



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday, 25 October 2022

Published: 19 October 2022

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

J. Shields

Town Clerk

Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest

Objectivity - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions

Openness - give reasons for decisions made

Integrity - not make decisions for financial gain

Honesty - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - any apologies received by the Proper Officer for absence
2. **DECLARATIONS OF INTEREST**- (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To approve minutes of the Council meeting 27 September 2022 - emailed with Agenda
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website
 - 6.1. District Councillors
 - 6.2. County Councillors
7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
 - 7.1. **To consider using Town Council insurance for Cultural Consortium displays** (BW)
 - 7.2. **Volunteers required for Remembrance Parade- Sunday 13 November @ 14.00**
 - 7.3. **To consider any new comments for the proposed quarry land in Lord Ansons Wood** (BW)

7.4. To consider any extra expenditure for Precept 23/24

8. FINANCE

- 8.1. To approve income since September 22 meeting
- 8.2. To approve expenditure September 22 meeting
- 8.3. To consider signatories deferred from meeting 26 July 2022
- 8.4. To receive scrutineers report for July-Sept (Qtr 2)
- 8.5. To receive Actual/Estimate comparison for July-Sept (Qtr 2)

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1. Attendance % sheet (attached)
- 9.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair or Vice Chair, or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)
 - New Office computers

10. TO RECEIVE UPDATES

- 10.1. Platinum Jubilee event costs

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- 11.1. Media & Information Meeting - 10 October 2022
- 11.2. Market Meeting - 17 October 2022

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final. The deadline to accept items for the next agenda is **15.10.22**)

13. DATES OF FORTHCOMING MEETINGS

- 13.1. Development & Amenities – Tuesday 8 November 2022, 18.30, Kings Arms Street
- 13.2. Media & Information – Monday 7 November 2022, 18.30, Kings Arms Street
- 13.3. Markets – Thursday 10 November 2022, 18.00, Kings Arms Street
- 13.4. Full Council – Tuesday 29 November 2022, 18.30, at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

- 14.1. Staffing matters