7 clear days before the meeting. The deadline to accept items for the next agenda is 19.3.22)**

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**14. DATES OF FORTHCOMING MEETINGS**

- 14.1. Media & Information – Tuesday 8 March 2022, 18.30, at 18 Kings Arms Street
- 14.2. Personnel – Thursday 24 March 2022, 17.30, at 18 Kings Arms Street
- 14.3. Full Council – Tuesday 29 March 2022, 18.30, at 18 Kings Arms Street