



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting

24 April 2019

To: **All Members of the Town Council**

You are hereby **SUMMONED** to attend the **Full Council Meeting** to be held at the **Dayspring Centre, Black Swan Loke, North Walsham NR28 9BX** on **Tuesday 30 April 2019, at 19.00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

2. **DECLARATIONS OF INTEREST**

To receive declarations of personal or pecuniary interests and consider requests for dispensations

3. **TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS**

To receive and approve minutes of the meeting – 26 March 2019

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person as per Standing Orders 3g, max 15 mins total duration as per Standing Orders 3f)

a. Public participation

b. To receive reports from District and County Councillors relating to North Walsham

5. **TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR**

6. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

a. To consider and comment on Heads of Terms for 18 Kings Arms Street

b. To discuss and consider ToR's for Planning Committee and Mayor & Deputy Mayor as recommended by Personnel & Governance Committee

c. To consider changes to Finance ToR's and Grant Awards policy as recommended by Finance & Grants committee

d. To consider any changes to Standing Orders

e. To discuss use of Cemetery Chapel when reinstated

f. To consider two new Road names (Lavender Way & Heather Close) for new development

g. To consider Cozens quote for 10 lights in the War Memorial Park as recommended by D&A

h. As part of Funday, use Park for Car Boot sale with NW Play on Saturday 29th June, & amend EMP

- i. To consider re-siting of headstone in South side Cemetery after removal for health & safety reasons

7. FINANCE

- a. To approve income and expenditure for March 2019
- b. To approve expenditure up to 24 April 2019
- c. Comparison of Estimates and Actuals for Income and Expenditure 2018/19
- d. To received internal Scrutineer report for Jan-Mar 19
- e. To receive internal Auditors report 2018/19
- f. To receive and approve Year End Financial Statements 2018/19
- g. To ratify decision by Finance & Grants Committee – to approve Annual Governance Statement & Accounting Statements 2018/19 (*from the Annual Governance & Accountability Return 2018/2019*)

8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Police Newsletter April 2019
- b. Action Log April 2019

9. UPDATES

- a. Automatic winder for Market Clock
- b. Skate Park at Trackside
- c. Bus Shelters
- d. Update from MTI

10. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- a. Personnel & Governance – 8 April 2019
- b. Finance & Grants Committee – 8 April 2019
- c. Development & Amenities Committee – 9 April 2019
- d. Finance & Grant Committee – 25 April 2019

11. DATES OF FORTHCOMING MEETINGS AND EVENTS

- Expected Planning Committee - Tuesday 14 May 2019, 18.30 at Day Spring Centre - tbc
- Annual Full Council - Tuesday 14 May 2019, 19.00 at Day Spring Centre
- Planning Committee - Tuesday 28 May 2019, 18.30 at 18 Kings Arms Street
- Planning Committee - Tuesday 11 June 2019, 18.30 at 18 Kings Arms Street
- Development & Amenities Committee - Tuesday 11 June 2019, 19.00 at 18 Kings Arms Street
- Planning Committee - Tuesday 25 June 2019, 18.30 at Day Spring Centre
- Full Council Meeting - Tuesday 25 June 2019, 19.00 at Day Spring Centre

12. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

13. STAFF APPRAISALS

To consider recommendation from Personnel & Governance Committee

14. POPPIES

To consider recommendation from Finance & Grants Committee

15. ITEMS FOR NEXT AGENDA