

NORTH WALSHAM TOWN COUNCIL

MINUTES of the TOWN COUNCIL MEETING

held on 30th January 2018

Present:

Town Councillors Cllr S Stuckey (Chair), Cllr M Seward (Vice Chair), Cllr E Addison, Cllr G Bull, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr B Hester, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr D Turner, Cllr E Wheeler, Cllr J Witte

District Councillors Cllr V Gay, Cllr N Lloyd, Cllr E Seward

Members of Public 1

Acting Town Clerk Ms J Shields **Deputy Town Clerk** Ms T Foster

The meeting opened at 19.00

1a DECLARATIONS OF INTEREST

Cllr Hester declared an interest in item 10 Part II

Cllr Harris declared an interest in item 4c Top soil at Spa Common

Cllr Melville declared an interest in item 4b WW1 Armistice Event October 2018

Cllr Witte declared an interest in item 6d North Walsham Community Shop - Grant

1b APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr F Choudhury (ill) and Cllr R Sims (family matters)
19.02 Cllr Edge left the meeting (it was too cold)

1c MINUTES OF TOWN COUNCIL MEETING 19 DECEMBER 2017

As proposed by Cllr Murphy and seconded by Cllr Mooney, it was **RESOLVED**

That the minutes of the meeting held on 19 December 2017 be agreed as a true record

Cllr Turner and Cllr Witte abstained

1d MINUTES OF PRECEPT MEETING 19 DECEMBER 2017

As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED**

That the minutes of the meeting held on 19 December 2017 be agreed as a true record

Cllr Turner and Cllr Witte abstained

1e MINUTES OF NON CONFIDENTIAL EXTRAORDINARY MEETING 4 JANUARY 2018

As proposed by Cllr Hester and seconded by Cllr Witte, it was **RESOLVED**

That the minutes of the meeting held on 4 January 2018 be agreed as a true record

Cllr Turner abstained

2. PUBLIC PARTICIPATION

As proposed by Cllr Hester and seconded by Cllr Melville, it was **RESOLVED**

That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

Reports from District and County Councillors

a. Verbal report by District Cllr E Seward

- Drainage on Hadfield estate

MS

MINUTES of the NORTH WASLSHAM TOWN COUNCIL MEETING held on 30th January 2018

- Market town study
 - Verge cutting contract will not happen in April 2019 but April 2020
- b. Verbal report from District Cllr N Lloyd:-
- Verge cutting only 3 councils (us, Cromer & Mundesley) replied, 13 smaller councils didn't reply at all, so might stay with Kier
 - Receiving emails against building at Acorn Rd
 - Mundesley swimming pool is closing
 - Rossi's appealing application on Greens Rd
- c. Verbal report from District Cllr V Gay:-
- Mark Ashwell after his illness was happy to speak at any more town strategy meetings

As proposed by Cllr Murphy and seconded by Cllr Witte, it was **RESOLVED**
That the meeting be reconvened

3. REPORTS FROM THE TOWN MAYOR AND DEPUTY MAYOR

- a. Details of events and meetings attended by the Town Mayor:-
- Salvation Army Christmas Carol and Panto
 - All Churches Christmas Dinner on Christmas Day
 - Salvation Army to give rewards to volunteers who have done outstanding work
 - Saturday 3rd February 2018 to open Community Shop
- b. Details of events and meetings attended by the Deputy Mayor:-
- Friday Club Christmas Do
 - Ian Tang Funeral

4. ITEMS REQUIRING DECISION

- a. **Paston College One Way Rd Sign at Park Lane** – As proposed by Cllr Bull and seconded by Cllr Melville, it was **RESOLVED**
That a letter be sent to Highways at Norfolk County Council to recommend putting up a one way sign Julie
- b. **WW1 Armistice Event October 2018** – Suggested programme for the Friesenried Civic Dinner for the Town Council to be involved. As proposed by Cllr Seward and seconded by Cllr Bull, it was **RESOLVED**
That the Town Council be involved in the WW1 Armistice event Tina
- c. **Top soil at Spa Common** – 3 Quotes were considered. As proposed by Cllr Mooney and seconded by Cllr Addison, it was **RESOLVED**
That the Cheapest Quote -Drurys be accepted Cllr Harris
- d. **Use of the Memorial Park for Funday 21-24 June and Titchfest 12-16 Sept** - As proposed by Cllr Bull and seconded by Cllr Witte, it was **RESOLVED**
That it be agreed in principal subject to further plans being received Julie
- e. **Use of the Memorial park for the Funfair** – From 29 July 2018 to 4 August 2018. As proposed by Cllr Murphy and seconded by Cllr Melville it was **RESOLVED**
That the Funfair could be held in the Memorial Park Tina

mg

MINUTES of the NORTH WASLSHAM TOWN COUNCIL MEETING held on 30th January 2018

- f. **Update Men in Sheds** – Cllr Fryer gave a verbal update that we were waiting for a reply from Russell Tanner and a large number of people were interested in joining
- g. **Defibrillator** – Discussed about relocating defibrillator in the precinct to the Orchard Gardens. As proposed by Cllr Melville and seconded by Cllr Witte, it was **RESOLVED**
To approach the Orchard Gardens to site the defibrillator Cllr Hester
- h. **Update Action Log** – An Action log has been started but it is only available to view at the council office, work is ongoing
- i. **Parking facilities for Information/Heritage Centre** – Parking for visitors. As proposed by Cllr Bull and seconded by Cllr Witte, it was **RESOLVED**
To ask NNDC for 3x30 mins parking bays for visitors marked info/heritage centre Julie
- j. **Bus Shelters at New Rd and Park Lane** - They haven't been painted for many years and are covered in graffiti. The Schools have been contacted as to whether they want to paint bus shelters. As proposed by Cllr Witte and seconded by Cllr Mooney it was **RESOLVED**
That both bus shelters be painted with Anti-Graffiti paint Cllr Murphy
- k. **Update on Vehicle Compound** - Discussed building the compound on the Bacton Rd Cemetery, Reverend Cubbitt has given his permission and said that any bones found would need to be re-buried. To move forward asap with siting, costings and materials D&A Committee
- l. **Deed of Gift of land** - As proposed by Cllr Bull and seconded by Cllr Melville it was **RESOLVED**
To accept this piece of land at the end of Primrose Walk subject to land checks - contamination and rights of way Tina

5. ITEMS FOR INFORMATION

Email from Cllr J Oliver NNDC: re parking in North Walsham

6. FINANCE

- a. **Payment and receipts, December 2017** - As proposed by Cllr Mooney and seconded by Cllr Addison, it was **RESOLVED**
That the payments and receipts report for December 2017 be approved
- b. **Payments up to 23 January 2018** - As proposed by Cllr G Bull and seconded by Cllr J Melville, it was **RESOLVED**
That the payments report for January 2018 be approved
- c. **To agree Internal Auditor for 2017/2018** – As proposed by Cllr Hester and seconded by Cllr Bull it was **RESOLVED**
That Mr R Canwell be our Internal Auditor for 2017/2018 year end accounts
- d. **Consider Grant for North Walsham Community Shop** – As proposed by Cllr Bull and seconded by Cllr Mooney, it was **RESOLVED**
That £500 grant be donated to the Community Shop

7. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

There are no reports to be given

**MINUTES of the NORTH WASLSHAM TOWN COUNCIL MEETING
held on 30th January 2018**

8. FORTHCOMING MEETINGS AND EVENTS

Personnel Committee - Tuesday 6 February 2018
Media & Information Committee - Wednesday 7 February 2018
Planning Committee - Tuesday 13 February 2018
Development & Amenities - Tuesday 13 February 2018
Planning Committee & Town Council meeting – 27 February 2018
SNAP meeting 7th March at the Atrium

9. ITEMS FOR NEXT AGENDA

Slack - Cllr Harris
Update men in sheds - Cllr Fryer
Committees/Terms of Reference -Cllr Witte
Training available - Cllr Melville
Confidential minutes - Cllr Addison

The meeting closed at 20:20

Items requiring a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public due to the confidential nature of the business to be discussed, including :

CONFIDENTIAL

20.25 Cllr Harris left the meeting

10. TO RECEIVE MINUTES OF PERSONNEL COMMITTEE ON 23 JANUARY 2018

As proposed Cllr Melville and seconded by Cllr Seward, it was **RESOLVED**
That the minutes of the meeting held on 23rd January 2018 be received and accepted
Cllr Addison, Cllr Mooney and Cllr Witte abstained.

The minutes recommended that a 4 months trial be given to:- J Shields as Acting Town Clerk, T Foster as Deputy Clerk, F Collett as Assistant to Town Clerk and D Gilbert as Head Groundsman

11 TO APPROVE PROPOSED NEW ORDER FOR BURIAL FORM

As proposed by Cllr Addison and seconded by Cllr Witte, it was **RESOLVED**
To accept the new form containing a signature for accepting our new rules and regulations

12 LETTER FROM STEVE BLATCH

As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED**
That it should be put on our facebook page saying that Wetherspoons have said 'they are planning to put in a planning application within the next 8 weeks'

13 EMAIL FROM COUNTY COUNCILLOR ERIC SEWARD

For information only

The meeting closed at 21.00

SW