



NORTH WALSHAM TOWN COUNCIL

**Minutes of the Development & Amenities Committee Meeting held on
12 November 2019 at 18 King's Arms Street, North Walsham NR28 9JX**

Present :

Chair : Cllr R Murphy

Vice Chair : Cllr I Jackson

Cllr A Fryer

Cllr B Hester

Cllr B Wright

In Attendance :

Mr D Gilbert – Head Groundsman

Mr M Smith – North Walsham Play

Deputy Town Clerk : Ms T Foster

Meeting opened at 18.30

1. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

2. APOLOGIES FOR ABSENCE

Apologies for absence: Cllr J Melville (family) Cllr P Oakes (no apologies), Cllr M Gray (no apologies)

Cllr M Gray non-attendance has been for six consecutive months, so by unanimous agreement from the Committee this will be referred to the Full Council meeting 26.11.19.

3. MINUTES OF THE LAST MEETING

As approved by Cllr I Jackson and seconded by Cllr A Fryer it was **RESOLVED**

**That the Minutes of the Development & Amenities Committee Meeting of
8 October 2019 are agreed as a true copy with one amendment**

4. TERMS OF REFERENCE

The amendments to the Terms of Reference for the Development and Amenities Committee were agreed.

As proposed by Cllr A Fryer and seconded by Cllr I Jackson it was **RESOLVED**

That the amendments to the Terms of Reference for the

R. Murphy
15/1/2020

Development & Amenities Committee were agreed

It was agreed unanimously by all present

5. TO CONSIDER QUOTES FOR CRADLE SWINGS FOR WOODVILLE PARK

The Chair outlined the quotes obtained and it was agreed that Mr M Smith would investigate further as to which type of swing seats should be purchased and also the appropriate surface needed and such information to be deferred to the next meeting.

As proposed by Cllr A Fryer and seconded by Cllr I Jackson it was **RESOLVED**

That this item would be deferred to the next Development & Amenities Meeting

It was agreed unanimously by all present.

6. TO CONSIDER EVENT MANAGEMENT PLAN FOR NORTH WALSHAM FIREWORKS 2020

The Chair explained that this was not taking place on the proposed New Year's Day due to ground damage.

7. TO CONSIDER BOLLARD COMBINATION LOCKS

The Chair gave details of the situation regarding the bollard locks and it was agreed that the combination numbers should be changed when necessary with the combinations held by the Town Council.

As proposed by Cllr A Fryer and seconded by Cllr I Jackson it was **RESOLVED**

“That the combination numbers of the locks should be retained by the Town Council being changed as necessary”

It was agreed unanimously by all present

8. TO CONSIDER AMENDMENTS TO NEW INTERMENT FORM

Discussion regarding the amendments to the new Interment Form with it being decided to refer to full Council

As proposed by Cllr R Murphy and seconded by Cllr A Fryer it was **RESOLVED**

That amendments to new Interment Form should be referred to full Council

It was agreed unanimously by all present

9. HEAD GROUNDSMAN'S REPORT

(a) Chapel Door. The Chair explained that due to not having a fully working vehicle compound that we should hold back on the door until the compound was built due to cost.

(b) After consideration he had decided the garden area at the Memorial Park (Happisburgh Road end) should not be changed and he would notify Mr S Weal.

10. NORTH WALSHAM PLAY

(1) Update on damaged rope swing at the Memorial Park :

- Insurance had been claimed at £750 per each vandalised swing and with crowd funding making enough monies available for a replacement. The last vandalised swing was still in the play area.
- Decision needed to be made on what type of swing should be ordered whether it should be a “dog resilient swing” or a type of plastic. He would investigate and report back.

(2) The two ECO signs for placement in the Memorial Park and Woodville Park would be erected either this week or next week depending on the weather. He would liaise with the Head Groundsman on the exact locations of each.

(3) It was put forwarded that item 5 above should be considered to be a three swing bay which would entail extending the metal frame and the surface which should also be considered.

(3) Skate Park Planning Application. It would be necessary to check whether there were any gas pipe lines near the construction of the new Skate Park.

(4) A grant application was being made for £15,000 which funds could be used for Trackside Park swings and slide alternatively for Sadler’s Wood if successful.

11. The Chairman’s Report

Lighting at Trackside Park

The Chair explained that money was already held for lighting at Trackside Park from a previous precept and with monies anticipated in this year’s precept 19/20 consideration could be given to placement of lighting.

It was agreed that once planning had been agreed for the Skate Park the placement of lighting could be considered.

This item will be deferred until the next meeting.

Date of next meeting : 14 January 2020

Meeting closed : 19.10

R. Murphy
15/1/2020