



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday 31 January 2023

Published: 24 January 2023

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

J. Shields

Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest

Objectivity - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions

Openness - give reasons for decisions made

Integrity - not make decisions for financial gain

Honesty - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
 - 3.1. To approve minutes of the Council meeting 20 December 2022 - emailed with Agenda
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website
 - 6.1. District Councillors
 - 6.2. County Councillors
7. **PLANNING** – details available at <https://idoxpa.north-norfolk.gov.uk/online-applications/>
 - 7.1. PF/23/0043: 10 Cradle Wood Rd – Single storey side/rear extension
 - 7.2. PF/23/0102: Darley, Hamlet Close – Single storey extension

8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

8.1. To consider Coronation Event

8.1.1. To agree Budget

8.1.2. To agree quote for projector screen in Church to show Coronation

8.2. To agree quote for A4 leaflets, Tourist advertising for the Town

8.3. To consider accepting a donation from Alder Park to install a Council defibrillator at Alder Park
They have a quote to purchase a 'Zoll aed plus' defibrillator from 'Ken Taylor supplies' but no box

8.4. To agree recipient for the Helen Gotts Community Group & Individual Community Award

8.5. To agree to install lighting in Bank Loke as part of Haz regeneration

8.6. To consider helping to maintain Market Place 'Listed Buildings' with blocked gutters/downpipes

9. FINANCE

9.1. To approve income since December 22 meeting

9.2. To approve expenditure since December 22 meeting

9.3. To receive Actual/Estimate comparison for Oct-Dec (Qtr 3)

9.4. To receive scrutineers report for Oct-Dec (Qtr 3) – *(Still to be carried out)*

10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

10.1. Attendance % sheet (attached)

10.2. Councillor training courses available (attached)

10.3. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

10.3.1. Change Memorial Park Account from Coif to NatWest to make it more accessible

11. TO RECEIVE UPDATES

No updates received

12. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

12.1. Media & Information – Tuesday 10 January 2023, 18.00, at 18 Kings Arms Street

12.2. Development & Amenities – Tuesday 10 January 2023, 19.00, at 18 Kings Arms Street

12.3. Market Meeting – Wednesday 11 January 2023, 18.30, at 18 Kings Arms Street

13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

13.1. Spa Common options – waiting for reply from wildlife trust

14. DATES OF FORTHCOMING MEETINGS

14.1. Market Meeting – Wednesday 8 February 2023, 18.00, at 18 Kings Arms Street

14.2. Media & Information – Wednesday 22 February 2023, 18.00, at 18 Kings Arms Street

14.3. Full Council – Tuesday 28 February 2023, 18.30, at 18 Kings Arms Street

14.4. Development & Amenities – Tuesday 14 March 2023, 18.30, at 18 Kings Arms Street