



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 24th September 2024 at Cedar House, 3 New Road,
North Walsham NR28 9DE

Present:

Town Councillors:	Cllr Hester (Chair)	Cllr Spall	Cllr Shires
	Cllr Beach	Cllr Gray	Cllr Brand
	Cllr Seward		

District Councillors: Cllr Shires, Cllr Gray, Cllr Leigh

County Councillor: Cllr Shires

Town Clerk: Wendy Murphy

Members of Public: 3

The meeting opened at 18.30.

1. APOLOGIES FOR ABSENCE

Cllr Covell	Cllr Ginbey	Cllr Wright
Cllr Eastwick	Cllr Dibben	Cllr Saul Penfold (NCC)
Cllr Heinrich	Cllr Bunton	

2. DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

Personal interests: None
Dispensation: None
Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS MEETINGS - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

It was confirmed by the clerk that the proposal by Cllr Gray and seconded by Cllr Eastwick Market & M & I committee to be disbanded and an Events Working Group by formed should be carried as a majority vote of 2 was recorded as no other councillors voted. This appeared as Item 12 on the Full Council Minutes dated 25th June 2024. As proposed by Cllr Gray and seconded by Cllr Brand and all in agreement it was RESOLVED that the minutes of the Council Meetings held 21st May 2024, 25th June 2024 and 30th July 2024 be agreed as an accurate record

4. TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA

Clerks Report/Action Log
The Clerk’s report was received.
The Action Log was discussed and updated.

4. TO RECEIVE MAYOR’S ANNOUNCEMENTS

No announcements

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6. TO RECEIVE UPDATES FROM INDIVIDUAL COUNCIL MEMBERS (for information only)

No updates received

7. OPEN FORUM, FOR PUBLIC PARTICIPATION

7.1 District Councillors –

Cllr Leigh, Cllr Gray, Cllr Shires advised of North Norfolk District Council Full Council meeting on Wednesday evening. Housing crisis in North Norfolk: It costs £98 per week to house people, and £400-£700 to house a family. If anyone needs assistance with Pension Credits, Cllr Shires can help. Cllr Gray reported that a drain collapsed outside Waterloo Stores Kings Arms Loke. Anglian Water are looking into this. Police and social behaviour discussed regarding getting a Community Speed watch to record speeds of drivers. NNDC will be cleaning graffiti off Church Slope. Cllr Leigh advised trees would be planted around the town. Parking situation worsening at Manor Road triangle.

7.2 County Councillors – Parking operations website report, giving details, photos and other evidence. Cllr Shires will send Clerk details to forward to Beat Managers regarding verges being parked on, parking enforcement and police moving traffic. Council meeting failed devolution deal previous taken off the table. Roads are sinking, looking at Lynfield Road which suffers from flooding. The County Council has written to the Crown and nobody owns the land. Second consultation for County to purchase land, funding to be put in place with an attenuation tank to be installed next year to take away most of the water. Meeting on Thursday regarding traffic in the Market Place. Cllr Shires to purchase sign 'no left turn' onto Church Road from the Market Place. Not secured money for pavements on Kings Arms Street yet.

7.3 Police – Police report showing 39 noisy exhaust complaints. Pubs have had no issues. Anti Community Protection Notice issued – North Norfolk District Council Estates Team will investigate this with the building owner. Police and Crime Commissioner will be at the SNAP meeting in the Phoenix Building Monday 30th September 5-8pm.

7.4 Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting) –

A member of the public brought up parking concerns around Millfield School and related road safety. Double yellow lines application was not successful – Highways have declined. Discussed police enforcement, Cllr Shires will speak with Cllr Penfold regarding enforcement.

A member of the public had previously met with the Clerk on Market Day and was concerned that the bollards on Market Days need to be positioned in a way that residents can get out of the Market Place. Will put up metal gate after The Terrace. Potential spots on the ground for the bollards.

8. FINANCE

8.1 As proposed by Cllr Beach and seconded by Cllr Seward and all in favour it was **RESOLVED** to approve income since July meeting.

8.2 As proposed by Cllr Brand and seconded by Cllr Seward and all in favour it was **RESOLVED** to approve the expenditure since July meeting.

9. TO DISCUSS AND AGREE RESPONSE FOR PLANNING VARIATION OF CONDITION 8 (SERVICE YARD DELIVERY TIMES) OF PLANNING APPLICATION PF/02/0654 SAINSBURYS, BACTON ROAD

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As proposed by Cllr Seward and seconded by Cllr Gray it was RESOLVED that North Walsham Town Council objects – this is a residential area.

10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

10.1 Correspondence

None received

10.2 Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

None

11 COMMITTEES

11.1 To receive and agree recommendations from the Finance Committee

It was proposed by Cllr Spall and seconded by Cllr Beach and all in favour to accept the following recommendations: -

Investment account Redwood completed with £85,000.00 transferred. The CCLA account is still to be completed with another £85,000.00 transferred

Tablets and mobile phones will be purchased

11.2 To receive and agree recommendations from the Personnel Committee

It was proposed by Cllr Brand and seconded by Cllr Spall and all in favour to accept the following recommendations: -

Recommend to Full Council for temporary Groundsman.

There is insurance in place to cover key persons when absent.

12. TO RECEIVE THE INTERNAL AUDIT AND AGREE RECOMMENDATIONS

As proposed by Cllr Hester and seconded by Cllr Seward it was RESOLVED to agree the recommendations made by the Internal Auditor.

13. TO RECEIVE AN UPDATE ON GRAMMAR SCHOOL ROAD – MINI ROUNDABOUT IMPROVEMENTS AND THE A149 NORWICH ROAD PEDESTRIAN CROSSING

There will be a meeting on 14th October 2024.

14. TO APOINT MEMBERS TO ANY VACANT POSITIONS ON COMMITTEES

This will be deferred until the next meeting.

15. TO RECEIVE AND AGREE AMENDED SKILLS AUDIT

As proposed by Cllr Gray and seconded by Cllr Shires and all in favour the new skills audit was agreed.

16. TO DISCUSS MARKETS AND M & I COMMITTEES AND NOTE DECISIONS MADE AT FULL COUNCIL 25TH JUNE 2024

An Events Working Group will be arranged to discuss events for 2025

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17. TO DISCUSS MARKET DAY ACCESS AND MAKE ANY DECISIONS

As proposed by Cllr Shires and seconded by Cllr Gray it was RESOLVED to have a set format for the bollards to direct traffic movement in line with the Terrace on the right-hand side pavement.
Road closure sign position discussed.

18. TO RECEIVE CORRESPONDENCE FROM THE PCC AND AGREE THE COST OF PRODUCING A NEW LEASE FOR THE SADLERS SHOP

As proposed by Cllr Gray and seconded by Cllr Beach and all in favour it was AGREED for a lease of 5 years, with no fees to be paid.

19. TO RECEIVE AND AGREE PROPOSED EVENTS SCHEDULE

The council received a written report by Jasmine Dewbery. As proposed by Cllr Beach and seconded by Cllr Brand it was RESOLVED that the Car boots and Sunday Markets are fine to go ahead as this year, however other changes to events should be discussed in the new Working Group

20. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final.

S/O item 16 Extra General Meeting arranged for 1st October 2024 at 18.00

21. DATES OF FORTHCOMING MEETINGS

Extra General Meeting 1st October 2024 18.00
Development & Amenities 1st October 2024 18.30
Personnel 2nd October 2024 18.30
Full Council 29th October 2024 18.30
Police and Crime Tuesday 18:00

The meeting closed at 20.21