



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday 30<sup>th</sup> July 2024

Published: 25.07.24

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

**Wendy Murphy**  
Town Clerk

*The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment*  
*Councillors must fulfil the duties of the following Nolan Principles*

**Selflessness** - decisions solely in public interest **Objectivity** - decide without discrimination or bias

**Accountability** - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

**Integrity** - not make decisions for financial gain **Honesty** - be truthful & declare private interests

**Leadership** - promote these principles & challenge poor behaviour

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## **AGENDA**

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)  
To receive and approve the minutes of the Council meeting 21<sup>st</sup> May 2024 and 25<sup>th</sup> June 2024
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**  
Clerks Report/Action Log
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**  
Mayor's Cadet
6. **TO RECEIVE UPDATES FROM INDIVIDUAL COUNCIL MEMBERS FOR ITEMS NOT ALREADY ON THE AGENDA** (for information only)

**7. OPEN FORUM FOR PUBLIC PARTICIPATION**

**7.1.** District Councillors

**7.2.** County Councillors

**7.3.** Police

**7.4.** Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

**8. FINANCE**

**8.1.** To approve income since June meeting.

**8.2.** To approve expenditure since June meeting.

**8.3.** To receive UpToDate Budget figures.

**8.4.** To receive a detailed cost of Street Feast and Car Boots

**8.5.** To receive a detailed summary of accounts

**8.6.** To receive an update on read only access to Scribe

**8.7.** To consider using .gov.uk emails for all staff and councillors and agree and decisions

**9. TO RECEIVE DETAILS ON YELLOW LINES ALONG MILLFIELD ROAD AND MAKE ANY DECISIONS**

**10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

**10.1.** Correspondence

**10.2.** Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

**11. COMMITTEES**

**11.1.** To receive and agree recommendations from the Finance Committee

Policies

TOR's

Chairs and tables

ISO Container

Shredding contract

Bus Shelter

Card machine

**11.2.** To receive and agree recommendations from the Development and Amenities Committee

Polices

TOR's

Changing of the name on the Memorial Arch

**11.3.** To receive and agree recommendations from the Personnel Committee

Polices

TOR's

**12. TO DISCUSS MARKETS AND M & I COMMITTEES AND MAKE ANY DECISIONS**

**13. TO APOINT MEMBERS TO ANY VACANT POSITIONS ON COMMITTEES**

14. **TO RECEIVE A REPORT ON THURSDAY MARKET AND MAKE ANY DECISIONS**
15. **TO AGREE TO CELEBRATE VE DAY 8<sup>TH</sup> MAY 2025**
16. **TO RECEIVE A LETTER FROM NORFOLK COUNTY COUNCIL – RNR 168 FIELD LANE**
17. **TO RECEIVE AND ACCEPT THE LICENCES FOR CHURCH SLOPE AND CEDAR HOUSE**
18. **TO RECEIVE AN UPDATE ON THE DROPPED KIRB ON HAPPISBURGH ROAD AND MAKE ANY DECISIONS ON HAVING THIS INSTALLED**
19. **TO RECEIVE A LETTER FROM WHP TELECOMS AND MAKE ANY DECISIONS**
20. **TO AGREE A QUOTE RECEIVED FOR A DEFIB ON THE PAVILLION.**
21. **TO RECEIVE A QUOTE FOR REPLACEMENT STREET LIGHT COLUMN ON CORONATION WALK AND MAKE ANY DECISIONS.**
22. **TO AGREE NEXT STEPS FOR THE NEIGHBOURHOOD PLAN THAT HAS BEEN APPROVED BY NNDC**
23. **TO DISCUSS AND AGREE RESPONSE FOR PLANNING APPLICATION PO/20/1251 FORMER SPORTS GROUND.**

Erection of up to 54 dwellings with public open space, new vehicular access, landscaping and associated infrastructure (Outline application with full details of the proposed means of access only. Details of layout, scale, appearance and landscaping are reserved for future determination) (NEW DETAILS RECEIVED 8-7-24)
24. **ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least **7 clear days** before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)
25. **DATES OF FORTHCOMING MEETINGS**

Development & Amenities 17<sup>TH</sup> September 2024 18.30  
Finance 20<sup>th</sup> September 2024 18.00  
Full Council 29 September 2024 18.30  
Personnel 2 October 2024 18.30
26. **TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 FOR CONFIDENTIAL MATTERS**

Staff Matters