

# NORTH WALSHAM TOWN COUNCIL

## MINUTES of the TOWN COUNCIL MEETING

held on 25 September 2018

**Present:**

**Town Councillors:** Cllr B Hester (Chair), Cllr M Seward (Deputy Chair) Cllr E Addison, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr I Jackson, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr S Stuckey Cllr D Turner, Cllr J Witte

**District Councillor:** Cllr V Gay, Cllr E Seward , Cllr J Timewell

**Town Clerk:** Ms J Shields                      **Deputy Town Clerk:** Ms T Foster

**Members of Public:** 3

The meeting opened at 19.00

**1    DECLARATIONS OF INTEREST**

Cllr Mooney – item 8d (grant application for Cromer & District foodbank)

**2    APOLOGIES FOR ABSENCE**

Cllr G Bull – Work, Cllr Choudhury – holiday, Cllr E Wheeler – Family matters

**3    TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETING**

As proposed by Cllr Murphy and seconded by Cllr Stuckey, it was **RESOLVED**

**That the minutes of the meeting held on 31 July 2018 be agreed as a true record**

**4    TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

As proposed by Cllr Stuckey and seconded by Cllr Murphy, it was **RESOLVED**

**That the meeting be adjourned in accordance with the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.**

**a.    Reports from Members of the Public**

- Report about recruiting volunteers for analysing Sam2 data
- Report on the benefits of Cromer & District Foodbank (item 8d)

**b.    A verbal report was received from District Councillors**

- Cllr E Seward – NCC need to cut 90m from their budget over the next 3 yrs (which will include cuts in adult social services, people with disabilities & children in care)
- Cllr J Timewell – NCC will be going back to using the cabinet system
- Cllr V Gay – Greens Rd planning appeal has been refused. New Rd toilets are being updated. The Bittern Line is adopting the carpark next to the station

As proposed by Cllr Murphy and seconded by Cllr Choudhury, it was **RESOLVED**

**That the meeting be reconvened**

**5    TO RECEIVE REPORT FROM THE TOWN MAYOR**

- Attended NW Play meetings
- Attended MTI meetings
- Attended the event of NNDC chair summer civic reception at Holkham Hall



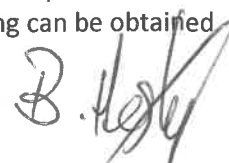
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### 6 ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Update of disturbance at War Memorial Park – the anti-social behaviour had moved from the War Memorial Park to the Community Centre and Trackside
- b. Automatic timer for Market Cross Clock – As proposed by Cllr Hester and seconded by Cllr Seward, it was **RESOLVED**  
**To get Cllr Witte to attach an automatic winder**
- c. Quotes for spa common fencing – It was **DECIDED**  
**To defer to Development & Amenities Committee**
- d. Proposal for usage of spa common – As proposed by Cllr Addison and seconded by Cllr Murphy it was **RESOLVED**  
**To finish of the displacement of soil and defer to Development & Amenities Committee**
- e. New hosting of website, phones and emails, new website design – an update was given by Cllr Witte about changing the emails to gmail, the phones to VOIP and revamping the website, it was **DECIDED**  
**To do the porting of number 404114 and obtain website costings for next meeting**
- f. Moving Weavers Way from Yarmouth Rd/Thirlby Rd to Memorial Park/Spencer Avenue – As proposed by Cllr Murphy and seconded by Cllr Hester it was **RESOLVED**  
**To ask if we agree to move the weavers way path, what changes are they prepared to make? Would it include a dedicated cycle path and widening the path**
- g. Potential 5km running road race in Town Centre – As proposed by Cllr Murphy and seconded by Cllr Mooney it was **RESOLVED**  
**To allow the 5km road race to go ahead in the Town Centre**
- h. Revamping suggestion for War Memorial area of the Memorial Park – As proposed by Cllr Harris and seconded by Cllr Jackson it was **RESOLVED**  
**To ask McCarthy and Stone to fund the planned proposals to shorten and revamp**
- i. New forms for Event applications and Event Management Plan – As proposed by Cllr Addison and seconded by Cllr Murphy it was **RESOLVED**  
**To accept the proposed forms with a couple of amendments to the Terms & Conditions**
- j. Christmas Lights require access to Market Cross for erecting lights, who owns electrical boxes and is it our responsibility to have them tested – As proposed by Cllr Witte and seconded by Cllr Murphy it was **RESOLVED**  
**To take ownership of the boxes as we pay the electricity usage and test the boxes annually**
- k. Use of Market Place for Christmas Wonderland event Sunday 15<sup>th</sup> December 2019 – As proposed by Cllr Addison and seconded by Cllr Mooney it was **RESOLVED**  
**To accept subject to Event Management Plan and de-confliction with Christmas market**
- l. Quotes for Cemetery Chapel – it was **DECIDED**  
**To defer to Development & Amenities Committee**
- m. Firework display on Memorial Park 4 November 2018 – As proposed by Cllr Edge and seconded by Cllr Jackson it was **RESOLVED**  
**To accept subject to the Event Management Plan being presented to Council**
- n. Update on Town Strategy working group meeting – Cllr Witte gave an update, the strategy is to be collated into lists and priorities and where the relevant funding can be obtained



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- o. New Training and Development Policy – As proposed by Cllr Seward and seconded by Cllr Jackson it was **RESOLVED**  
**To accept the proposed Training and Development policy**
- p. Notice boards
  - (i) New - memorial park play area £500 supplied and fitted – It was **DECIDED**  
**To pay £250 towards the signage and possibly make the sign smaller**
  - (ii) Replace – North/South Cemetery Mens shed's to give quote – it was **DECIDED**  
**To accept the quote from Mens shed's £475 to fix 3 notice boards & 1 replacement**
- q. Update from Cllr Addison re: recruiting volunteers to analyse SAM2 signs – As proposed by Cllr Seward and seconded by Cllr Mooney it was **RESOLVED**  
**To put an advert on our facebook page asking for volunteers to analyse SAM2 data**

20.25 Cllr Edge left the meeting

### **7 CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- a. Action Log September
- b. Crime/Speedwatch updates July & August 2018
- c. Completed Survey for footpaths in Town
- d. CCTV certificate (Secure defence policy & forms available upon request)
- e. Big Society Awards (Award forms available upon request)
- f. Update on delegated powers for August Recess
- g. Update for graffiti in bus shelters
- h. Thank you to our groundsmen - from a resident

### **8 FINANCE**

- a. To approve payments and receipts for July 2018 – As proposed by Cllr Murphy and seconded by Cllr Stuckey it was **RESOLVED**  
**That the payments and receipts be approved**
- b. To approve payments and receipts for August 2018 – As proposed by Cllr Stuckey and seconded by Cllr Choudhury it was **RESOLVED**  
**That the payments and receipts be approved**
- c. To approve payments up to 19 September 2018 - As proposed by Cllr Melville and seconded by Cllr Choudhury it was **RESOLVED**  
**That the payments report be approved**
- d. To consider Grant application for Cromer & District Foodbank – **£500 emergency food parcels for winter** – As proposed by Cllr Mooney and seconded by Cllr Witte it was **RESOLVED**  
**To accept the application and award a grant of £500**

### **9 TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES**

- a. Development & Amenities Minutes – 11 September 2018

### **10 DATES OR FORTHCOMING MEETINGS AND EVENTS**

- a. Planning Committee - Tuesday 9 October 2018, 18.30 at Day Spring Centre
- b. Development & Amenities Committee - Tuesday 9 October 2018, 19.00 at Day Spring Centre



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- c. Finance & Grants Committee - Thursday 11 October 2018, 12.00 at 18 Kings Arms Street
- d. Planning Committee - Tuesday 30 October 2018, 18.30 at Day Spring Centre
- e. Full Council Meeting - Tuesday 30 October 2018, 19.00 at Day Spring Centre

### 11 ITEMS FOR NEXT AGENDA

- Historic repairs to Market Cross
- Market Town Initiative
- Bus Shelters
- Website design costings

### 12 TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS)

ACT 1960 for confidential matters - As proposed by Cllr Stuckey and seconded by Cllr Choudhury, it was **RESOLVED** to exclude the public and press due to the confidential nature of matters to be discussed.

### 13 CEMETERY LODGE

The Cemetery lodge was discussed

The meeting closed at 20:45

