

**NORTH WALSHAM TOWN COUNCIL
DEVELOPMENT & AMENITIES COMMITTEE
11 SEPTEMBER 2018**

Minutes of the Development & Amenities Meeting of 11 September 2018

Present :

Chair : Cllr R Murphy
Cllr A Fryer (Vice Chair)

Cllr B Hester
Cllr R Mooney
Cllr S Stuckey
Cllr D Turner

Observer : Cllr I Jackson

In Attendance :

Mr D Gilbert – Head Groundsman
Mr M Smith – North Walsham Play

Deputy Town Clerk : Ms T Foster

Meeting opened at 18:55

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr J Melville (holiday) and Cllr E Wheeler (family commitment).

3. MINUTES OF THE LAST MEETING

As proposed by Cllr R Mooney and seconded by Cllr S Stuckey it was **RESOLVED**

That the minutes of the meeting held on 10 July 2018 be agreed as a true copy

4. SIGNAGE AT TRACKSIDE

The Chair explained banners were being placed on the fence at Trackside by businesses and for events without permission and event banners were not being removed after the event date. He suggested a sign setting out the rules for placement of banners at Trackside at a cost of £64.00. After discussion it was agreed that a Policy should be prepared setting out the rules for placement of banners at Trackside.

5.UPDATE ON MEMORIAL PARK

At present it seemed the anti social behaviour had curtailed. Work on the CCTV camera had already commenced at the park. Members were reminded of the Anti Social Behaviour Meeting at the Atrium on 19 September 2018.

6.LIGHTS ON MEMORIAL PARK

Discussion over placement of solar lights. It was agreed that a suitable placement of lights would be along the footpath on a lower light column. New quotes were to be obtained from TT Jones and Cozens for these.

7.HIRE OF A ROTAVATOR

Mr D Gilbert had obtained a quote for the hire of a rotavator which would be £80 for the first day, and £40.00 a day thereafter in order to make good several allotments which could then be leased out. It was proposed by Cllr B Hester and seconded by Cllr S Stuckey

That Mr D Gilbert would organise the hire of a rotavator

All present agreed to this.

8.DDA RISK ASSESSMENT

The DDA risk assessment of 18 King's Arms Street had been received showing some works needed to be undertaken. All present agreed that the Report should be discussed between the Town Clerk and the Registrars then submitted to NNDC and NCC.

9.BENCH AT MELBOURNE ROAD

The Chair reported that details were still awaited from Victory Housing even though they were being chased regularly.

10. GROUNDS MAINTENANCE CONTRACT

The Chair reported that we still await the draft Contract and this was also being chased regularly.

11. NOTICE BOARDS

It was advised that Men in Sheds had taken the four Notice Boards to repair but only three were repairable. A replacement would have to be purchased.

12. REPORT FROM HEAD GROUNDSMAN :

He reported as follows :

(1) Spa Common/Proposed Use

The top soil needed to be feathered out and he would contact the contractor to resolve it. He suggested future use could be as a wildlife meadow to include wild flowers, bird boxes etc with the schools being involved as an educational scheme. The Chair said that he would contact the schools.

(2) Notice Boards

This item has already been discussed in no 11 above.

(3) Event Posters left in town

Large numbers of posters were left on lamp posts around the town after events had taken place. It was agreed a clause should be included in the Park Event Contract regarding removal of posters from lampposts.

(4) Benches refurbishment and replacing

Some of the benches were in a state of disrepair and needed attention or replacing. He produced a leaflet of "Marmax" which showed benches made from recycled materials which were durable and retailing at £319.00. It was suggested that sponsors could provide some of the benches. All present agreed that these could be considered as possible replacements.

(5) Tree thinning at Trackside

Details were given of the trees which needed to be thinned at Trackside which he regarded as an environmental issue. All present agreed that he could obtain quotes for this work.

(6) Update on Dog Park at Trackside

Work at the Dog Park was now complete with the mud areas being covered by slabs which had been provided "free of charge".

13. Mr M Smith gave the following update:

(1) Update from North Walsham Play

Work on the Memorial Park play area was going very well. The landscaping had been completed, rubbish had been/was being taken away and the "Mirage Swing" replaced with a "Tango Swing" to seat mother and child. He will be checking the path between the play area and the park.

(2) To discuss sign for Memorial Park Play Area

He produced a copy of a sign suggested for the Memorial Park advertising the play area. All present agreed that this should be referred to full Council.

14. **ANY OTHER BUSINESS**

- Firework Display in the Memorial Park. A request had been made to hold a Firework Display in the Memorial Park which would include a BBQ, and bar (for which a TENS licence would be obtained). An Events Application would have to be completed. All present agreed tentatively but this was to be presented to full Council.
- DLH confirmed that they no longer wished to proceed with their request for an Advertising Board at Trackside Park.
- Trackside Park. Mr Smith stated the next project for North Walsham Play would be Trackside once the Memorial Park play area was complete. This would be more suitable for teenagers 10/14 and provide more seating.

The next meeting will take place on 9 October 2018

Meeting closed at : 19.42

