

# NORTH WALSHAM TOWN COUNCIL

## MINUTES of the FULL COUNCIL MEETING held on 30 October 2018

**Present:**

**Town Councillors:** Cllr B Hester (Chair), Cllr M Seward (Deputy Chair), Cllr E Addison, Cllr G Bull, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr I Jackson, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr D Turner, Cllr E Wheeler

**District Councillor:** Cllr E Seward, Cllr V Gay

**Town Clerk:** Ms J Shields

**Members of Public:** 2

The meeting opened at 18.30

1. DECLARATIONS OF INTEREST

2. APOLOGIES FOR ABSENCE

Cllr F Choudhury - Holiday, Cllr S Stuckey - Work, Cllr J Witte - Work

3. TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Murphy and seconded by Cllr Edge, it was **RESOLVED** that the minutes of the meeting held on 25 September 2018 be agreed as a true record  
Cllr Bull abstained as he was not present at the meeting

4. TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** that the meeting be adjourned in accordance with the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

a. Verbal Public Participation reports

- Report – Disappointed about the decision for signage at the War Memorial Park, on September’s agenda, promoting item 6f
- Report – Promoting Sugar for shelters, item 6b

b. Verbal District Councillor reports

Cllr E Seward: –

- Norwich Rd Traffic lights to go on Friday 2<sup>nd</sup> November
- Bus interchange – ongoing
- Drainage Lyngate Estate – still ongoing (underground tank might be put on Lynfield estate)
- Childrens Centres – no plans to change cuts. **Town Council to write a letter voicing our disapproval**
- Marshgate Mast – A meeting has been arranged with BT, middle of November
- Victory Housing ISO containers on Tennison/Nelson Rd - to contact victory and ask for it not to happen again, as residents are complaining

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** that the meeting be reconvened



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held on 30 October 2018

### 5. TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR

### 6. ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Parish Partnership bid, it was **DECIDED to defer it to the Finance Committee**
- b. Permission for Tractors to cross Memorial Park from Happisburgh Rd to Poppies - Sugar for Shelters, annual food appeal - As proposed by Cllr Addison and seconded by Cllr Mooney, it was **RESOLVED for this to take place, dependant on weather and clearing up any mess**
- c. Proposed rearrangement of Allotments 1 & 2 for Vehicle compound – As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED to accept the proposal.**  
Cllr Addison and Cllr Mooney abstained
- d. To adopt Outdoor Advertising Policy – As proposed by Cllr Murphy and seconded by Cllr Harris, it was **RESOLVED to adopt with suggested changes - as long as no highway obstructions, what would happen to the signs after one calendar month and change business banners to say events banners**
- e. Consider benches from recycled materials and place a trial bench at Melbourne Rd - As proposed by Cllr Bull and seconded by Cllr Melville, it was **RESOLVED to accept**
- f. Notice board for War Memorial Park Play area - As proposed by Cllr Harris and seconded by Cllr Edge, it was **RESOLVED to accept the original sign as proposed at September's Council Meeting.**  
Cllr Addison and Cllr Mooney abstained

### 7. UPDATES

- a. New website design, phones, emails and staff training for website - defer to next meeting
- b. Automatic timer for Market Cross Clock - defer to next meeting
- c. Accessibility report of entrance to 18 Kings Arms Street
- d. Historical repairs – try and get more quotes for repointing the Market Cross, & Chapel repairs. As proposed by Cllr Murphy, seconded by Cllr Jackson and a Majority vote, it was **RESOLVED to go ahead with the solar light on top of the water fountain.**
- e. Market Town Initiative – defer to ExtraOrdinary meeting on 13<sup>th</sup> November 2018
- f. Bus Shelters

### 8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Action Log September
- b. Park run in North Walsham – pass on to any running clubs in North Walsham
- c. **APPEAL DECISION REF NO: APP/Y2620/C/17/3182741, 8 DEBENNE ROAD, NORTH WALSHAM – Fencing – Breach of Planning Control.** A Decision was made that the Appeal was dismissed and the Enforcement Notice is upheld. A copy of the full Appeal Decision can be seen on the NNDC website

### 9. FINANCE

- a. To approve payments and receipts for September 2018 – As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED that the payments and receipts be approved**



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- b. To approve payments up to 23 October 2018 – As proposed by Cllr Melville and seconded by Cllr Bull, it was **RESOLVED that the payments report be approved**
- c. To receive Comparisons of revised estimates to Actual Payments and Receipts - As proposed by Cllr Melville and seconded by Cllr Murphy, it was **DECIDED to accept the Comparisons**
- d. To receive quarterly report from scrutineer Cllr Seward - As proposed by Cllr Melville and seconded by Cllr Murphy, it was **DECIDED to accept the report**
- e. To review and consider suggestions for the Precept 19/20, it was **DECIDED to collate suggestions to take to the next Finance meeting and then to the ExtraOrdinary meeting on 13<sup>th</sup> November 2018**

19.30 Cllr Harris left the meeting

### 10. TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES

- a. Development & Amenities Committee Draft Minutes - 9 October 2018

### 11. DATES OR FORTHCOMING MEETINGS AND EVENTS

- Finance & Grants Committee - Thursday 8 November 2018, 12.00 at 18 Kings Arms Street
- Planning Committee - Tuesday 13 November 2018, 18.30 at Day Spring Centre
- ExtraOrdinary Meeting - Tuesday 13 November 2018, 19.00 at Day Spring Centre
- Development & Amenities Committee - Tuesday 13 November 2018, Straight after the Extraordinary Meeting at Day Spring Centre
- Planning Committee - Tuesday 27 November 2018, 18.30 at Day Spring Centre
- Full Council Meeting - Tuesday 27 November 2018, 19.00 at Day Spring Centre

### 12. ITEMS FOR NEXT AGENDA

- New website design, phones, emails and staff training for website
- Automatic timer for Market Cross Clock
- Bus Shelters

### ITEMS FOR EXTRA ORDINARY MEETING

- Precept
- Market Town Initiative
- Cemetery Lodge

13. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters - As proposed by Cllr Melville and seconded by Cllr Murphy, it was **RESOLVED to exclude the public and press due to the confidential nature of matters to be discussed.**

### 14. CEMETERY LODGE

The Cemetery Lodge was discussed

The meeting closed at 19.40

