



NORTH WALSHAM TOWN COUNCIL

Media & Information Committee Meeting

11 September 2019

To: **All Members of the Media and Information Committee**

You are hereby **SUMMONED** to attend a **Committee Meeting** to be held at **18 Kings Arms Street, North Walsham NR28 9JX** on **Tuesday 17 September 2019**, at **19.30**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. APPROVE MINUTES OF PREVIOUS MEETING
4. REVIEW EVENT MANAGEMENT PACK
5. CONSIDER INFORMATION SECURITY MEASURES
6. CONSIDER PUBLICITY OF MARKETS AROUND TOWN (from Market Committee)
7. CONSIDER PUBLICITY OF DEFIBRILATOR LOCATIONS (from D&A Committee)
8. REVIEW PROMOTION OF TOWN COUNCIL ON FACEBOOK AND IN JUST NORTH WALSHAM
9. UPDATE ON WEBSITE DEVELOPMENT AND CONSIDER FUTURE ROUTINE UPDATING
10. UPDATE ON THURSDAY MARKET ROAD CLOSURE SIGNAGE TEXT
11. UPDATE ON MTI MAPS AND SIGNAGE PROJECTS
12. CONSIDER PURCHASE OF TABLETS FOR FUTURE SURVEYS AND FOR COUNCILLOR USAGE
13. LATE ITEMS FOR DISCUSSION ONLY/ITEMS FOR THE NEXT AGENDA
14. DATE OF NEXT MEETING