



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday 30 January 24

Published: 25.01.24

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

**Wendy Murphy**  
Town Clerk

*The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment  
Councillors must fulfil the duties of the following Nolan Principles*

**Selflessness** - decisions solely in public interest

**Objectivity** - decide without discrimination or bias

**Accountability** - submit to scrutiny for all decisions

**Openness** - give reasons for decisions made

**Integrity** - not make decisions for financial gain

**Honesty** - be truthful & declare private interests

**Leadership** - promote these principles & challenge poor behaviour

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## AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)  
To approve minutes of the Council meeting 19<sup>th</sup> December 2023
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
6. **FINANCE**
  - 6.1. To approve income since December meeting.
  - 6.2 To approve expenditure since December meeting.
  - 6.4 To agree 2024-2025 Budget.

**7. TO RECEIVE MONTHLY REPORTS**

- 7.1. District Councillors
- 7.2. County Councillors

**8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

- 8.1. Update on the development of a Neighbourhood Plan for North Walsham
- 8.2. Agree name of dinosaur
- 8.3. To receive a report and agree a quote for cemetery borehole
- 8.4. Co-option Vacancies – agree a date for interviews
- 8.5. To agree an amount to charge for additional grave digging.
- 8.6. To discuss the naming of a street
- 8.7. Introduction of Parking restrictions Bank Loke
- 8.8. Events Working Group

**9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- 9.1. Correspondence
- 9.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)  
2 Headstones dislodged. Clerk asked for the Stone Mason to make safe.

**10. TO RECEIVE UPDATES**

- 10.1 Update on move to Cedar House
- 10.2 Update on Haz Project

**11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

D&A – 24.01.24

**12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)**

**13. DATES OF FORTHCOMING MEETINGS**

Finance - 29.01.24  
Markets - 13.2.24  
M&I - 13.2.24  
Full Council - 27.2.24  
D & A - 12.03.24  
Personnel - tbc

**14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters**

- 14.1 Staff Matters
- 14.2 Midland Car Park