

+



## NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Committee Meeting held on 11 June 2019 at  
18 King's Arms Street, North Walsham NR28 9JX

**Present :**

**Chair :** Cllr R Murphy

**Vice Chair :** Cllr I Jackson

**Present :**

Cllr G Bull

Cllr B Hester

Cllr A Fryer

Cllr J Melville

**In Attendance :**

Mr D Gilbert – Head Groundsman

Mr M Smith – North Walsham Play

**Observer :** Cllr G Bull

**Deputy Town Clerk :** Ms T Foster

Meeting opened at 19.00

**1. TO RECEIVE DECLARATIONS OF INTEREST**

There were no declarations of interest.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr M Gray (family), Cllr P Oakes (family) and Cllr B Wright (holiday)

As proposed by Cllr B Hester and seconded by Cllr J Melville it was **RESOLVED**

**That the apologies for absence should be accepted**

Cllr E Wheeler was marked as absent.

**3. MINUTES OF THE LAST MEETING**

As approved by Cllr J Melville and seconded by Cllr A Fryer it was **RESOLVED**

**That the Minutes of the Development & Amenities Committee Meeting of  
14 May 2019 are agreed as a true copy**

Rm  
12/6/19

#### **4. STREET LIGHT SIGNAGE**

The Chair gave details of three quotes which had been received.

As proposed by Cllr A Fryer and seconded by Cllr J Melville it was **RESOLVED**

**To accept the quote from Graphic Edge and an order should be placed**

The Deputy Town Clerk to instigate the order. Collection of the same would be arranged.

#### **5. WATER INSTALLATION FOR ALLOTMENTS AT THE MEMORIAL PARK**

An allotment tenant asked for on site water to be available and suggested the use of the tap outside the Community Centre. Discussion on the installation of a stand pipe, tap and large communal water butt were made.

As proposed by Cllr B Hester and seconded by Cllr A Fryer it was **RESOLVED**

**To contact the Tenant who should approach the Community Centre about the use of the tap.**

#### **6. NORTH WALSHAM PLAY**

Mr M Smith informed members of the following :

##### **(1) Designs for Trackside**

At a further meeting on 12 July 2019 at Costa Coffee the designs would be presented to the skate park users. All depths and measurements had taken been taken and incorporated within the plans.

Grant funding for Trackside is expected mid July.

The gateway into Trackside needed to accommodate mobility scooters and push chairs who had difficulty getting through. An entrance from the bypass side was being considered and could take this into consideration.

A crossing to Trackside over the bypass had been referred to NNDC and a response is awaited.

##### **(2) Vandalism at New Play Area at Memorial Park**

A piece of equipment was vandalised but has been repaired.

##### **(3) Site Visit to Memorial Park**

Following a site visit to decide where the gym equipment should be located, it is to be placed near the new Kids Play Area with installation taking 3 days. The two existing pieces of gym equipment would be removed. Three further new benches would be ordered to go near the gym equipment once it had been installed.

As proposed by Cllr J Melville and seconded by Cllr A Fryer it was **RESOLVED**

**That three more picnic benches should be ordered once the gym equipment was installed.**

## **7. HEAD GROUNDSMAN REPORT**

### **(1) Update on Spa Common**

The fence had been erected at Spa Common. It was understood there would be barked areas with seats and sleepers with raised beds. The school will be asked what their timetable was and reported at the next meeting.

### **(2) Gates on the Memorial Park Gardens**

One of the posts had corroded and needed to be replaced which could be dealt with once Section 106 funds were agreed.

### **(3) Dog Bins**

The dog bins had been installed at Manor Road and Marshgate.

### **(4) Ridged Signs**

It was agreed that signs stating "Dogs to be kept on leads" should be placed on the cemetery gates held in place by cables ties. These signs would not be expensive and costs would be obtained. Quotes will be brought to the next D & A Meeting.

### **(5) Bier Plaque**

The bier had been restored and would be put on display in the Church. It was agreed that a brass plaque bearing the names of the restorers and the date of restoration should be placed on the bier.

As proposed by Cllr J Melville and seconded by Cllr B Hester it was **RESOLVED**

**That a brass plaque should be ordered bearing the restorers name and restoration date to be placed on the bier**

### **(6) Youth Gardeners**

Complaints received from residents regarding the land designated to the Youth Gardeners in the Memorial Park Gardens being overgrown with weeds and neglected. It was agreed a letter should be written to the organiser asking the garden be tidied up. Approval from the Town Council was necessary for any proposed fencing.

### **(7) Churchyard Signs**

Requests had been received for placement of "No Dogs" signs in the Churchyard. It was agreed that any signs should be the responsibility of the Diocese.

### **(8) Uniforms**

It was advised this had been discussed at the Personnel and Governance Meeting and an order can be placed for any uniform which was needed.

## **8. ANY OTHER BUSINESS**

### **(1) Notice Boards**

Areas were suggested for the placement of Notice Boards in the wards and a list compiled. However, it was agreed that the convenience stores at Mundesley Road, Station Road and Happisburgh Road should be approached regarding placement of notice boards in each and the cost. This information would be provided at the next D & A Meeting.

As proposed by Cllr J Melville and seconded by Cllr I Jackson it was **RESOLVED**

**That the convenience stores should be approached for the siting of Notice Boards.**

**(2) War Memorial Gardens**

It was explained the Section 106 Agreement money was still awaited and once received the way forward would be discussed.

**(3) Road Closure Signs**

As Norfolk County Council did not provide road signage for road closures it should be considered whether such signs as "Diversion" and "No Access" should be purchased. Other local Parish/Town Councils had already purchased their own signage. Research into costings would be made and presented at the next D & A Meeting.

**9. DATE OF NEXT MEETING**

The next meeting would take place on 9 July 2019.

Meeting closed at 18.50

RM  
18/6/19