

NORTH WALSHAM TOWN COUNCIL

Minutes of the Full Council Meeting

held on 29 May 2019, at the 18 Kings Arms Street, North Walsham

Present:

Town Councillors: Cllr G Bull (Chair), Cllr B Hester, Cllr N Clancy, Cllr N Felstead, Cllr A Fryer, Cllr M Gray, Cllr Harris, Cllr P Heinrich, Cllr J Melville, Cllr R Murphy, Cllr P Oakes, Cllr R Sims, Cllr E Wheeler, Cllr B Wright

District Councillor: Cllr V Gay, Cllr P Heinrich, Cllr N Lloyd, Cllr E Seward

Town Clerk: Ms J Shields

Members of Public: 4

The meeting opened at 18:30

1. APOLOGIES FOR ABSENCE

Cllr F Choudhury – Family, Cllr I Jackson - ill

2. DECLARATIONS OF INTEREST

Personal interests - None

Pecuniary interests - None

3. TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Murphy and seconded by Cllr Hester, it was **RESOLVED** that the minutes of the meeting held on 7 May 2019 be agreed as a true record

4. TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS

As proposed by Cllr Murphy and seconded by Cllr Oakes, it was **RESOLVED** that the meeting be adjourned in accordance with the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

a. Verbal Public Participation reports

- Men's Sheds – looking for a bigger building as they are growing from strength to strength

b. Verbal reports from District & County Councillor

Cllr E Seward – County Council

- Marshgate mast is now fully working
- Highway network investment strategy – meeting in June, ongoing since June 2017
- Making town centre more pedestrian friendly & bus interchange
- Wetherspoons – reviewing all options, nothing has been decided. If building is sold, District Councillors would fight for a percentage of this to come back to the town.

Cllr P Heinrich – District Council

- Explained each District Cllrs role within District Council and that as he is Vice Chair of the Development Committee he can't comment or express views on any planning applications in public

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As proposed by Cllr Sims and seconded by Cllr Murphy, it was **RESOLVED** that the meeting be reconvened

5. TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR

- Local Plan Public Meeting

6. APPOINT MEMBERS TO EXISTING TOWN COUNCIL COMMITTEE'S FOR 2019/20

- Media & Information x7, Cllr P Oakes, Cllr B Wright, Cllr M Gray, Cllr J Melville, Cllr R Murphy, Cllr P Heinrich and Cllr N Clancy
- To consider forming a Youth Committee - As proposed by Cllr Sims and seconded by Cllr Heinrich it was **RESOLVED** to set up Youth Committee x6 – Cllr M Gray, Cllr P Oakes, Cllr N Clancy, Cllr B Wright, Cllr R Murphy and Cllr N Felstead.

ToR's to be discussed at first meeting and brought back to Full Council for agreement i.e. age range, setting up a youth council, budget, projects

7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- To agree goals as a Town Council of what we want to achieve this year:-
 - Replace water supply to the Fountain to bring back to use
 - Electric charge points in the Town
 - Reconnect more with the Town, supporting more local events and parades
 - Shuttle bus to get people into town
 - Bus Station
- To consider using Spa Common as a Conservation/Wildlife Area - As proposed by Cllr Murphy and seconded by Cllr Hester it was **RESOLVED** to use land at Spa Common as a Conservation/Wildlife Area.
- To consider use of Bequeathed Land –
 - Bike dirt track
 - Keep it as part of Sadlers Wood
 - Make it into allotments

It was decided to write to the family that bequeathed the land, thanking them again, and asking for any opinions on the suggestions so far and if they have any suggestions of their own

- To consider quotes for Automatic clock winder – As proposed by Cllr Gray and seconded by Cllr Sims it was **RESOLVED** to reject having an automatic winder. Cllr Bull would carry out a risk assessment with the Head Groundsman for ladder use
- To consider quotes for Woodville Chain link fencing – one quote was missing, so it was deferred to next meeting
- To consider changes to Standing Order - Cllr Wright would like 'he' changed to 'they' and to add 12g - **Council Minutes shall be published on the Town Council website not later than one month**

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after the meeting has taken place' - As proposed by Cllr Wright and seconded by Cllr Harris it was **RESOLVED** to amend the Standing Orders accordingly

g. To consider changes to ToR's -

- i. Media & Information ToR's Reinstating, - As proposed by Cllr Bull and seconded by Cllr Murphy it was **RESOLVED** to review at next M&I meeting and bring any changes back to Full Council
- ii. P&G ToR's - change '5 hours' to '5 hours per week' - As proposed by Cllr Bull and seconded by Cllr Murphy it was **RESOLVED** to accept the change

h. To consider new Notice boards - As proposed by Cllr Hester and seconded by Cllr Oakes it was **RESOLVED** to have one notice board in each ward, M&I to liaise with D&A and bring back to Full Council

i. Discuss Councils stance for Wetherspoons - As proposed by Cllr Clancy and seconded by Cllr Gray it was **RESOLVED** to put in an application to list the building as an Asset of Community Value

j. Regroup Facebook administrators - As proposed by Cllr Bull and seconded by Cllr Oakes it was **RESOLVED** to defer to M&I for written clarification and bring recommendations back to Full Council

k. Consider changing email servers – Deferred to M&I

l. Consider ideas/changes to quarterly page in Just North Walsham – Defer to M&I

8. FINANCE

- a. To approve income and expenditure for April 2019 - As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** to approve
- b. To approve expenditure up to 20 May 2019 - As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** to approve

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY


- a. Police Newsletter May 2019
- b. Action Log May 2019
- c. Thank you from Bluebell Pond for Annual donation

10. UPDATES

- a. Bus Shelters – Cllr Murphy offered to share the design of the Bus Shelter and said the High School would start renovations middle of June

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- a. Planning Meeting - 14 May 2019
- b. Development & Amenities Committee - 14 May 2019

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12. DATES OF FORTHCOMING MEETINGS AND EVENTS

- Local Plan Meeting – Monday 3 June 2019, 18.30 at 18 Kings Arms Street
- Media & Information Meeting – Wednesday 5 June 2019, 17.30 at 18 Kings Arms Street
- Personnel Meeting – Wednesday 5 June 2019, 18.30 at 18 Kings Arms Street
- Finance Meeting – Wednesday 5 June 2019, 19.30 at 18 Kings Arms Street
- Councillor Training – Thursday 6 June 2019, 19.00 at 18 Kings Arms Street
- Planning Committee Meeting – Tuesday 11 June 2019, 18.30 at 18 Kings Arms Street
- Development & Amenities Committee Meeting – Tuesday 11 June 2019, 19.00 at 18 Kings Arms St
- Civic Service – Sunday 23 June 2019, 3.00 at St Nicholas Church
- Planning Committee Meeting – Tuesday 25 June 2019, 18.30 at 18 Kings Arms Street
- Full Council Meeting – Tuesday 25 June 2019, 19.00 at 18 Kings Arms Street

13. ITEMS FOR NEXT AGENDA

- Parish Paths Seminar
- Blocked Pathways
- Bins
- To think about how we tie in with District Councils Climate Change declaration
- Green idea's – Plastic collection points, segregation bins
- Voluntary Litter Picking
- Quotes for Woodville fencing
- M&I ToR's to agree any changes and accept
- Planning ToR's to agree any changes and accept
- Written Facebook criteria

The meeting closed at 19.45

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