



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 20 December 2022, at 18 Kings Arms Street, North Walsham

Present:

Town Councillors: Cllr Bull (Chair); Cllr Beach; Cllr Dibben; Cllr Eastwick Cllr Felstead; Cllr Gray;
Cllr Hester; Cllr Murphy; Cllr Richardson; Cllr Sims; Cllr Wright

District Councillors: None

County Councillors: None

Town Clerk: Ms J Shields

Members of Public: 0

The meeting opened at 18.30

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
Cllr Covell (work); Cllr Fryer (ill); Cllr Heinrich (District meeting); Cllr Spall (ill)
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
Personal interests: Cllr Wright – item 7.1, Regenerate North Walsham Assets; Cllr Richardson – item 7.4, Annual grants
Pecuniary interests: None
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To approve minutes of the Council meeting 29 November 2022
As proposed by Cllr Gray and seconded by Cllr Beach, it was **RESOLVED** that the minutes of the Council Meeting held on 29 November 2022 be agreed as an accurate record
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** – Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
No members of the public were present
6. **TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website
 - 6.1. District Councillors – None present
 - 6.2. County Councillors – None present
7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
 - 7.1. **To consider taking over Regenerate North Walsham Assets** (BW)
A meeting was held with regenerate, and it was discussed that regenerate would separate the carparks from the other assets and return them to the Crown or offer the space to the individuals. This leaves the original agreed MOU list, excluding the town wifi which hasn't been completed.

Signed:

Date: 31/1/23



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As proposed by Cllr Wright and seconded by Cllr Gray, it was **RESOLVED** to take ownership of the assets listed in the original MOU except for the Town wifi

7.2. To agree working group for King Charles III, Coronation on 6 May 2023

It was decided that Cllr Gray would organise the working group

7.3. To agree contributing towards Market Stall electricity points within the Market Place

As proposed by Cllr Beach and seconded by Cllr Dibben it was **RESOLVED** to agree to contribute toward electricity points for Market Stalls within the Market Place

7.4. To review Annual Grants (RS)

It was discussed that all annual grants are withdrawn and replaced by reapplying annually. It was also suggested that when requesting a grant, a representative would attend the relevant Council meeting and the grant only awarded to pay a specific invoice/s

As proposed by Cllr Sims and seconded by Cllr Beach, it was **RESOLVED** to withdraw annual grants and only award grants for specific items with representation

7.5. To discuss repurposing CCTV camera at Bank Loke Car Park

It was discussed that the police would like the old camera at Bank Loke reinstalled, a pole was already there which means no planning permission was needed and hopefully the old radar pads could still be used

As proposed by Cllr Murphy and seconded by Cllr Beach, it was **RESOLVED** to reinstall CCTV at Bank Loke

8. FINANCE

8.1. To approve income since November 22 meeting

As proposed by Cllr Gray and seconded by Cllr Dibben, it was **RESOLVED** to approve income since November 22 meeting

8.2. To approve expenditure since November 22 meeting

As proposed by Cllr Gray and seconded by Cllr Dibben, it was **RESOLVED** to approve expenditure since November 22

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance % sheet (attached)

9.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

9.2.1 Repair loose external steps at the Pavilion

9.2.2 Replace kitchen window on the Pavilion

10. TO RECEIVE UPDATES

- Councillor Golder resigned on 13.12.22, the Council wish him all the best for the future

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- Councillor Covell has volunteered to take on the public right of way dispute at 6 St Nicholas Court

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

No reports received

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

12.1. Spa Common options

13. DATES OF FORTHCOMING MEETINGS

13.1. Media & Information – Tuesday 10 January 2023, 18.00, at 18 Kings Arms Street

13.2. Development & Amenities – Tuesday 10 January 2023, 19.00, at 18 Kings Arms Street

13.3. Market Meeting – Wednesday 11 January 2023, 18.30, at 18 Kings Arms Street

13.4. Full Council – Tuesday 31 January 2023, 18.30, at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. To discuss moving to the Cedars

Options were discussed and it was decided to move forward with renting/leasing suitable office space at the Cedars

The meeting closed at 19:15

Signed:

Date: 31/1/23