

NORTH WALSHAM TOWN COUNCIL

FINANCE & GRANTS COMMITTEE MEETING

MINUTES - held on 8 June 2018

PRESENT: Cllr R Harris (Chair), Cllr E Addison, Cllr Bull, Cllr R Mooney

Acting Town Clerk: Ms J Shields

The meeting opened at 12:00

1. ELECTION OF CHAIR AND VICE CHAIR

Cllr Harris started the meeting being the previous chair. Cllr Bull nominated Cllr Harris to continue to be Chair, Cllr Addison was also nominated by Cllr Mooney, it was **RESOLVED**

That Cllr Harris be Chair and Cllr Addison be Vice Chair

2. DECLARATIONS OF INTEREST

No declarations were received

3. APOLOGIES FOR ABSENCE

Apologies were received from Cllr B Hester (ill)

4. APPROVE MINUTES OF PREVIOUS MEETING

As proposed by Cllr Harris, it was **RESOLVED**

That the Minutes of the meeting 29 March 2018 were agreed as a true record

5. YEAR END FINANCIAL STATEMENTS 2017/2018

a. The Year-end financial statements were reviewed and accepted and the Accounting Statement was agreed to present fairly the position of the Year-end financial statements. As proposed by Cllr Bull and seconded by Cllr Harris, it was **RESOLVED**

To approve the Accounting Statements - recommend to Full Council

b. The Annual Governance Statement was read out

All Councillors approved the Governance Statement - recommend to Full Council

6. TERMS OF REFERENCE

Cllr Addison requested to remove from the budget in the ToR's:-

- hospitality
- sundries
- any new spends

It was agreed that these requests be rejected

Cllr Addison requested that:-

- the word 'decision' is changed to 'resolution' in paragraph 4
- to decide whether Grants should be part of the Finance Committee or Full Council
- the agendas are not advertised on facebook, just a link to direct everyone to our website, saying - '**all agenda's and minutes are available on our website'**

It was agreed to recommend these requests to Full Council

After seeking clarification item 2 was removed from the Full Council agenda as per Financial Regulations 5.7 – 'grants are authorised to a committee'

7. GRANTS

- Men in sheds application for £493.35 – As proposed by Cllr Bull and seconded by Cllr Mooney, it was **RESOLVED**

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To approve a grant up to £493.35 - subject to receiving all receipts/invoices and completed insurance schedule to our satisfaction.

Cllr Addison abstained.

8. TO REVIEW CHILDRENS FUNERAL FUND

As proposed by Cllr Bull and seconded by Cllr Addison, it was **RESOLVED**

To carry on using our current fees, until the new children's fund is up and running

9. ANY OTHER BUSINESS ALLOWED BY CHAIR

It was decided that Cllr Addison would try and arrange a meeting with a resident before the next finance meeting with a definitive list

10. DATE OF NEXT MEETING

Thursday 19 July 2018 - 12:00 at 18 Kings Arms Street, North Walsham

The meeting closed at 13:41