

ACTION LOG November 2024

Meeting	Subject	Action	Update	who	Timescale
<b>Full Council Action Log</b>					
31.5.22	Pavillion	Purchase defibrilator for children and adults	done waiting to be installed	WM	November
	Concessions	To investigate Consession prices NCC		WM	
	Cemetery	New Cemetery Cromer Road	awaiting a response from highways this has been chased	BW/WM	November
	May-24 Neighbourhood Plan	Working Party to be formed		BW/WM	October
<b>Development &amp; Amenities Action Log</b>					
08.11.22	Coronation	Lettering to be ordered for MEMORIAL ARCH	Design agreed await quote	WM	November
10.1.23	New Grounds Vehicle		This has been purchased	JD/WM	November
	Accessibility Assessment	Find Company to undertake AA once office move has taken place	Await report	WM	November
	Memorial Park Access	Install Dropped Curb	Await fund request to be done	WM	November
	Cemetery	Ask ICCM for help with design of new cemetery	referred to Julie Dunk @ICCM	WM	ongoing
	Wires Across Market Place	Survey of Buildings and Quotes to be gathered	Design to be sent to cozens	WM	November
	Jul-24 Skatepark	Drainage	Await Gravity to come back to sort	WM/MG	July
	May-24 Rocking Horse		With another steel fabricator	WM	December
				WM	November
<b>Media &amp; Information Action Log</b>					
	NNDC Involvement	Speak to Felix Brueggemann Re involvement in TC Events	The Clerk to make contact	WM	ongoing
	Electronic Noticeboards	Licensing agreement to be put in place for Pheonix buyilding	This will be done in the new year	WM/JD	January
<b>Personal Action Log</b>					
	Jul-24 Skill Audit		Awaiting forms to be filled in	WM	November
	Jul-24 Co-Option		Agenda item	WM	November
<b>Finance Action Log</b>					
	Nov-24 Budget/Precept	Clerk to work on this and then present to Finance	Agenda Item	WM	November

## CLERKS REPORT FOR COUNCIL MEETING 26.11.24

	Description	Comments
Fountain		Legionaires test is being arranged cost is approx. £250.00
Door on Kitchen	Fire Door to be added to Kitchen	Still in talks with NNDC if no hot food is being prepared they do not need to provide a fire door. The staff would like to reheat food etc
Office	Christmas	The Office staff and Grounds team will be on holiday from lunchtime 24 <sup>th</sup> December until 2 <sup>nd</sup> January 2024 The office will be shut but James Dennis and the Clerk will be available for emergency calls.
Skate Park	Drainage and remedial work	Gravity have been and done remedial work. They are coming back not find a solution to the drainage
Rocking Horse		Work on this is progressing and should be ready to be installed after christmas
DBS Checks	All Council and Staff	This is being progressed. Forms to be filled in
Benches		Agenda Item
Gov.uk email addresses		This is being progressed. However our emails will need to be northwalsham-tc.gov.uk. The website will be updated as well. All councillors will have a gov.uk email address.
Christmas tree		This has arrived and has been trimmed

## RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
310	Market Market Tolls	01/11/2024		Unity Trust Account		Market tolls	Carmichael Fishmongers	E	97.28		97.28
311	Market Sunday market	01/11/2024		Unity Trust Account		Sunday Market	Homemade in Norfolk	E	10.00		10.00
339	Cemetery Memorials	01/11/2024		Unity Trust Account		Memorial	Arthur Jary & Sons	X	81.00		81.00
313	Market Market Tolls	01/11/2024		Unity Trust Account		Market tolls	Owies Black Piggy Porkers	E	70.40		70.40
316	Market Market Tolls	04/11/2024		Unity Trust Account		Market tolls	Buttercream Bakes	E	38.40		38.40
315	Market Market Tolls	04/11/2024		Unity Trust Account		Market tolls	Redfields Fruit & Veg	E	144.00		144.00
315	Market Market Tolls	04/11/2024		Unity Trust Account		Market tolls	Redfields Fruit & Veg	E	-28.80		-28.80
315	Market Market Tolls	04/11/2024		Unity Trust Account		Market tolls	Redfields Fruit & Veg	E	-28.80		-28.80
314	Market Market Tolls	04/11/2024		Unity Trust Account		Market tolls	Redfields Fruit & Veg	E	115.20		115.20
314	Market Market Tolls	04/11/2024		Unity Trust Account		Market tolls	Redfields Fruit & Veg	E	-28.80		-28.80
320	Admin Interest/Bank Charges	04/11/2024		Unity Trust Account		Interest	CCLA	E	356.66		356.66
321	Cemetery Interments	05/11/2024		Unity Trust Account		Burial	Nick Hindle Stonemasons	X	271.00		271.00
321	Cemetery Interments	05/11/2024		Unity Trust Account		Burial	Nick Hindle Stonemasons	X	367.00		367.00
309	Cemetery Allotments	05/11/2024		Unity Trust Account		Allotments	Ms Samantha King	X			
318	Market Market Tolls	06/11/2024		Unity Trust Account		Market tolls	Lillys Boutique	E	57.60		57.60
317	Market Sunday market	06/11/2024		Unity Trust Account		Sunday Market	KK Bees	E	10.00		10.00
319	Market Market Tolls	07/11/2024		Unity Trust Account		Market tolls	Youngs, S	E	49.92		49.92
324	Market Market Tolls	07/11/2024		Unity Trust Account		Market tolls	Wool & Fabric	E	76.80		76.80
312	Admin Running Costs	07/11/2024		Unity Trust Account		Miscellaneous	Nick Hindle Stonemasons	S	255.00	51.00	306.00
326	Poppies Leases & Agreements	08/11/2024		Unity Trust Account		Rental	Poppies Nursery	E	420.00		420.00
327	Cemetery Interments	11/11/2024		Unity Trust Account		Burial	Murrell Cork	X	352.00		352.00
330	Market Market Tolls	11/11/2024		Unity Trust Account		Market tolls	Beardy Comics & Products	E	10.00		10.00
329	Market Market Tolls	11/11/2024		Unity Trust Account		Market tolls	Beardy Comics & Products	E	12.00		12.00
328	Market Market Tolls	11/11/2024		Unity Trust Account		Market tolls	Twiggy's carvings	E			
325	Market Sunday market	11/11/2024		Unity Trust Account		Sunday Market	Honest Kitchen	E	10.00		10.00
332	Cemetery Interments	12/11/2024		Unity Trust Account		Interment	Glynne O	X	136.00		136.00
337	W M Park Allotments	12/11/2024		Unity Trust Account		Allotments	Ms Elsa Sequeira	X	17.74		17.74
331	Market Market Tolls	13/11/2024		Unity Trust Account		Market tolls	Beardy Comics & Products	E	2.00		2.00
333	Market Market Tolls	14/11/2024		Unity Trust Account		Market tolls	Elite Plants	E	230.40		230.40
333	Market Market Tolls	14/11/2024		Unity Trust Account		Market tolls	Elite Plants	E	-57.60		-57.60
334	Market Sunday market	14/11/2024		Unity Trust Account		Sunday Market	Cheese and Pie Man	E	10.00		10.00
336	Cemetery Memorials	15/11/2024		Unity Trust Account		Memorial	Arthur Jary & Sons	X	81.00		81.00
335	Market Market Tolls	15/11/2024		Unity Trust Account		Market tolls	Candy K Creates	E	12.00		12.00
322	Cemetery Allotments	15/11/2024		Unity Trust Account	000007	Allotments	Mr Paul Kirby	X	15.00		15.00

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
322	Cemetery Allotments	15/11/2024		Unity Trust Account	000007	Allotments	Mr Paul Kirby	X			
343	Cemetery Interments	18/11/2024		Unity Trust Account		Interment	Murrell Cork	X	626.00		626.00
344	Market Market Tolls	18/11/2024		Unity Trust Account		Market tolls	Beardy Comics & Products	E	12.00		12.00
342	Market Market Tolls	18/11/2024		Unity Trust Account		Market tolls	Raymond Hale	E	12.00		12.00
338	Market Sunday market	18/11/2024		Unity Trust Account		Sunday Market	Heavenly Bouquet	E	10.00		10.00
341	Market Market Tolls	19/11/2024		Unity Trust Account		Market tolls	Wool & Fabric	E	61.44		61.44
340	Market Market Tolls	20/11/2024		Unity Trust Account		Market tolls	Mandy's Deals	E	65.28		65.28
345	Market Market Tolls	21/11/2024		Unity Trust Account		Market tolls	Double Q	E	154.86		154.86
								<b>Total</b>	<b>4,105.98</b>	<b>51.00</b>	<b>4,156.98</b>

# North Walsham Town Council

21 November 2024 (2024-2025)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
308	Other Donation	27/08/2024		Unity Trust Account	5237	Donation	North Walsham Parochial C	X	50.00		50.00
389	General Repairs/Maintenance	22/10/2024		Unity Trust Account		Equipment	Travis Perkins	S	11.79	2.36	14.15
384	Admin Running Costs	22/10/2024		Unity Trust Account		Stationery	Espo	S	174.85	34.97	209.82
350	General New Equipment	31/10/2024		Unity Trust Account		Equipment	Espo	S	2.90	0.58	3.48
390	General Repairs/Maintenance	31/10/2024		Unity Trust Account		Equipment	Travis Perkins	S	19.77	3.95	23.72
390	General New Equipment	31/10/2024		Unity Trust Account		Equipment	Travis Perkins	Z	64.99		64.99
395	General New Equipment	01/11/2024		Unity Trust Account		Equipment	Screwfix	S	37.48	7.49	44.97
397	M&I BUDGET	01/11/2024		Unity Trust Account		Advertising	Just Regional	S	195.00	39.00	234.00
404	General New Equipment	04/11/2024		Unity Trust Account		Equipment	Ernest Doe	S	195.00	39.00	234.00
405	General New Equipment	04/11/2024		Unity Trust Account		Equipment	Ernest Doe	S	20.40	4.08	24.48
401	Admin Running Costs	04/11/2024		Unity Trust Account		Phone	Dial 9 Comms Ltd	S	105.72	21.14	126.86
402	Admin Running Costs	04/11/2024		Unity Trust Account		Human Resources	Croner Group Ltd	E	19.71		19.71
402	Admin Running Costs	04/11/2024		Unity Trust Account		Human Resources	Croner Group Ltd	S	334.15	66.83	400.98
403	Admin Running Costs	04/11/2024		Unity Trust Account		Cleaning	Barnett's Cleaning Solution	S	35.70	7.14	42.84
399	General Annual Commitments	04/11/2024		Unity Trust Account		Bus stops	Savills	E	25.00		25.00
422	Admin Training	08/11/2024		Unity Trust Account		Training	Community Action Norfolk	E	80.00		80.00
444	General New Equipment	18/11/2024		Unity Trust Account		Equipment	Travis Perkins	S	12.69	2.54	15.23
444	General New Equipment	18/11/2024		Unity Trust Account		Equipment	Travis Perkins	Z	64.99		64.99
438	Cemetery Annual Commitment	30/11/2024		Unity Trust Account		IT	Edge IT Systems Ltd	S	352.00	70.40	422.40
416	General Repairs/Maintenance	30/11/2024		Unity Trust Account		Equipment	Travis Perkins	S	9.10	1.82	10.92
432	Admin Running Costs	30/11/2024		Unity Trust Account		Human Resources	Worknest	S	1,200.00	240.00	1,440.00
446	Admin Running Costs	30/11/2024		Unity Trust Account		Equipment	CoolerAid	S	7.45	1.49	8.94
445	General Streetlights	30/11/2024		Unity Trust Account		Electricity	Cozens (UK) Ltd	S	25.00	5.00	30.00
440	General CCTV	30/11/2024		Unity Trust Account		CCTV	Anglia Technology	S	439.78	87.96	527.74
441	General Vehicles	30/11/2024		Unity Trust Account		Vehicles	Saxon Motors	S	79.00	15.80	94.80
433	General Vehicles	30/11/2024		Unity Trust Account		Vehicles	North Walsham Garden Ce	S	176.19	35.24	211.43
<b>Total</b>									<b>3,738.66</b>	<b>686.79</b>	<b>4,425.45</b>



# North Walsham Town Council

## Summary of Receipts and Payments

21 November 2024 (2024-2025)

All Cost Centres and Codes

### Admin

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7010	Admin Annual Commitments				10,000.00	4,016.99	5,983.01	5,983.01 (59%)
7080	Admin Interest/Bank Charges	6,000.00	4,398.69	-1,601.31		158.91	-158.91	-1,760.22 (-29%)
7060	Admin Leases & Agreements		1,417.94	1,417.94	15,000.00	14,084.09	915.91	2,333.85 (15%)
7020	Admin New Equipment				2,500.00	1,907.22	592.78	592.78 (23%)
7005	Admin Precept	45,000.00	45,000.00					(0%)
7030	Admin Repairs/Maintenance				250.00	118.04	131.96	131.96 (52%)
7040	Admin Running Costs		261.70	261.70	7,500.00	8,718.95	-1,218.95	-957.25 (-12%)
7070	Admin Sundries				1,000.00	1,126.74	-126.74	-126.74 (-12%)
10440	Admin Training				5,000.00	3,205.50	1,794.50	1,794.50 (35%)
10442	Legal				2,000.00	1,615.00	385.00	385.00 (19%)
10448	VAT RECLAIM							(N/A)
<b>SUB TOTAL</b>		<b>51,000.00</b>	<b>51,078.33</b>	<b>78.33</b>	<b>43,250.00</b>	<b>34,951.44</b>	<b>8,298.56</b>	<b>8,376.89 (8%)</b>

### Amenities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3010	Amenities Annual Commitments				5,000.00	1,871.25	3,128.75	3,128.75 (62%)
3060	Amenities Leases & Agreements	150.00	30,862.36	30,712.36	5,000.00	743.97	4,256.03	34,968.39 (679%)
3005	Amenities Precept	10,600.00	10,600.00					(0%)
3030	Amenities Repairs/Maintenance				500.00		500.00	500.00 (100%)
3040	Amenities Running Costs				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>		<b>10,750.00</b>	<b>41,462.36</b>	<b>30,712.36</b>	<b>10,750.00</b>	<b>2,615.22</b>	<b>8,134.78</b>	<b>38,847.14 (180%)</b>

### Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10408	Cemetery Allotments	250.00	400.00	150.00				150.00 (60%)
2010	Cemetery Annual Commitments				11,500.00	5,527.10	5,972.90	5,972.90 (51%)
2300	Cemetery Interments	15,000.00	7,568.00	-7,432.00				-7,432.00 (-49%)
2350	Cemetery Memorials	8,000.00	1,975.00	-6,025.00		225.00	-225.00	-6,250.00 (-78%)
2005	Cemetery Precept	12,000.00	12,000.00					(0%)
2030	Cemetery Repairs/Maintenance				500.00	511.50	-11.50	-11.50 (-2%)
2040	Cemetery Running Costs				8,000.00	614.85	7,385.15	7,385.15 (92%)
2400	Cemetery Sundries							(N/A)
<b>SUB TOTAL</b>		<b>35,250.00</b>	<b>21,943.00</b>	<b>-13,307.00</b>	<b>20,000.00</b>	<b>6,878.45</b>	<b>13,121.55</b>	<b>-185.45 (-0%)</b>

### Cemetery Chapel

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
104428	Cemetery Chapel Precept	6,000.00	6,000.00					(0%)
10431	Chapel New Equipment				2,000.00		2,000.00	2,000.00 (100%)
10429	Chapel Repairs/Maintenance				3,500.00		3,500.00	3,500.00 (100%)

# North Walsham Town Council

## Summary of Receipts and Payments

21 November 2024 (2024-2025)

All Cost Centres and Codes

10430 Chapel Running Costs	500.00	203.97	296.03	296.03 (59%)
<b>SUB TOTAL</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>5,796.03 (48%)</b>

### Committee Reserves

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3020 D & A BUDGET							(N/A)
10453 FINANCE BUDGET							(N/A)
10454 M&I BUDGET					1,446.69	-1,446.69	-1,446.69 (N/A)
10456 MARKET BUDGET							(N/A)
7082 PERSONNEL BUDGET							(N/A)
<b>SUB TOTAL</b>					<b>1,446.69</b>	<b>-1,446.69</b>	<b>-1,446.69 (N/A)</b>

### EARMARKED RESERVES

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10445 Lighting at Market Cross					11,613.00	-11,613.00	-11,613.00 (N/A)
10450 New Cemetery					7,256.45	-7,256.45	-7,256.45 (N/A)
1020 NW Play							(N/A)
10444 Office Move					3,444.39	-3,444.39	-3,444.39 (N/A)
10447 Vehicle Maintenance (3 year res							(N/A)
10446 Woodville Drainage							(N/A)
<b>SUB TOTAL</b>					<b>22,313.84</b>	<b>-22,313.84</b>	<b>-22,313.84 (N/A)</b>

### General

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10 General Annual Commitments				15,000.00	11,046.80	3,953.20	3,953.20 (26%)
10423 General CCTV				10,000.00	9,312.05	687.95	687.95 (6%)
60 General Leases & Agreements				3,500.00	1,715.15	1,784.85	1,784.85 (51%)
20 General New Equipment				5,000.00	5,466.08	-466.08	-466.08 (-9%)
5 General Precept	56,100.00	56,100.00					(0%)
30 General Repairs/Maintenance				5,000.00	4,412.88	587.12	587.12 (11%)
40 General Running Costs				6,000.00	3,298.43	2,701.57	2,701.57 (45%)
10420 General Streetlights				6,000.00	4,164.27	1,835.73	1,835.73 (30%)
70 General Sundries							(N/A)
10437 General Vehicles				4,000.00	3,098.78	901.22	901.22 (22%)
<b>SUB TOTAL</b>	<b>56,100.00</b>	<b>56,100.00</b>		<b>54,500.00</b>	<b>42,514.44</b>	<b>11,985.56</b>	<b>11,985.56 (10%)</b>

### Market

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
5010 Market Annual Commitments				9,500.00	998.00	8,502.00	8,502.00 (89%)
5905 Market Carboot		65.00	65.00	500.00	217.50	282.50	347.50 (69%)



# North Walsham Town Council

## Summary of Receipts and Payments

21 November 2024 (2024-2025)

All Cost Centres and Codes

5900 Market Events	5,000.00	1,812.50	-3,187.50	10,000.00	3,611.54	6,388.46	3,200.96 (21%)
5800 Market Market Tolls	11,500.00	8,896.52	-2,603.48				-2,603.48 (-22%)
5020 Market New Equipment				500.00		500.00	500.00 (100%)
5005 Market Precept	7,000.00	7,000.00					(0%)
5030 Market Repairs/Maintenance				150.00	310.00	-160.00	-160.00 (-106%)
5040 Market Running Costs				3,000.00	337.01	2,662.99	2,662.99 (88%)
5850 Market Sunday market	500.00	430.00	-70.00				-70.00 (-14%)
5070 Market Sundries				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>	<b>24,000.00</b>	<b>18,204.02</b>	<b>-5,795.98</b>	<b>23,750.00</b>	<b>5,474.05</b>	<b>18,275.95</b>	<b>12,479.97 (26%)</b>

### Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9501	Miscellaneous		17,319.00	17,319.00	6,000.00	432.20	5,567.80	22,886.80 (381%)
9500	Miscellaneous Precept							(N/A)
<b>SUB TOTAL</b>			<b>17,319.00</b>	<b>17,319.00</b>	<b>6,000.00</b>	<b>432.20</b>	<b>5,567.80</b>	<b>22,886.80 (381%)</b>

### Other

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8041	Advertising		775.00	775.00				775.00 (N/A)
8060	Other Civic Dinner							(N/A)
8011	Other Defibrillator				400.00	1,776.95	-1,376.95	-1,376.95 (-344%)
10426	Other Donation		400.00	400.00		5,050.00	-5,050.00	-4,650.00 (N/A)
8505	Other Events		112.50	112.50	15,000.00	81.50	14,918.50	15,031.00 (100%)
8031	Other Grants				6,000.00	1,779.33	4,220.67	4,220.67 (70%)
8071	Other New Mayor		409.75	409.75	2,000.00		2,000.00	2,409.75 (120%)
8999	Other Old Mayor					3,658.22	-3,658.22	-3,658.22 (N/A)
8005	Other Precept	23,400.00	23,400.00					(0%)
<b>SUB TOTAL</b>		<b>23,400.00</b>	<b>25,097.25</b>	<b>1,697.25</b>	<b>23,400.00</b>	<b>12,346.00</b>	<b>11,054.00</b>	<b>12,751.25 (27%)</b>

### Poppies

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10427	Poppies Annual Commitments				2,500.00	610.00	1,890.00	1,890.00 (75%)
10436	Poppies Leases & Agreements	5,040.00	3,360.00	-1,680.00		6,400.00	-6,400.00	-8,080.00 (-160%)
10245	Poppies Precept							(N/A)
10428	Poppies Repairs/Maintenance				3,500.00	515.72	2,984.28	2,984.28 (85%)
<b>SUB TOTAL</b>		<b>5,040.00</b>	<b>3,360.00</b>	<b>-1,680.00</b>	<b>6,000.00</b>	<b>7,525.72</b>	<b>-1,525.72</b>	<b>-3,205.72 (-29%)</b>

### PRECEPT

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept							(N/A)

**North Walsham Town Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

21 November 2024 (2024-2025)

<b>SUB TOTAL</b>							<b>(N/A)</b>
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**Salaries**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10200 Salaries HMRC				30,000.00	25,668.33	4,331.67	4,331.67 (14%)
10300 Salaries Pension				60,000.00	35,771.33	24,228.67	24,228.67 (40%)
10050 Salaries Precept	250,000.00	250,000.00					(0%)
10400 Salaries Unison				168.00	103.50	64.50	64.50 (38%)
10100 Salaries Wages				164,832.00	93,086.71	71,745.29	71,745.29 (43%)
<b>SUB TOTAL</b>	<b>250,000.00</b>	<b>250,000.00</b>		<b>255,000.00</b>	<b>154,629.87</b>	<b>100,370.13</b>	<b>100,370.13 (19%)</b>

**Trackside/Skatepark**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10416 Trackside (NEW) Play New Equi				500.00		500.00	500.00 (100%)
10441 Trackside (OLD) Play New Equi				500.00		500.00	500.00 (100%)
10410 Trackside Annual Commitments				250.00	197.60	52.40	52.40 (20%)
10414 Trackside Leases & Agreements							(N/A)
10411 Trackside NEW Equipment							(N/A)
10412 Trackside Repairs/Maintenance				1,000.00	1,151.00	-151.00	-151.00 (-15%)
10413 Trackside Running Costs				500.00	222.81	277.19	277.19 (55%)
10415 Trackside Sundries							(N/A)
10401 Trackside/Skatepark Precept	5,000.00	5,000.00					(0%)
<b>SUB TOTAL</b>	<b>5,000.00</b>	<b>5,000.00</b>		<b>2,750.00</b>	<b>1,571.41</b>	<b>1,178.59</b>	<b>1,178.59 (15%)</b>

**Vehicle Compound**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10434 Vehicle Compound Annual Comr				500.00	423.46	76.54	76.54 (15%)
10435 Vehicle Compound New Equipm							(N/A)
104430 Vehicle Compound Precept	1,500.00	1,500.00					(0%)
10432 Vehicle Compound Repairs/Mair							(N/A)
10433 Vehicle Compound Running Cos				1,000.00	44.59	955.41	955.41 (95%)
<b>SUB TOTAL</b>	<b>1,500.00</b>	<b>1,500.00</b>		<b>1,500.00</b>	<b>468.05</b>	<b>1,031.95</b>	<b>1,031.95 (34%)</b>

**War Memorial Park**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10455 W M New Equipment					1,591.00	-1,591.00	-1,591.00 (N/A)
10443 W M OLD Play Equip/Repairs				1,000.00		1,000.00	1,000.00 (100%)
10409 W M Park Allotments	300.00	17.74	-282.26				-282.26 (-94%)
1010 W M Park Annual Commitments				250.00	197.60	52.40	52.40 (20%)
1080 W M Park Interest	600.00	155.75	-444.25				-444.25 (-74%)

# North Walsham Town Council

## Summary of Receipts and Payments

21 November 2024 (2024-2025)

All Cost Centres and Codes

1060 W M Park Leases & Agreements		500.00		140.00	360.00	360.00 (72%)
1030 W M Park Repairs/Maintenance		1,000.00		236.17	763.83	763.83 (76%)
1040 W M Park Running Costs		10,000.00		3,686.38	6,313.62	6,313.62 (63%)
1070 W M Park Sundries		500.00			500.00	500.00 (100%)
1005 War Memorial Park Precept	12,380.00	12,380.00				(0%)
<b>SUB TOTAL</b>	<b>13,280.00</b>	<b>12,553.49</b>	<b>-726.51</b>	<b>13,250.00</b>	<b>5,851.15</b>	<b>7,398.85</b>
						<b>6,672.34 (25%)</b>

### Woodville

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10403	Woodville Annual Commitments				150.00	98.80	51.20	51.20 (34%)
10404	Woodville New Equipment				500.00		500.00	500.00 (100%)
10402	Woodville Precept	1,750.00	1,750.00					(0%)
10405	Woodville Repairs/Maintenance				500.00	92.60	407.40	407.40 (81%)
10406	Woodville Running Costs				500.00		500.00	500.00 (100%)
10407	Woodville Sundries				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>		<b>1,750.00</b>	<b>1,750.00</b>		<b>1,750.00</b>	<b>191.40</b>	<b>1,558.60</b>	<b>1,558.60 (44%)</b>

### Summary

NET TOTAL	483,070.00	511,367.45	28,297.45	467,900.00	299,413.90	168,486.10	196,783.55 (20%)
V.A.T.		18,858.17			16,715.09		
<b>GROSS TOTAL</b>		<b>530,225.62</b>			<b>316,128.99</b>		



North Walsham Town Council

# First Draft

# Budget 2025-2026

Prepared by Town Clerk/RFO

**North Walsham Town Council**

**Budget 2025/2026**

**Summary Income and Expenditure Budget**

	<b>2024/25 Actual</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
<b>Admin</b>				
Expenditure	29,016.34	43,250	49,742.30	61,300
Income	80,950.57	51,000	106,629.55	61,300
<b>Amenities</b>				
Expenditure	2,615.22	10,750	4,483.24	21,000
Income	10,601	10,750	10,601.71	21,000
<b>Cemetery</b>				
Expenditure	6,019.15	20,000	10,318.54	12,500
Income	20,014	35,250	25,738.29	17,400
<b>Cemetery Chapel</b>				
Expenditure	184.68	6,000	316.59	2,500
Income	6,000	6,000	6,000	2,500
<b>General</b>				
Expenditure	40,538.97	54,500	69,495.38	96,200
Income	56,100	56,100	56,100	96,200
<b>Market</b>				
Expenditure	4,774.05	23,750	5,949.06	2,800
Income	17,064.44	24,000	22,640.83	13,400
<b>Miscellaneous</b>				
Expenditure	432.20	6,000	740.91	0
Income	17,319	0	29,689.71	0
<b>Other</b>				
Expenditure	11,137	23,400	19,091.98	29,500
Income	25,097.25	23,400	26,309.57	29,500
<b>Poppies</b>				
Expenditure	7,525.72	6,000	12,901.23	0
Income	1,680	5,040	2,880	0
<b>Salaries</b>				
Expenditure	107,965.85	255,000	185,084.31	260,000
Income	250,000	250,000	250,000	260,000

	2024/25 Actual	2024/25 Budget	2024/25 Totals	2025/26 Budget
<b>Trackside/Skate Park</b>				
Expenditure	1,527.45	2,750	2,618.48	3,000
Income	5,000	5,000	5,000	3,000
<b>Vehicle Compound</b>				
Expenditure	468.05	1,500	802.37	2,000
Income	1,500	1,500	1,500	2,000
<b>War Memorial Park</b>				
Expenditure	5,851.15	13,250	10,030.54	0
Income	13,795.75	13,280	14,807	0
<b>Woodville</b>				
Expenditure	191.40	1,750	328.11	1,700
Income	1,750	1,750	1,750	1,700
<b>Totals</b>				
Expenditure	241,432.76	467,900	411,649.66	492,500
Income	506,872.01	483,070	559,646.66	508,000
<b>Precept(incl in Income)</b>	<b>430,730</b>	-	<b>430,730</b>	<b>430,730</b>
Income minus precept	76,142.01	52,340	128,916.66	77,270
Surplus/(Shortfall)	265,439.25	15,170	147,997	0

The Precept is to remain the same

There is a surplus of income £15,500 which has been taken to keep the precept the same.

Estimated earmarked reserves

	<b>2025/26 Budget</b>
New projects	278,500
Donations	7,000
New Play Park equipment	10,000
Replacement Play Park equipment	10,000
Woodville drainage	5,500
New Cemetery	58,000
New vehicles	35,000
General Reserve	150,000
New Total	554.00

General reserve £150K

A suggested bank balance as at 31/3/2024 of £554.00

## Admin

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	2,966.99	10,000	5,086.27	10,000
New Equipment	1,819.73	2,500	3,119.54	2,000
Repairs/Maintenance	118.04	250	202.35	330
Running costs	6,057.98	7,500	10,385.11	17,000
Leases & Agreements	12,666.15	15,000	21,713.40	17,000
Sundries	1,086.24	1,000	1,862.13	0
Interest/Bank Charges	157.51	0	270.02	1,000
Training	2,528.70	5,000	4,334.91	7,000
Legal	1,615	2,000	2,768.57	7,000
<b>Totals</b>	<b>29,016.34</b>	<b>43,250</b>	<b>49,742.30</b>	<b>61,330</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	45,000	45,000	45,000	46,330
Running costs	6.70	0	11.49	0
Leases & Agreements	32,279.30	0	55,335.94	
Interest/Bank Charges	3,664.57	6,000	6,282.12	15,000
<b>Totals</b>	<b>80,950.57</b>	<b>51,000</b>	<b>106,629.55</b>	<b>61,330</b>
Surplus/(Shortfall)	51,934.23	-	56,887.25	0

Income Leases & Agreements totals included £31k in 2024-25 for Highways Verges.

Expenditure New equipment totals included in 2024-25 for new computers £1.5k.

Expenditure Running costs included in 2024-25 for Croner £4.2k.

Expenditure Interest/Bank Charges costs included in 2024-2025 for Unity Trust Bank.

Expenditure Sundries no longer to be used, goes in Running Costs moving forwards as petty cash.

M & I budget added to Running Costs for 2025-26.

Running costs M&I £6k. Budget

Running costs Markets £6k Budget



## Amenities

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	1,871.25	5,000	1,871.25	2,000
Repairs/Maintenance	0	500	0	0
Running costs/Highways Verges	0	250	0	16,000
Leases & Agreements	743.97	5,000	1,275.38	3,000
<b>Totals</b>	<b>2,615.22</b>	<b>10,750</b>	<b>4,483.24</b>	<b>21,000</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	10,600	10,600	10,600	5,000
Leases & Agreements	1	150	1.71	
Highways verges	-	-	-	16,000
<b>Totals</b>	<b>10,601</b>	<b>10,750</b>	<b>10,601.71</b>	<b>21,000</b>
Surplus/(Shortfall)	7,985.78	-	6,118.47	0

Expenditure Running Costs should be Highways Verges (previously in Admin Leases & Agreements).

Expenditure Annual Commitments is Rates and should be in Leases & Agreements moving forwards.

## Cemetery

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	5,175.10	11,500	8,871.60	8,000
Repairs/Maintenance	511.50	500	876.86	1,000
Running costs	107.55	8,000	184.37	3,000
Memorials	225	0	385.71	500
<b>Totals</b>	<b>6,019.15</b>	<b>20,000</b>	<b>10,318.54</b>	<b>12,500</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	12,000	12,000	12,000	0
Interments	5,816	15,000	9,970.29	12,000
Memorials	1,813	8,000	3,108	5,000
Allotments	385	250	660	400
<b>Totals</b>	<b>20,014</b>	<b>35,250</b>	<b>25,738.29</b>	<b>17,400</b>
Surplus/(Shortfall)	13,994.85	-	15,419.75	4,900

No comments.

**Cemetery Chapel**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Repairs/Maintenance	0	3,500	0	1,000
Running costs	184.68	500	316.59	500
New Equipment	0	2,000	0	1,000
<b>Totals</b>	<b>184.68</b>	<b>6,000</b>	<b>316.59</b>	<b>2,500</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	6,000	6,000	6,000	2,500
<b>Totals</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>2,500</b>
Surplus/(Shortfall)	5,815.32	-	5,683.41	0

No comments

**General**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	11,021.80	15,000	18,894.51	17,000
New equipment	5,135.52	5,000	8,803.75	9,000
Repairs/Maintenance	3,964.34	5,000	6,796.01	8,000
Running costs	3,137.93	6,000	5,379.31	5,700
Leases & Agreements	1,715.15	3,500	2,940.26	2,500
Streetlights	4,114.27	6,000	7,053.03	8,000
CCTV	8,872.27	10,000	15,209.61	16,000
Vehicles	2,577.69	4,000	4,418.90	5,000
War Memorial Park including Poppies	-	-	-	25,000 (Grant)
<b>Totals</b>	<b>40,538.97</b>	<b>54,500</b>	<b>69,495.38</b>	<b>96,200</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	56,100	56,100	56,100	96,200
<b>Totals</b>	<b>56,100</b>	<b>56,100</b>	<b>56,100</b>	<b>96,200</b>
Surplus/(Shortfall)	15,561.03	-	(13,395.38)	0

Plus 25k for War Memorial Park including Poppies, which need to be included in Precept amount and then transferred to the Charity account.

Running Costs include Fuel.

Leases & Agreements include vehicle insurances.

## Market

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	998	9,500	1,710.86	0
New equipment	0	500	0	500
Repairs/Maintenance	310	150	531.43	300
Running costs	337.01	3000	577.73	2,000
Sundries	0	100	0	0
Events	2,911.54	10,000	2,911.54	0
Carboot	217.50	500	217.50	0
<b>Totals</b>	<b>4,774.05</b>	<b>23,750</b>	<b>5,949.06</b>	<b>2,800</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	7,000	7,000	7,000	0
Market Tolls	7,806.94	11,500	13,383.33	13,000
Sunday Market	380	500	380	400
Events	1,812.50	5,000	1,812.50	0
Carboot	65	0	65	0
<b>Totals</b>	<b>17,064.44</b>	<b>24,000</b>	<b>22,640.83</b>	<b>13,400</b>
Surplus/(Shortfall)	12,290.39	-	16,691.77	10,600

Events moved to Other Events with £11k budget.

Carboot comes under Other Events moving forwards.

**Miscellaneous**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Miscellaneous	432.20	6,000	740.91	0
<b>Totals</b>	<b>432.20</b>	<b>6,000</b>	<b>740.91</b>	<b>0</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Miscellaneous	17,319	0	29,689.71	0
<b>Totals</b>	<b>17,319</b>	<b>0</b>	<b>29,689.71</b>	<b>0</b>
Surplus/(Shortfall)	16,886.80	-	28,948.80	0

No budget needed as only used for insurance claims.

Currently have not been invoice by Westcotec for the bus shelter.

**Other**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Defibrillator	1,567.95	400	2,687.91	1,500
Grants	779.33	6,000	1,335.99	4,000
New Mayor	0	2,000	0	2,000
Events	81.50	15,000	139.71	15,000
Old Mayor	3,658.22	0	6,271.23	0
Donation	5,050	0	8,657.14	7,000
<b>Totals</b>	<b>11,137</b>	<b>23,400</b>	<b>19,091.98</b>	<b>29,500</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	23,400	23,400	23,400	29,500
Advertising	775	0	1,328.57	0
New Mayor	409.75	0	702.43	0
Events	112.50	0	192.86	0
Donation	400	0	685.71	0
<b>Totals</b>	<b>25,097.25</b>	<b>23,400</b>	<b>26,309.57</b>	<b>29,500</b>
Surplus/(Shortfall)	13,960.25	-	7,217.59	0

Income events is from the Street Feasts 2024-2025.

**Poppies**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	610	2,500	1,045.71	0
Repairs/Maintenance	515.72	3,500	884.09	0
Leases & Agreements	6,400	0	10,971.43	0
<b>Totals</b>	<b>7,525.72</b>	<b>6,000</b>	<b>12,901.23</b>	<b>0</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Leases & Agreements	1,680	5,040	2,880	0
<b>Totals</b>	<b>1,680</b>	<b>5,040</b>	<b>2,880</b>	<b>0</b>
Surplus/(Shortfall)	(5,845.72)	-	(10,021.23)	0

This will come under General War Memorial Park including Poppies moving forwards.

This refers to money for the Charity account.

Review Poppies rent.



## Salaries

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Wages	64,885.64	164,832	111,232.53	170,000
HMRC	18,003.37	30,000	30,862.92	40,000
Pension	25,025.09	60,000	42,900.15	49,800
Unison	51.75	168	88.71	200
<b>Totals</b>	<b>107,965.85</b>	<b>255,000</b>	<b>185,084.31</b>	<b>260,000</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	250,000	250,000	250,000	260,000
<b>Totals</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>260,000</b>
Surplus/(Shortfall)	142,034.15	-	64,915.69	0

Increases in wages due to rise in minimum wage etc

Increase in Employers Ni

Increase in scale points for staff

**Trackside/Skate Park**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	197.60	250	338.74	400
Repairs/Maintenance	1,151	1,000	1,973.14	2,000
Running costs	178.85	500	306.60	600
<b>Totals</b>	<b>1,527.45</b>	<b>2,750</b>	<b>2,618.48</b>	<b>3,000</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	5,000	5,000	5,000	3,000
<b>Totals</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>3,000</b>
Surplus/(Shortfall)	3,472.55	-	2,381.52	0

No comments.

### Vehicle Compound

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Running costs	44.59	1,000	76.44	1,000
Annual Commitments	423.46	500	725.93	1,000
<b>Totals</b>	<b>468.05</b>	<b>1,500</b>	<b>802.37</b>	<b>2,000</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	1,500	1,500	1,500	2,000
<b>Totals</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>2,000</b>
Surplus/(Shortfall)	1,031.95	-	697.63	0

No comments.

### War Memorial Park

Expenditure	2024/25 Actuals	2024/25 Budget	2024/25 Totals	2025/26 Budget
Annual Commitments	197.60	250	338.74	0
Repairs/Maintenance	236.17	1,000	404.86	0
Running costs	3,686.38	10,000	6,319.51	0
Leases & Agreements	140	500	240	0
Sundries	0	500	0	0
Old Pay Equip/repairs	0	1,000	0	0
New equipment	1,591	0	2,727.43	0
<b>Totals</b>	<b>5,851.15</b>	<b>13,250</b>	<b>10,030.54</b>	<b>0</b>
Income	2024/25 Actuals	2024/25 Budget	2024/25 Totals	2025/26 Budget
Precept	12,380	12,380	12,380	0
Leases & Agreements	1,260	0	2,160	0
Interest	155.75	600	267	0
Allotments	0	300	0	0
<b>Totals</b>	<b>13,795.75</b>	<b>13,280</b>	<b>14,807</b>	<b>0</b>
Surplus/(Shortfall)	7,944.60	-	4,776.46	0

This refers to the charity account.

Insurance is £6.4k in 2024-2025.

**Woodville**

<b>Expenditure</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Annual Commitments	98.80	150	169.37	200
New equipment	0	500	0	500
Repairs/Maintenance	92.60	500	158.74	500
Running costs	0	500	0	500
Sundries	0	100	0	0
<b>Totals</b>	<b>191.40</b>	<b>1,750</b>	<b>328.11</b>	<b>1,700</b>
<b>Income</b>	<b>2024/25 Actuals</b>	<b>2024/25 Budget</b>	<b>2024/25 Totals</b>	<b>2025/26 Budget</b>
Precept	1,750	1,750	1,750	1,700
<b>Totals</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,700</b>
Surplus/(Shortfall)	1,558.60	-	1,421.89	0

No comments.



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### QUOTATION FOR

# Commercial Summary

Line	Item	Qty	Terms	Unit Price	Ext. Price
1	Decisions - Clerk (Up to 3 Users) Cloud Agenda Pack Creation Software + Premium Features	1.00	Annual	£595.00	£595.00
	<p>Decisions Agenda Management Small (Up to 3 Users)</p> <ul style="list-style-type: none"> <li>- Prepare &amp; collaborate by attaching documents to be presented in the meeting</li> <li>- Capturing notes and comments from the team</li> <li>- Record action items and decisions during the meeting</li> <li>- Keep track of time, take meeting minutes and assign tasks quickly and easily</li> <li>- Android / IOS Application for receiving agenda pack</li> <li>- Includes voting module</li> <li>- Includes custom templates</li> <li>- Includes restricted document access</li> <li>- Includes annotations for meeting book</li> <li>- Additional licence packs can be purchased separately.</li> <li>- 1x Microsoft business basic allows us to support your 365 experience.</li> </ul>				
	<b>Annual</b>				£595.00
4	Decisions - Installation and Setup	1.00	One Off	£650.00	£650.00
	<p>Installation and basic customisation of Decisions</p> <ul style="list-style-type: none"> <li>- Setup of additional modules (voting + speakers)</li> <li>- Setup of planner and tasks</li> <li>- Setup of Teams &amp; Channels</li> </ul>				
5	Decisions - Staff Training	1.00	One Off	£650.00	£650.00
	<p>Designed to provide officers tasked with managing council meetings with a comprehensive overview of Decisions, delivered over 3 x 2-hour training sessions, covering;</p> <ul style="list-style-type: none"> <li>• Decisions Fundamentals Training - (session 1 of 2)</li> <li>• Decisions Fundamentals Training - (session 2 of 2)</li> <li>• How to follow-up actions using Planner and To-Do</li> </ul> <p>For further information on your training and deployment please visit - <a href="https://www.cloudyit.co.uk/wp-content/uploads/2024/02/CloudyIT-Decisions-Onboarding-Pre-Information-V1.1-3.pdf">https://www.cloudyit.co.uk/wp-content/uploads/2024/02/CloudyIT-Decisions-Onboarding-Pre-Information-V1.1-3.pdf</a></p>				

Line	Item	Qty	Terms	Unit Price	Ext. Price
	Additional free training in provided on our website - <a href="https://www.cloudyit.co.uk/eventsandtraining/#decisions">https://www.cloudyit.co.uk/eventsandtraining/#decisions</a>				
6	Agenda and Minutes set up	0.25	One Off	£650.00	£162.50
	<p>Agenda and Minutes set up</p> <ul style="list-style-type: none"> <li>- Setup of standing agenda items for full council, committees and working groups</li> <li>- Review and customisation of committee membership</li> <li>- Meeting template customisation for PDF documentation</li> </ul>				
	<b>Labour</b>				£1,462.50
9	Decisions PrePaid Support (5 hours)	1.00	Annual	£425.00	£425.00
	<p>5 Hours Pre-Paid Support</p> <p>Standard End User Support: 8am - 5.30pm Monday - Friday (Excluding Bank Holiday)</p> <ul style="list-style-type: none"> <li>- Access to CloudyIT support desk via email, phone, support tool</li> </ul>				
	<b>Optional</b>				£425.00
	<b>Please note your Annual Decisions Subscription will start from Architecture phase when Decisions has been deployed into your environment.</b>				

#### Payment Terms Summary

<b>One-Time Total</b>	£1,462.50
<b>VAT</b>	£496.50
<b>Total</b>	£2,979.00

#### \*\*Please note\*\*

The project will not progress further than the architecture call until 100% of the One Time Total is received.

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.



# OUR BESPOKE SERVICES



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### QUOTATION FOR

# Commercial Summary

Line	Item	Qty	Terms	Unit Price	Ext. Price
1	General Labour  Remote Setup and configuration Training and support	0.50	One Off	£650.00	£325.00
<b>Labour</b>					£275.00
4	Meeting Owl 3 360-Degree 1080p HD Smart Camera  Owl Labs Meeting Owl 3-360-Degree, 1080p HD Smart Video Conference Camera, Microphone and Speaker (Automatic Speaker Focus & Smart Zooming and Noise Equalizing)  Features intelligent autofocus on whoever is speaking, compatibility with most video conferencing platforms and Plug-and-Play simplicity.  Built for conference rooms and classrooms with 1080p HD resolution and an 18-foot (5.5-meter) microphone pickup range.	1.00	One Off	£874.17	£874.17
5	AV Cable Pack  Includes - 1 x 10m long HDMI - 1 x 10m long USB - 1 x 5m Extension cable	1.00	One Off	£60.00	£60.00
6	Secure Postage  Secure and insured, next day delivery	1.00	One Off	£26.00	£26.00
<b>Hardware</b>					£960.17
9	Owl Labs Expansion Mic for Meeting Owl 3 - extend audio reach by 2.5 Mtrs  Extends the audio pick-up range of the Meeting Owl 3 from 5.5 m to 8 m in the direction of the mic to ensure that the Meeting Owl 3 recognises voices that are quieter or further away from the Owl.	1.00	One Off	£249.00	£249.00
10	Tripod Stand for Owl  Tripod Stand for Owl 200cm, includes carry case	1.00	One Off	£89.89	£89.89

Line	Item	Qty	Terms	Unit Price	Ext. Price
	Optional Extra				£338.89

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#### Payment Terms Summary

One-Time Total	£1,624.06
VAT	£324.81
<b>Total</b>	<b>£1,948.87</b>

**\*\*Please note\*\***

The project will not progress further than the architecture call until 100% of the One Time Total is received.

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

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Enabling remote attendance and proxy voting at local authority meetings

<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>

To discuss if this is something North Walsham Town Council would like to adopt

Cadent Gas are looking at potential locations to install a gas governor to ensure that we maintain a safe and economical gas network.

We have identified a location at trackside that is owned by North Walsham Town Council.

## **NW16 – The Case Against**

### **History of the site**

NW16 was proposed but rejected prior to Regulation 18 consultation for the following reasons:

*'Not preferred.*

*The site is reasonably remote from the town centre and services. It would be an extension into open countryside and could have an adverse effect on the landscape. Highways access and the local network are considered unsuitable. The preferred sites can deliver sufficient housing for North Walsham.'*

These reasons still apply.

### **The Argument Against NW16**

The initial assessment of the site for Regulation 18 consultation is very clear – it is not suitable. Strangely, this has then morphed into a positive and negative mix by Regulation 19 consultation site evaluations although aspects of this assessment are fundamentally flawed. The actual Regulation 19 public consultation document does not even mention NW16.



## The Key issues:

### Regulation 19 consultation:

*Environmental – Scores negatively; edge of settlement, FZI, low / low to moderate susceptibility GWF, small area potentially susceptible to SWF (CC). Potential to affect setting of Grade II Listed Building (The Thatched Cottage). Potential negative biodiversity impact; immediately adjacent CWS (Paston Way & Knapton Cutting), arable, mature trees / hedgerow to majority of boundary. Localised potential to contribute to and / or impact on GI network. Loss of agricultural (1-3) land.*

This is correct. However, the assessment then goes on to make spurious claims

*Social – Scores positively; edge of settlement, good access to local healthcare service, education facilities, peak time public transport links, leisure and cultural opportunities.*

- In reality the site is a long way from primary and secondary schools, too far to walk and with no viable walking routes.
- Healthcare facilities are equally distant and grossly inadequate for the current population. The proposed new Medical Centre does not yet have a preferred site and is likely years away existing.

- There are NO satisfactory public transport links between the location and North Walsham town centre, the Travel Hub or railway station.
- Residents of any development on this site will be dependent on private cars to reach most if not all facilities.
- Traffic - with 330 houses the minimum traffic increase would be almost 700 vehicle movements a day. Assuming many properties would have two or more vehicles then it might reasonably be postulated that total additional vehicle movements will be in excess of 1200 a day mainly at peak periods.
- So, where will these vehicles go? If all traffic in and out of the site moves via the proposed roundabout junction with the by-pass then there will be increased congestion at the Cromer Road and Norwich Road/A149 junctions. However, for the school run, traffic would likely turn down Lyngate Rd then via Crow Rd and Bacton or Bluebell roads to reach the Manor Road Infant and Junior Schools. Parking there at drop-off and pick-up times is already a significant problem.
- There is further issue of additional traffic along Norwich Road heading for employment sites in the Norwich area. Coltishall is already heavily congested and cannot cope with current flows.

- The impact on the North Walsham West development must also be a consideration. Additional traffic flows from an NW16 development were not taken into account when the very detailed traffic analyses and mitigation proposals for NW West were undertaken. A new traffic study will be required.
- Employment –although the site analysis, rather curiously, suggests that it has good access to employment this is a rather naïve assumption and assumes a rather unlikely increase in high skilled jobs on both the existing and proposed economic development areas/industrial estates. The fact remains that Norwich provides the main location for employment opportunities.
- Of the remaining points under Economic assessment about the only thing correct is the high-speed broadband (and only because full fibre is finally being installed). While the town centre is easily accessible by car it is not by public transport so will result in further traffic in congested medieval streets. Parking provision will not cope with the additional traffic from North Walsham West and Norwich Road developments and this will be worsened by adding yet more traffic. There is little scope for further larger scale shopping provision in the town centre and any out of town development will further deplete the town centre provision.

- There is also the issue of affordable housing provision. The original proposal indicated that 45% of the site would be affordable. However, that was without any actual viability study. Once the cost of a new roundabout has been factored in will there actually be ANY affordable housing on this site? What we will get is higher end properties sold to yet more incomers at the expense of local people.

## **Conclusion**

We understand the position that the Planning Inspector has forced on to NNDC not helped by dictatorial pronouncements from a government that clearly treats local concerns with contempt. However, this site is not the solution.