



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 25 April 2023, at 18 Kings Arms Street, North Walsham

Present:

Town Councillors: Cllr Bull (Chair); Cllr Beach; Cllr Covell; Cllr Dibben; Cllr Eastwick; Cllr Fryer; Cllr Gray; Cllr Heinrich; Cllr Hester; Cllr Murphy; Cllr Richardson; Cllr Sims; Cllr Spall; Cllr Wright

District Councillors: Cllr Lloyd; Cllr Seward

County Councillors: Cllr Penfold; Cllr Shires

Assistant Town Clerk: Ms F Collett

Members of Public: 2

The meeting opened at 18.30

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
Cllr Felstead

2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
Personal interests: Cllr Richardson, item 7.4 – Bluebell working group
Pecuniary interests: None

3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
As proposed by Cllr Spall and seconded by Cllr Dibben, it was **RESOLVED that the minutes of the Council Meeting held on 28 March 2023 be agreed as an accurate record**

4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** – Decision/Action Log (Clerks report attached)

5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
No members of the public requested to speak

6. **TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website
 - 6.1. District Councillors
 - 6.2. County Councillors

7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
 - 7.1. **To approve a new data collection Sam2 sign – to be funded by County Councillors budget**
County Councillors agreed that this was coming out of their County budget
As proposed by Cllr Gray and seconded by Cllr Sims, it was **RESOLVED to purchase a new Sam2 Sign with the County Councillors Budget**

Signed: 

Date: 23/5/23



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7.2. To consider Coronation 'Lighting up the Nation' at Market Cross & Churchyard (MG)

It was discussed whether to light up the Market Cross & Churchyard for just the week of the Coronation or whether to continue lighting up the Market Cross for the whole summer period. As proposed by Cllr Gray and seconded by Cllr Spall, it was **RESOLVED to light up the Market Cross for the whole summer period**

7.3. To consider flooding from Woodville for residents on Hadfield Rd

A resident has asked the Town Council to look at gardens that back onto Woodville for flooding. A French drain was inserted a few years ago. Councillors have visited and identified a residents guttering from a shed going through a hole in the fence and pouring water onto Woodville. As proposed by Cllr Wright and seconded by Cllr Spall, it was **RESOLVED to get an engineer to take a look and come back with some proposals**

7.4. Bluebell Pond, working Group

It was discussed to set up a working group with new Councillors after the May elections. Defer to next agenda

7.5. To consider putting permanent wires across building tops in the Market Place for events (MG)

It was discussed that a survey was required to see if this is feasible. As proposed by Cllr Gray and seconded by Cllr Wright, it was **RESOLVED to approve a survey on for buildings in the market place to see if stable enough to hold bunting/lights etc.**

7.6. To consider giving Coronation stall holders, spare Queens Jubilee beer

As proposed by Cllr Gray and seconded by Cllr Bull, it was **RESOLVED to hand out any remaining Jubilee Beer from the outside shed to the Coronation Stall holders after the event**

7.7. To consider ideas for policing Town Centre traffic (GB)

It was discussed that an additional Bus Stop sign has already been requested and other signs have been asked to be moved further down the poles

8. FINANCE

8.1. To approve income since March 23 meeting

As proposed by Cllr Murphy and seconded by Cllr Spall, it was **RESOLVED to approve income since March 23**

8.2. To approve expenditure since March 23 meeting

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to approve expenditure since March 23**

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance % sheet (attached)

9.2. Councillor training courses available (attached)

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9.3. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

9.3.1. None

10. TO RECEIVE UPDATES

No updates were received

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

No reports received

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

12.1. Bluebell Pond working group

12.2. Heat Pump for Pavilion

13. DATES OF FORTHCOMING MEETINGS

13.1. Full Council – Tuesday 23 May 2023, 18.30, at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. A staff role review was requested for individual responsibilities along with relevant pay evaluation

The meeting closed at 19:40

Signed:

Date: 23/5/23

