

NORTH WALSHAM TOWN COUNCIL  
DEVELOPMENT & AMENITIES COMMITTEE  
13 MARCH 2018

**Minutes of the Development & Amenities Committee Meeting dated 13 March 2018**

**Chair :** Cllr B Hester

**Present :**

Cllr G Bull  
Mr D Gilbert  
Cllr R Harris  
Cllr M Seward

Cllr R Sims  
Cllr S Stuckey  
Cllr D Turner

Cllr R Murphy (observer)

Meeting opened at : 18.45

**1. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr J Melville (holiday) and Mr M Smith (family).

**3. MINUTES OF THE PREVIOUS MEETING – 13 FEBRUARY 2018**

As proposed by Cllr S Stuckey and seconded by Cllr R Harris it was **RESOLVED**

**That the minutes of the Development & Amenities Meeting of 13 February 2018  
be agreed as a true record of that meeting**

**4. TO RECEIVE REPORT FROM HEAD GROUNDSMAN – Mr D Gilbert:**

**(a) Top Soil at Spa Common**

The top soil was ready to be delivered and would be laid once the weather improved.

**(b) Update on Rocking Horse**

It was confirmed that the rocking horse had been removed.

**(c) Update on Dog Park**

At the Dog Park Renosteel were going to lay a concrete area near the gate to allay the mud

**(d) Update on Vehicle Compound**

Mr Gilbert produced two plans

- Plan A showing the Vehicle Compound using only Cemetery Land with no room for expansion

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- Plan B – showing the Vehicle Compound using land from Plots 1 and 2 Allotments which was a more feasible area.

Plan B was approved showing the hard standing, building for office/kitchen and ISO placement and such plan would be used for the planning department enquiry.

**(e) Annual Cemetery Inspection**

On 12 March 2018 a cemetery inspection was carried out by Cllr G Bull, Cllr B Hester, Mr D Gilbert and Miss F Collett. A number of issues were raised and letters would be sent to the exclusive right owners addressing issues as necessary. A tree survey had been carried out at the cemeteries and some trees needed immediate attention for Health & Safety reasons.

As proposed by Cllr G Bull and seconded by Cllr R Sims it was **RESOLVED**

**That the work is carried out as soon as possible due to Health & Safety reasons and prior to wildlife nesting**

Mr D Gilbert will obtain a quote from Tree Hooper which was agreed by all present.

**(f) Tree Survey**

A tree survey was being arranged with Tree Hopper for trees belonging to the Town Council (trees in the cemetery not included).

**(g) Clothing**

The ground staff needed replacement jackets, tea shirts, hats and leg wear. Tops should be green and leg wear blue which was agreed by all parties. The words “Market Manager” and “Head Groundsmen” could be put on the jackets but no “NWTC” on the polo shirts. It would be compulsory for all ground staff to wear the uniform. All present agreed that bulk buying of clothes should be looked into.

**(h) Flat Bed Truck update**

It was reported that the truck had a problem with its tail lift which needed attention. All present agreed that for Health & Safety reasons the tail lift should be repaired immediately.

**(i) Soil Test on Deed of Gift Land**

It was agreed by all present that a soil test needed to be carried out similar to the one at Spa Common. Mr D Gilbert confirmed that he would arrange this.

**5. GRIT BINS**

A resident had asked for a grit bin. It was agreed by all present to contact Norfolk County Council as follows:

- that a plan of the official gritting route be obtained.
- whether the present grit bins were going to be filled up regularly
- if grit bins were purchased would they be filled up.

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**6. CCTV AT MEMORIAL PARK**

Ms J Shields had obtained a quote for the CCTV and light at the Memorial Park from Secure Defence. It was suggested and agreed to obtain a quote for CCTV at 4/4a Market Place and Trackside Park to ascertain whether the cost would be cheaper for providing three cameras.

**7. DHL SIGN AT TRACKSIDE**

This matter had come before the Development & Amenities Committee many months ago but was not actioned. It was reiterated that DHL could have a sign placed at Trackside on the same basis as Toll Barn Vets and a letter confirming the same should be prepared. All present agreed.

**8. NOTICE BOARD AT 4/4a MARKET PLACE**

This matter had arisen some time ago but had not been actioned. It was agreed the choice of Notice Board was as previously agreed and would proceed on that basis.

**9. ANY OTHER BUSINESS**

- (a) Cllr S Stuckey raised the issue of rubbish under Cromer Bridge which would be reported to the Highway Ranger
- (b) Cllr S Stuckey asked whether a dog bin could be relocated at Trackside or another purchased.
- (c) Cllr G Bull asked the Chair for an update on the bus interchange location, etc and the Chair provided a concise update.

**10. DATE OF NEXT MEETING**

The next meeting would take place on 10 April 2018 at 19:00

Meeting closed at 7.45

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