



# NORTH WALSHAM TOWN COUNCIL

## Full Council Meeting

20 March 2019

To: All Members of the Town Council

You are hereby **SUMMONED** to attend the **Full Council Meeting** to be held at the **Dayspring Centre, Black Swan Loke, North Walsham NR28 9BX** on **Tuesday 26 March 2019, at 19.00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

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### AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

2. **DECLARATIONS OF INTEREST**

To receive declarations of personal or pecuniary interests and consider requests for dispensations

3. **TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS**

To receive and approve minutes of the meeting – 26 February 2019

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person as per Standing Orders 3g, max 15 mins total duration as per Standing Orders 3f)

- a. Public participation
- b. To receive reports from District and County Councillors relating to North Walsham

5. **TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR**

6. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

- a. Cemetery Lodge - consider recommendation by the Finance Committee 21.2.19, 2 offers received
- b. Poppies-
  - i. To consider new draft lease 'heads of terms' starting 1.4.19, replacing rental agreement
  - ii. To discuss increasing the rent following the received rent reviews
  - iii. To consider recommendation by D&A committee for thatched roof quotes
- c. Code of Conduct – to Consider adopting NALC model Code of Conduct for new Councillors
- d. Options for managing parking in disabled parking bays

**7. FINANCE**

- a. To approve payments and receipts for February 2019
- b. To approve payments up to 19 March 2019
- c. To consider Insurance quotes for 2019/20
- d. Grant request from Funday for £1000

**8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- a. Police Newsletter February 2019
- b. Speedwatch Report February 2019
- c. Acceptance of Parish Partnership bid
- d. Agreement for Bench at Melbourne Rd
- e. Spa Common Validation report
- f. Action Log March 2019

**9. UPDATES**

- a. Automatic winder for Market Clock
- b. Bus Shelters
- c. MTI

**10. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

- a. Finance & Grants Committee – 21 February 2019
- b. Development & Amenities Committee – 12 March 2019

**11. DATES OF FORTHCOMING MEETINGS AND EVENTS**

- Planning Committee - Tuesday 09 April 2019, 18.30 at Day Spring Centre
- Development & Amenities Committee - Tuesday 09 April 2019, 19.00 at Day Spring Centre
- Planning Committee - Tuesday 30 April 2019, 18.30 at Day Spring Centre
- Full Council Meeting - Tuesday 30 April 2019, 19.00 at Day Spring Centre

**12. ITEMS FOR NEXT AGENDA**

- 3 quotes for Woodville fencing
- 3 quotes for outside painting at Poppies