



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday 31 October 2023

Published: 26 October 2023

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

Assistant Town Clerk

*The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles*

Selflessness - decisions solely in public interest

Objectivity - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions

Openness - give reasons for decisions made

Integrity - not make decisions for financial gain

Honesty - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To approve minutes of the Council meeting 26 September 2023
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
Hopkins Homes Presentation
6. **FINANCE**
 - 6.1. To approve income since September meeting
 - 6.2. To approve expenditure since September meeting

7. TO RECEIVE MONTHLY REPORTS

- 7.1. District Councillors
- 7.2. County Councillors

8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- 8.1. To re-consider music event permission to use park application – see attached
- 8.2. To agree donations to St Nicholas Church £50 for use of halls for furniture storage for Feast
- 8.3. To agree donation to bugler for his participation in Remembrance events (BH)
- 8.4. To agree Christmas Craft Event
- 8.5. To consider production of a Neighbourhood Plan
- 8.6. To discuss ideas for projects and objectives for a Four Year Plan for the town
- 8.7. To agree a formal response to NNDC on the application from Hopkins homes
- 8.8. To consider response to North Norfolk District Payphone removal proposal (Station Road)
- 8.9. To discuss response to application to add North Walsham Bowls Club to NNDC's List of Assets of Community Value

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1. Correspondence - None
- 9.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)
None

10. TO RECEIVE UPDATES

- 10.1 Employment of Town Clerk
- 10.2 Employment of RFO
- 10.3 Co-Option of new Councillors

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

All reports deferred to November Meeting

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least **7 clear days** before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

13. DATES OF FORTHCOMING MEETINGS

D&A Meeting 14th November
Full Council Meeting 28th November

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters