



NORTH WALSHAM TOWN COUNCIL

DEVELOPMENT & AMENITIES COMMITTEE 20 NOVEMBER 2018

Minutes of the Development & Amenities Committee Meeting of 20 November 2018
Present :

Chair : Cllr R Murphy
Cllr A Fryer (Vice Chair)

Cllr B Hester
Cllr R Mooney
Cllr S Stuckey
Cllr D Turner

In Attendance :
Mr D Gilbert – Head Groundsman
Mr M Smith – North Walsham Play

Observer : Cllr I Jackson

Deputy Town Clerk Ms T Foster

There were 8 members of the public present

Meeting opened at 18.30

1.DECLARATIONS OF INTEREST

Mr M Smith declared an interest in 6(a).

2.APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr J Melville (transport) and Cllr E Wheeler (family)

3.MINUTES OF THE LAST MEETING

As proposed by Cllr S Stuckey and seconded by Cllr A Fryer it was **RESOLVED**

That the minutes of the meeting held on 9 October 2018 be agreed as a true copy

Cllr D Turner abstained as he did not attend this meeting.

4. PUBLIC PARTICIPATION

As proposed by Cllr R Mooney and seconded by Cllr S Stuckey it was **RESOLVED**

That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation

One member of North Walsham Youth Gardeners (item 5) spoke on their behalf :

The group hoped that they would change the opinion of the young people in the town as all young people are blamed for the anti social behaviour in the Town. They were already tending a plot of land for Sainsbury's, have also applied for grants and received gardening advice and tips. To change opinion on young people the group wanted to create and maintain a garden plot at the Memorial Gardens for all to appreciate and enjoy which would show the group wanted to work hard and show determination to make a difference.

The organiser of the Winter Wonderland 2019 item 6(a) spoke :

He explained that this was a Christmas extravaganza, it would have no impact on the Christmas Lights, funds will go to North Walsham Play, road closure would be in place, Vicarage Street Car Park would hold the fun fair and licensed bar in Market Place, He outlined the entertainment, stalls, santa express, snow globe and much more. There would be free entry and entertainment. He had already spoke to NNDC and NCC about the closures.

As proposed by Cllr B Hester and seconded by Cllr A Fryer, the meeting returned to session.

5. CONSIDERATION OF A PLOT OF LAND TO BE TENDED BY NORTH WALSHAM YOUTH GARDENERS

Discussion on the details as follows :

- the Youth Gardeners consisted of ages 16 to 24 which group was expanding with more recruitments
- it was good that the young people wanted to engage in the Town
- it is hoped Sainsbury's may agree to a further plot of land in the future
- it was agreed the plot of land would be discussed at a meeting at the Memorial Gardens
- all present agreed that it was a good idea for the young people to be involved in

As proposed by Cllr R Mooney and seconded by Cllr S Stuckey it was **RESOLVED**

That a plot of land in the Memorial Gardens be given to North Walsham Youth Gardeners to tend

6. CONSIDERATION OF

(a) Winter Wonderland 2019 – Event Management Plan

The following issues were raised by members and answered by the organiser, Stewards would be volunteers, medical carers were to be sorted out, with toilets arrangements being made with NNDC.

As proposed by Cllr A Fryer and seconded by Cllr S Stuckey it was **RESOLVED**

To accept the Winter Wonderland Event Management Plan

(b) Funday 2019 – Event Management Plan – Version 1

As proposed by Cllr R Mooney and seconded by Mr M Smith it was **RESOLVED**

To accept the Funday Event Management Plan – Version 1

7. DDA RISK ASSESSMENT REPORT – 18 KINGS ARMS STREET

The Chair advised that an email had been received from NNDC setting out the works which they were going to carry out :

- marking lines for the car park spaces for staff and visitors including disabled parking spaces
- signage for the disabled toilet by the front door
- check all closures on the doors

NNDC will continue to monitor the building.

No other work to be carried out including the steps. This could be pursued at a later date.

8. CONSIDERATION OF CCTV CAMERAS AT TRACKSIDE AND 4A MARKET PLACE

Discussion regarding placing a CCTV camera at Trackside the cost of which would be taken from monies in reserves, which was the budget for a CCTV camera at 4A Market Place.

Recent damage at Trackside due to vandalism had taken place on many occasions to the play equipment

A meeting is to take place at Trackside with Secure Defence on 22 November 2018.

With new play equipment to go into Trackside it would make it more sensible to have the CCTV installed.

As proposed by Cllr B Hester and seconded by Cllr D Turner it was **RESOLVED**

To have a CCTV camera installed at Trackside

One member abstained.

The existing CCTV camera at the Precinct would be moved under the refurbishment and two fixed cameras would be placed with it so the whole of 4A Market Street would be covered.

The Chair stated the CCTV cameras had proved extremely beneficial in the Town being involved in many (*confidential*) investigations.

9. UPDATE ON BENCH AT MELBOURNE ROAD

The Chair advised that Victory Housing had been contacted and we were waiting to hear from them to get the bench arranged.

10. UPDATE ON THE NOTICE BOARDS BEING REPAIRED BY MEN IN SHEDS

The Chair advised that the Notice Boards were nearly ready to be put up.

11. UPDATE ON THE NOTICE BOARD 4A MARKET PLACE

The Chair advised that the new Notice Board had now been placed at the top of 4A Market Place provided by NNDC for the Town Council.

12. REPORT FROM HEAD GROUNDSMAN

He reported as follows:

(a) Update on Compound

He was waiting for another quote for the compound. A steel clad building was to be placed on the compound for vehicle use only with the chapel continuing to be used as a work shop, and tea room with toilets. The building was originally an "L" shape but now it would be square. The top part of two of the temporary garden plots would be needed, one was vacant and the Tenant of Plot 2 had been approached.

(b) Hedge at the Cemetery

He advised that a hedge at the Cemetery situated near Sainsbury's needed to be removed as this would make more room for vehicles to park. It would be better to remove the hedge rather than cut it back but in the meantime maintenance would be undertaken to the hedge.

Defer to next meeting.

13. NORTH WALSHAM PLAY

Matt Smith gave the following update :

(a) Memorial Park

He advised that the safety surface was being laid and hopefully completed next week. A probable opening date of 1 December 2018 was being suggested with a representative of NNDC present. Due to the delays of works at a meeting with the MD of HAGS a possible refund may be made.

The heras fencing would be placed in one place ready to be collected.

(b) Signs at the Memorial Park

Signage had been agreed but the Notice Board would be a bit smaller than the one originally presented.

(c) Trackside Project

He would now start going public with the Trackside Project which was intended to be the next project.

He said that the exercise area at the Memorial Park was for the older person but he did not have the starting date for this.

14. ANY OTHER BUSINESS

Concerns were raised about flying stones when cutting grass verges. Mr Gilbert said they had some signage. He suggested that weed killers could be used near fences and around posts to reduce the use of strimmers.

Mr Gilbert said there was a risk assessment in place.

It was suggested that a Policy should be in place for staff for the usage of signage etc. The Deputy Town Clerk to contact NNDC about signage for verge cutting and if it was in place would it act as a cover for any damage caused.

Concern was raised over the Christmas lights and whether Christmas outdoor decorations which were standing on ledges had a risk assessment carried out and whether insurance cover was in place. The Chair of Christmas Lights had been asked to supply this information.

Date of next meeting to be confirmed.

Meeting closed : 19.30.

