



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday 24th September 2024

Published: 19.09.24

Time: 18.30

Place: Cedar House, 3 New Road, North Walsham NR28 9DE

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest **Objectivity** - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions **Openness** - give reasons for decisions made

Integrity - not make decisions for financial gain **Honesty** - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To receive and approve the minutes of the Council meeting 25th June 2024 and 30th July 2024
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
Clerks Report/Action Log
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**
6. **TO RECEIVE UPDATES FROM INDIVIDUAL COUNCIL MEMBERS FOR ITEMS NOT ALREADY ON THE AGENDA** (for information only)

7. OPEN FORUM FOR PUBLIC PARTICIPATION

7.1. District Councillors

7.2. County Councillors

7.3. Police

7.4. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

8. FINANCE

8.1. To approve income since July meeting

8.2 To approve expenditure since July meeting.

9. TO DISCUSS AND AGREE RESPONSE FOR PLANNING VARIATION OF CONDITION 8 (SERVICE YARD DELIVERY TIMES) OF PLANNING APPLICATION PF/02/0654 SAINSBURYS. BACTON ROAD

10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

10.1. Correspondence

10.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

11. COMMITTEES

11.1. To receive and agree recommendations from the Finance Committee

Investment accounts

3 x Tablets

3 x Mobile Phones

11.2. To receive and agree recommendations from the Personnel Committee

Temporary Groundsman

12. TO RECEIVE THE INTERNAL AUDIT AND AGREE RECOMMENDATIONS

13. TO RECEIVE AN UPDATE ON GRAMMAR SCHOOL ROAD – MINI ROUNDABOUT IMPROVEMENTS AND THE A149 NORWICH ROAD PEDESTRIAN CROSSING

14. TO APOINT MEMBERS TO ANY VACANT POSITIONS ON COMMITTEES

15. TO RECEIVE AND AGREE AMENDED SKILLS AUDIT

16. TO DISCUSS MARKETS AND M & I COMMITTEES AND NOTE DECISIONS MADE AT FULL COUNCIL 25TH JUNE 2024

17. TO DISCUSS MARKET DAY ACCESS AND MAKE ANY DECISIONS

18. TO RECEIVE CORRESPONDENCE FROM THE PCC AND AGREE THE COST OF PRODUCING A NEW LEASE FOR THE SADLERS SHOP

19. TO RECIVE AND AGREE PROPOSED EVENTS SCHEDULE FOR

20. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

21. DATES OF FORTHCOMING MEETINGS

Development & Amenities 1st October 2024 18.30

Personnel 2nd October 2024 18.30

Full Council 29 October 2024 18.30