



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 26<sup>th</sup> November 2024 at Cedar House, 3 New Road,  
North Walsham NR28 9DE

**Present:**

<b>Town Councillors:</b>	Cllr Seward (Chair)	Cllr Ginbey	Cllr Dibben
	Cllr Beach	Cllr Spall	Cllr Brand
	Cllr Covell	Cllr Hester	

**District Councillors:** Cllr Shires, Cllr Gray

**County Councillor:** Cllr Shires

**Town Clerk:** Wendy Murphy

**Members of Public:** 30

The meeting opened at 18.30.

**1. APOLOGIES FOR ABSENCE**

Cllr Heinrich          Cllr Bunton

**2. DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

Personal interests: Cllr Seward NWIB

Dispensation: Cllr Seward NWIB

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS MEETINGS** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

As proposed by Cllr Ginbey and seconded by Cllr Brand and all in agreement it was RESOLVED that the minutes of the Council Meetings held 29<sup>th</sup> October 2024.

As proposed by Cllr Spall and seconded by Cllr Brand and all in agreement it was RESOLVED that the minutes of the Council Meetings held 6<sup>th</sup> November 2024 be agreed as an accurate record

**4. TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**

Clerks Report/Action Log

**5. TO RECEIVE MAYOR'S ANNOUNCEMENTS**

Cllr Wright confirmed he had attended all Remembrance day events.

**6. OPEN FORUM, FOR PUBLIC PARTICIATION**

**6.1 District Councillors –**

Cllr Shires gave an update on Grammar School Road works and confirmed this should be starting 6<sup>th</sup> January 2024. Linfield Road drainage is with the legal team at Anglian Water. Cllr Shires confirmed that she is looking into a 20 mile per hour around the middle of the town. The Chair confirmed that this will be a future agenda item.

Cllr Gray gave an update confirming that he was looking into communal bins for the shops that back onto the churchyard.

Signed: .....

Date: .....



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### 6.2 County Councillors – no report

### 6.3 Police –

Report received by email. There were 77 incidents last month (25 East, 29 North and 23 West) which were a mixture of crimes including assaults, criminal damage, harassment and theft. This will also include safeguarding investigations which will include child protection investigations, domestic abuse investigation and mental health investigations. In comparison to the month before this is down 2 investigations. Our most recent priority setting meeting took place on 25<sup>th</sup> November where we discussed our previous community policing priorities. We discussed what is affecting the community currently and what they would like us to concentrate on over the next couple of months. The next priority setting meeting will be at 27.01.2025 at the Phoenix Centre, North Walsham at 1830hrs. We have been out and about in the community over the last month, including patrols on Halloween and Bonfire night. We then also represented the Constabulary at our local remembrance parade, where it was lovely to see such a well-attended service with all the different community groups.

**6.4 Public** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting) –

As proposed by Cllr Hester and seconded by Cllr Beach it was RESOLVED that Standing Order 3f be suspended to allow more time for public participation

2 representatives from Richborough Estates were present to discuss with the council and public the proposed development off Mundesley Road NW16. They listened to public comments and responded to these.

## **7. TO DISCUSS THE AMENDMENTS TO THE LOCAL PLAN AND THE COUNCIL'S RESPONSE**

As proposed by Cllr Seward a report this was seconded by Cllr Beach and with all in favour it was RESOLVED for this report to be sent to the planning department at NNDC.

## **7 TO RECEIVE MAYOR'S ANNOUNCEMENTS**

Cllr Wright confirmed he had attended all Remembrance day events.

## **8. FINANCE**

**8.1** Noted.

**8.2** As proposed by Cllr Ginbey and seconded by Cllr Covell and all in favour it was RESOLVED to approve the expenditure since October meeting.

**8.3** As proposed by Cllr Covell and seconded by Cllr Spall and all in favour it was RESOLVED to approve the monthly financial report to 31.10.2024.

**8.4** As proposed by Cllr Seward and seconded by Cllr Ginbey and all in favour it was RESOLVED to approve the budget for 2025/2026.

**8.5** As proposed by Cllr Brand and seconded by Cllr Spall and all in favour it was RESOLVED to approve the precept demand for 2025/2026.



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8.6 To agree a subscription for Cloudy IT – This was deferred until more information was available

8.7 To agree to purchase a meeting owl - This was deferred until more information was available

### **8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

#### **8.1 Correspondence**

None received

**8.2 Clerk's decisions** - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

None

### **9 COMMITTEES**

9.1 It was proposed by Cllrs Brand and seconded by Cllr Ginbey to purchase a John Deere Gaytor, Cllr Seward agreed. The other councillors abstained

### **10. TO DISCUSS SKILLS AUDIT AND CO-OPTION**

As proposed by Cllr Spall and seconded by Cllr Beach and all in favour it was RESOLVED for the co-option process to be reviewed.

### **11. TO DISCUSS HYBRID MEETING AND MAKE ANY DECISIONS**

Defer until more information received.

### **12. TO AGREE A GAS GOVERNOR BEING INSTALLED AT TRACKSIDE**

As proposed by Cllr Ginbey and seconded by Cllr spall it was RESOLVED that permission will be given as long as the area is returned to its current state.

### **13. TO AGREE 2 BENCHES TO BE PLACED IN THE CHURCHYARD**

As proposed by Cllr Spall and seconded by Cllr Ginbey and all in favour it was RESOLVED for two benches to be installed in the churchyard.

14. **ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final.

### **15. DATES OF FORTHCOMING MEETINGS**

Full Council 17<sup>th</sup> December 2024 18.30

Finance 7<sup>th</sup> January 2025 18.30

Development & Amenities 21<sup>st</sup> January 2025 18.30

**The meeting closed at 20.15**

Signed: .....

Date: .....



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**16. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**

Cllr Ginbey asked for the clerk to be suspended. This will be taken to the Cllr Wright (Town Mayor to be discussed)

DRAFT