

## MEMORIAL PARK CCTV – 20.10.19

<p>In response to legitimate concerns expressed both by residents and fellow councillors, I hereby submit a formal request for the following information in relation to the CCTV camera located in the War Memorial Park since it was installed:</p> <ol style="list-style-type: none"><li>1. Copy of the authorised access logs retained by the town council.</li><li>2. Clear information on who has accessed the footage, when, and for what reason. This can be anonymised to indicate whether it was police, staff or councillor.</li><li>3. Where it was not the police, who authorised the viewing?</li><li>4. Where it was not the police, did that person at the time (a) have a legitimate reason to access footage and (b) hold a valid and current DBS certification?</li><li>5. Copy of the Secure Defence Ltd record of dates, times and any other information that footage was examined or copied.</li><li>6. Confirmation of when (meeting date, minute reference and minute extract) the original policy/rules for the Council's CCTV system were revoked.</li></ol> <p>In accordance with the council's stated policy, I expect full release of this information within 20 working days commencing Monday 21 October 2019. Given your response to my request via the Media &amp; Information Committee, however, I shall expect a quicker turnaround to refusal of any part of this request so that I can (a) advise my constituents and (b) move to escalation to the Information Commissioner.</p>	<p>Request received Date 20.10.19</p> <p>To reply by Date: 15.11.19</p>
<p>Thank you for your request for information dated 20 October 2019</p> <p>Your request has been passed to the DPO and is being considered. Subject to the points made below, you will receive the information requested as promptly as possible within the statutory timescale of 20 working days as defined by the Freedom of Information Act 2000</p> <p>If we need to obtain more information from you in order to understand what information you require, we will contact you. If this is the case, the 20 days' time limit will not commence until your request has been clarified.</p> <p>The Act defines a number of exemptions that may prevent release of certain information. The Council will consider whether any of these exemptions apply, and where required by the Act, whether it is in the public interest to release the information. If we have to make a public interest test, the 20 day time limit might be extended. We will inform you if the time scale has to be extended and if any information is withheld and of your rights of appeal.</p> <p>There may be a fee payable for this information request and we will send you a Fees Notice if this is the case. Any fee must be paid before the request is provided. The time between the issue of the Fees Notice and receipt of payment is excluded from the calculation of the 20 working day time limit.</p>	<p>Reply Date 21.10.19</p>
<p>I refer to the email below and attach a Subject Access Request Application Form which must be completed and then returned to the office.</p> <p>The time scale of 20 working days will commence upon receipt of the completed form.</p>	<p>Additional reply Date 21.10.19</p>

<p>Thank you for your reply. As a member of the Town Council I am not “general public” and therefore do not need to complete or submit the form you have sent. Please be advised that insistence on this or any delay to the start of the clock on this request (ie today is day one) will be regarded as a refusal and taken up with the Information Commissioner.</p>	<p>Response Date 21.10.19</p>
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