



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 25 October 2022, at 18 Kings Arms Street, North Walsham

Present:

Town Councillors: Cllr Bull (Chair); Cllr Beach; Cllr Covell; Cllr Dibben; Cllr Eastwick Cllr Felstead; Cllr Fryer; Cllr Golder; Cllr Gray; Cllr Heinrich; Cllr Sims; Cllr Spall; Cllr Wright

District Councillors: Cllr Lloyd; Cllr Seward;

County Councillors: Cllr Penfold; Cllr Shires;

Town Clerk: Ms J Shields

Members of Public: 0

The meeting opened at 18.30

1. APOLOGIES FOR ABSENCE

Cllr Hester (hospital app); Cllr Murphy (work); Cllr Richardson (family)

2. DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

Personal interests: Cllr Wright – item 7.1, Culture Consortium displays

Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS MEETING - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

To approve minutes of the Council meeting 27 September 2022

As proposed by Cllr Gray and seconded by Cllr Spall, it was **RESOLVED** that the minutes of the Council Meeting held on 27 September 2022 be agreed as an accurate record

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES – Decision/Action Log (Clerks report attached)

5. PUBLIC FORUM - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

No members of the public were present

6. TO RECEIVE MONTHLY REPORTS – written reports available on NWTC website

6.1. District Councillors

6.2. County Councillors

7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

7.1. To consider using Town Council insurance for Cultural Consortium displays (BW)

As proposed by Cllr Wright and seconded by Cllr Spall, it was **RESOLVED** to agree that the erecting of the displays would be taken on by the Town Council and come under their insurance

Signed:

Date: 25/10/2022



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7.2. Volunteers required for Remembrance Parade- Sunday 13 November @ 14.00

Councillors were requested to email their willing assistance to info@nwtc.org.uk

7.3. To consider any new comments for the proposed quarry land in Lord Ansons Wood (BW)

No new comments were discussed, the Council's response remains the same as previously noted

7.4. To consider any extra expenditure for Precept 23/24

It was discussed to consider any necessary additional work for next year and bring back to next meeting, the consensus was to keep the rise to 0% for another year if possible

8. FINANCE

8.1. To approve income since September 22 meeting

As proposed by Cllr Gray and seconded by Cllr Sims, it was **RESOLVED to approve income since September 22 meeting**

8.2. To approve expenditure since September 22 meeting

As proposed by Cllr Sims and seconded by Cllr Gray, it was **RESOLVED to approve expenditure since September 22**

8.3. To consider signatories deferred from Council meeting 26 July 2022

As proposed by Cllr Bull and seconded by Cllr Felstead, it was **RESOLVED to appoint 3 new signatories – Cllr Wright, Cllr Eastwick and the Accounts Clerk**

8.4. To receive scrutineers report for July-Sept (Qtr 2)

8.5. To receive Actual/Estimate comparison for July-Sept (Qtr 2)

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance % sheet (attached)

9.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair or Vice Chair, or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

- New Office computers

9.3. Mayor attended highways meeting for upgrading traffic signals at Cromer Rd crossroads next year

10. TO RECEIVE UPDATES

10.1. Platinum Jubilee event costs

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

11.1. Media & Information Meeting - 10 October 2022

11.2. Market Meeting - 17 October 2022

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final.

- Precept
- Eviction from Kings Arms Street

Signed: 

Date: 29/11/2022



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- To consider taking on RNW/CIC assets

13. DATES OF FORTHCOMING MEETINGS

- 13.1. Media & Information – Monday 7 November 2022, 18.30, Kings Arms Street
- 13.2. Development & Amenities – Tuesday 8 November 2022, 18.30, Kings Arms Street
- 13.3. Markets – Thursday 10 November 2022, 18.00, Kings Arms Street
- 13.4. Full Council – Tuesday 29 November 2022, 18.30, at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. Staffing matters

It was recommended by the Personnel committee that the Finance Assistant be offered an extra 8hrs a week, starting from the 1.11.22

As proposed by Cllr Beach and seconded by Cllr Dibben, it was **RESOLVED to offer the Finance Assistant an extra 8hrs a week starting 1.11.22**

The meeting closed at 19:30

Signed:

Date: 29/10/2022