



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday 17th December 2024

Published: 12.12.24

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Council meeting 26th November 2024, 9th December 2024 and 11th December 2024.
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Action Log
Projects.
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**
6. **OPEN FORUM FOR PUBLIC PARTICIPATION**
 - 6.1. District Councillors

6.2. County Councillors

6.3. Police

6.4. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

7. FINANCE

7.1 To approve expenditure since November meeting.

7.2 To agree to investigate costs for 2 fired doors and escape ladders for the office.

7.3 To agree to investigate costs for updating and repair work to the separate office at Cedar House and to agree a licence with NNDC for this use.

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

8.1. Correspondence

8.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,500; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

9. CO-OPTION

To receive and agree 5 applications for co-option.

10. EVENTS WORKING GROUP

To receive the minutes and agree the recommendations made

11. TO AGREE FOR A SUB COMMITTEE TO BE FORMED TO REVIEW THE AUDIT REPORT RECEIVED AND MAKE RECOMMENDATIONS.

12. TO AGREE A STANDARD STATEMENT FOR STAFF AND COUNCILORS TO USE FOR THE ROADWORKS COMMENCING ON 6TH JANUARY 2024

13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

14. DATES OF FORTHCOMING MEETINGS

Finance 7th January 2025 18.30

Development & Amenities 21st January 2025 18.30

Full Council 28th January 2025 18.30

15. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

Staffing updates