

**NORTH WALSHAM TOWN COUNCIL
DEVELOPMENT & AMENITIES COMMITTEE
13 FEBRUARY 2018**

Minutes of the Development & Amenities Committee Meeting dated 13 February 2018

Chair : Cllr B Hester

Present :

Cllr G Bull
Mr D Gilbert
Cllr R Harris
Cllr J Melville
Cllr M Seward

Cllr R Sims
Mr M Smith
Cllr S Stuckey
Cllr D Turner

Cllr R Murphy (observer)

Meeting opened at : 19.10

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr E Wheeler.

3. MINUTES OF THE LAST MEETING – 14 NOVEMBER 2017

Minutes of the last meeting of 14 November 2017 had been produced at the Town Council Meeting of 30 January 2018.

4. TO RECEIVE REPORT FROM HEAD GROUNDSMAN – Mr D Gilbert:

(a) Fence at Spa Common

Mr D Gilbert stated that the fence around Spa Common needed to be replaced and it was agreed it would be looked into once the top soil had been delivered.

(b) Rocking Horse at Trackside

Mr D Gilbert stated the rocking horse was corroded, full of holes and needed to be removed. It was considered a Health & Safety issue. Some of the removal would need to be done by professionals but the majority by the ground staff. It was agreed that £200 could be allocated towards removal costs.

(c) Dog Park/Memorial Park Gateways

Due to footfall at the gateway to the Dog Park at Trackside it was extremely muddy and it was suggested a concrete base should be placed there. He would also investigate the mud around the gateway to the Memorial Park. Suggestions of a honeycomb base and slabs were considered but the preference was to lay concrete.

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(d) Allotments

Reducing the current allotment sizes had been discussed at a previous meeting which had not been actioned. A plan showing how unused allotments could be divided at the Cemetery and the Community Centre was produced and need to be actioned with immediate effect. As previously agreed letters would be sent to current allotment tenants to see whether they would prefer a smaller size plot to accommodate further changes.

(e) Flat Bed Truck

It was reported the Flat Bed Truck had passed the MOT with only a few minor issues which were addressed.

(f) Waste Carriers Licence

A current Waste Carriers Licence had been obtained for the transfer of waste.

(g) Bus Shelters

As agreed at the Town Council Meeting on 30 January 2018 anti-graffiti paint would be used on the bus shelters at New Road and Park Lane painted in July possibly by the High School or National Citizen Service. It was not agreed initially to use white wash on the bus shelters.

5. NORTH WALSHAM PLAY

Mr M Smith commented :

- There had been vandalism at Woodville on one of the play features, but replacement parts had been ordered and this should be repaired shortly.
- Two grants had been applied for towards the play equipment for the Memorial Park

6. RELOCATION OF STREET LIGHT

Consideration of a letter received on behalf of a resident asking if a street light could be moved two feet because of boundary issues. A quote had been obtained. It was agreed a further quote should be obtained for removal of the street light. The resident would be paying for any work.

7. ANNUAL CEMETERY INSPECTION

Consideration of when and who would carry out the Annual Cemetery Inspection. It was agreed that Mr D Gilbert would check whether an external inspector should be arranged and report back to the next meeting.

8. CCTV AT MEMORIAL PARK

It had previously been agreed that the CCTV camera would be fixed at the end of Farnham Avenue. Ms J Shields had contacted Police Officer Futter about relocating the CCTV equipment to the Police Station and was waiting for further information. Ms J Shields to be asked to pursue this.

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9. ANY OTHER BUSINESS

Notice Boards

A meeting had taken place with the previous Town Clerk and Mr J Moses of About with Friends at the Memorial Park. The Chair agreed to contact Mr Moses to get an update.

Vehicle Compound

An update was given on the Vehicle Compound at the Cemetery which had now been agreed. Mr D Gilbert would draw up some plans for consideration which if agreed would be considered by a qualified architect. Ms T Foster to enquire whether a planning application was needed for the compound so the Council was aware of the requirements.

10. DATE OF NEXT MEETING

The next meeting would take place on Tuesday 13 March 2018 at 19:00

Meeting closed at 20:10