



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 29 November 2022, at 18 Kings Arms Street, North Walsham

Present:

Town Councillors: Cllr Bull (Chair); Cllr Beach; Cllr Covell; Cllr Dibben; Cllr Eastwick Cllr Felstead; Cllr Fryer; Cllr Gray; Cllr Heinrich; Cllr Murphy; Cllr Richardson; Cllr Sims; Cllr Spall; Cllr Wright

District Councillors: Cllr Lloyd; Cllr Seward

County Councillors: Cllr Shires

Town Clerk: Ms J Shields

Members of Public: 1

The meeting opened at 18.30

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
Cllr Hester (ill); Cllr Golder (no apologies)

2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

Personal interests: Cllr Eastwick & Cllr Sims—item 7.1, Painting the Pavilion; Cllr Wright—item 7.2, Regenerate North Walsham Assets

Pecuniary interests: None

3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

To approve minutes of the Council meeting 25 October 2022

As proposed by Cllr Felstead and seconded by Cllr Heinrich, it was **RESOLVED** that the minutes of the Council Meeting held on 25 October 2022 be agreed as an accurate record

4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** – Decision/Action Log (Clerks report attached)

5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

No members of the public wished to speak

6. **TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website

6.1. District Councillors

6.2. County Councillors

7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

7.1. **To consider quotes for painting outside of Pavilion**

It was discussed that the quotes varied immensely. Stan Smith is local, a good painter, and paints the outside of many shops within the Town

Signed:

Date: 20/12/22



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As proposed by Cllr Gray and seconded by Cllr Felstead, it was **RESOLVED** to approve the quote from Stan Smith

7.2. To consider taking over Regenerate North Walsham Assets (BW)

Deferred to next Council meeting for more details

7.3. To agree budget for 23/24 consider any extra expenditure

As proposed by Cllr Gray and seconded by Cllr Spall it was **RESOLVED** to agree the proposed budget for 23/24 and accept the proposed additional expenditure

7.4. To consider the Council taking the 'Civility in Public Life' Pledge (BW)

To pledge that the Council don't agree with intimidation, abuse, bullying or harassment of the Councillors, Clerk or Staff, and to add this to our Code of Conduct Policy.

As proposed by Cllr Wright and seconded by Cllr Gray, it was **RESOLVED** to sign up to the Pledge

7.5. To consider usage of Spa Common (RS)

It was discussed that currently it takes 148-man hrs and £120-fuel, per year to maintain. Options for consideration are:- to relinquish, lease for horse grazing and enquire if the 'wild life trust' would like to take it over

It was decided to obtain more information on all options

8. FINANCE

8.1. To approve income since October 22 meeting

As proposed by Cllr Gray and seconded by Cllr Spall, it was **RESOLVED** to approve income since October 22 meeting

8.2. To approve expenditure since October 22 meeting

As proposed by Cllr Gray and seconded by Cllr Sims, it was **RESOLVED** to approve expenditure since October 22

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance % sheet (attached)

9.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

- Donate petrol generator to Ukraine aid support
- Close lower part of Midland Rd Car Park for essential maintenance on 29.11.22
- Christmas tree socket and power supply near Market Cross – *no longer necessary*, a Christmas tree has been donated and a portable stand made.

The Council would like to give thanks to **Aylsham Garden Centre** for the Christmas Tree donation

9.3. Letter from Duncan Baker

9.4. Letter from NW Rugby Club

9.5. Letter from Resident

Signed: 

Date: 



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10. TO RECEIVE UPDATES

10.1. Cedars Barns for heritage (BW)

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

11.1. Personnel Meeting – 25 October 2022

11.2. Media & Information – 7 November 2022

11.3. Development & Amenities – 8 November 2022

11.4. Market Meeting – 10 November 2022

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

12.1. Regenerate North Walsham Assets

12.2. Spa common

12.3. Working Group for Coronation

12.4. Review Annual Grants

13. DATES OF FORTHCOMING MEETINGS

13.1. Full Council – Tuesday 20 December 2022, 18.30, at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. To discuss moving to the Cedars

It was discussed to obtain more accurate figures and defer to the next meeting

The meeting closed at 19:30

Signed:

Date: 20/12/22