



Notice of North Walsham Full Council Meeting

18 September 2018

Members of the Town Council

You are hereby summoned to attend the **Full Council Meeting** of North Walsham Town Council to be held at the **Dayspring Centre, Black Swan Loke, North Walsham, Tuesday 25 September 18, at 19:00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

AGENDA

1. **DECLARATION OF INTEREST**

To receive declarations of interest for agenda items and consider requests for dispensation

2. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

3. **TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS**

To receive and approve minutes of the meeting 31 July 2018

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person as per Standing Orders 3g, max 15 mins total duration as per Standing Orders 3f)

a. Public participation

b. To receive reports from District and County Councillors relating to North Walsham

5. **TO RECEIVE REPORT FROM THE TOWN MAYOR**

6. **ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

a. Update of disturbance at War Memorial Park

b. Automatic timer for Market Cross Clock

c. Quotes for spa common fencing

d. Proposal for usage of spa common

e. New hosting of website, phones and emails, new website design

f. Moving Weavers Way from Yarmouth Rd/Thirlby Rd to Memorial Park/Spencer Avenue

g. Potential 5km running road race in Town Centre

h. Revamping suggestion for War Memorial area of Memorial Park

- i. New forms for Event applications and Event Management Plan
- j. Christmas Lights require access to Market Cross for erecting lights, who owns electrical boxes and is it our responsibility to have them tested
- k. Use of Market Place for Christmas Woodland event Sunday 15th December 2019
- l. Quotes for Cemetery Chapel
- m. Firework display on Memorial Park
- n. Update on Town Strategy working group meeting
- o. New Training and Development Policy
- p. Notice boards
 - New - memorial park play area £500 supplied and fitted,
 - Replace – North/South Cemetery Men in shed’s to give quote
- q. Update from Cllr Addison re: recruiting volunteers to analyse SAM2 signs

7. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Action Log July
- b. Crime/Speedwatch updates July & August 2018
- c. Completed Survey for footpaths in Town
- d. CCTV certificate (Secure defence policy & forms available upon request)
- e. Big Society Awards (Award forms available upon request)
- f. Update on delegated powers for August Recess
- g. Update for graffiti in bus shelters
- h. Thank you to our groundsmen - from a resident

8. FINANCE

- a. To approve payments and receipts for July 2018
- b. To approve payments and receipts for August 2018
- c. To approve payments up to 19 September 2018
- d. To consider Grant application for Cromer & District Foodbank – **£500** *emergency food parcels for winter*

9. TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES

- a. Development & Amenities Minutes – 11 September 2018

10. DATES OR FORTHCOMING MEETINGS AND EVENTS

- Planning Committee - Tuesday 9 October 2018, 18.30 at Day Spring Centre
- Development & Amenities Committee - Tuesday 9 October 2018, 19.00 at Day Spring Centre
- Finance & Grants Committee - Thursday 11 October 2018, 12.00 at 18 Kings Arms Street
- Planning Committee - Tuesday 30 October 2018, 18.30 at Day Spring Centre
- Full Council Meeting - Tuesday 30 October 2018, 19.00 at Day Spring Centre

11. ITEMS FOR NEXT AGENDA

12. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

13. CEMETERY LODGE