

NORTH WALSHAM TOWN COUNCIL

MINUTES of the TOWN COUNCIL MEETING

held on 31 July 2018

Present:

Town Councillors: Cllr B Hester (Chair), Cllr M Seward (Deputy Chair) Cllr E Addison, Cllr G Bull, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr I Jackson, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr S Stuckey Cllr D Turner, Cllr E Wheeler, Cllr J Witte

District Councillor: Cllr N Lloyd, Cllr V Uprichard, Cllr E Seward

Town Clerk: Ms J Shields **Deputy Town Clerk:** Ms T Foster

Members of Public: 3

The meeting opened at 19.00

1 DECLARATIONS OF INTEREST

Cllr Mooney – item 9F, the Proper Officer granted a dispensation to speak but not to vote

2 APOLOGIES FOR ABSENCE

Cllr F Choudhury – No apologies

3 TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Murphy and seconded by Cllr Stuckey, it was **RESOLVED**

That the minutes of the meeting held on 26 June 2018 be agreed as a true record

4 TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS

As proposed by Cllr Murphy and seconded by Cllr Addison, it was **RESOLVED**

That the meeting be adjourned in accordance with the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

a. Reports from Members of the Public

- o Report about continued anti-social behaviour in the Memorial Park
- o Blue Notice board was not updated with Electors results

b. A verbal report was received from District Councillors

- o Cllr V Uprichard – Yarmouth Rd hedges were overgrown
- o Cllr N Lloyd – Kier Contract
- o Cllr E Seward – Lorne Green campaigning to have the Fire Brigade under the Police Service which NCC are opposing. Feasibility studies for Cromer Bridge, West link Rd & Bus interchange. Market town initiative shared between 4 market Towns, £100,000 for North Walsham


Meeting for Market Town Initiative is at the Council Offices 1st August 2018 at 19.00 discussing a consolidated bid. External stakeholders have been invited.

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED**

That the meeting be reconvened

5 TO RECEIVE REPORT FROM THE TOWN MAYOR

We would like to congratulate Cllr Hester on passing his CiLCA.



NORTH WALSHAM TOWN COUNCIL

MINUTES of the TOWN COUNCIL MEETING

held on 31 July 2018

6 ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Update about Disturbance at War Memorial Park – anti-social behaviour continuing, CCTV commencing 6th August, Solar lights quote received to go to D&A for further discussion.
- b. Use of War Memorial Park for Funday 27 – 30 June 2019, with funfair setting up 23 June – approved subject to receiving the Management Event Plan
- c. Update on meeting at White Swan for anti-social behaviour – A further formal Meeting to be arranged at the Atrium for September
- d. Discuss quotes for lectern Market Cross inscription – As proposed by Cllr Murphy and seconded by Cllr Stuckey it was **RESOLVED**
To accept the quote from Nick Hindle and note that there would be no cost for ground preparation
- e. Poppies - Discuss Building Survey Report – As proposed by Cllr Seward and seconded by Cllr Murphy it was **RESOLVED**
To carry out the urgent work and put the non urgent work in the precept for next year
- f. Agree Annual Streetlight inspection defect list from TT Jones Electrical – As proposed by Cllr Stuckey and seconded by Cllr Witte it was **RESOLVED**
To accept the quotation to fix the defects
- g. Agree design and colour of 2 new Bus shelters on Norwich Rd to be provided by Persimmons - As proposed by Cllr Bull and seconded by Cllr Seward it was **RESOLVED**
To accept the proposed 3d design in the colour Traffic Green
- h. Agree Health & Safety work to Headstones in Cemeteries, to fix & secure, up to estimated budget of £1,000 - As proposed by Stuckey and seconded by Cllr Murphy it was **RESOLVED**
To go ahead with the headstone fixing and securing
- i. Update on Town Strategy working group meeting – meeting arranged for 28th August 2018
- j. Representation for Remembrancetide on 18 September, at Bishopsgate, Town Mayor & Deputy Mayor are away on holiday – withdrawn as Deputy Mayor can now attend
- k. To delegate powers to the Town Clerk, Town Mayor and Deputy Mayor to act on behalf of the Town Council during August recess – As proposed by Cllr Murphy and seconded by Cllr Melville it was **RESOLVED**
To accept delegated powers and to include 'the Chairs of Committees'
- l. Elect member for vacancy on Personnel Committee - Cllr Bull was nominated by Cllr Witte, seconded by Cllr Murphy and voted unanimously. No other nominees. It was **RESOLVED**
That Cllr Bull fill the vacancy on the Personnel Committee

7 CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Action Log July - *it was agreed to have a full structural survey for the Cemetery Lodge*
- b. Norfolk ALC Training & Events Calendar for Sept-Dec
- c. Crime updates June 2018
- d. North Norfolk Town & Parish Forum Update July 2018 and Terms of Reference – *As proposed by Cllr Mooney and seconded by Cllr Witte the ToR's were ratified by the Council*
- e. Update letter on Vattenfall – *Full Consultation Report available from Council Offices*
- f. Correspondence on Public Right of Way from Hall Lane to New Road



NORTH WALSHAM TOWN COUNCIL

MINUTES of the TOWN COUNCIL MEETING

held on 31 July 2018

8 FINANCE

- a. To approve payments and receipts for June 2018 – As proposed by Cllr Murphy and seconded by Cllr Bull it was **RESOLVED**
That the payments and receipts be approved
- b. To approve payments up to 24 July 2018 - As proposed by Cllr Murphy and seconded by Cllr Stuckey it was **RESOLVED**
That the payments report be approved
- c. To receive individual Comparisons of Actual Expenditure with Estimated for April to June 2018 as recommended by the Finance Committee
- d. To receive individual Comparisons of Actual Income with Estimated for April to June 2018 as recommended by the Finance Committee
- e. To receive report by Scrutineer Cllr Seward for April to June 2018
- f. To consider Grant application for Cromer & District Foodbank **£500 – Cllr Bull & Cllr Harris were concerned about the accuracy of information, so the application was withdrawn. There is no objection to resubmitting after matters have been addressed.**

9 TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES

- a. Development & Amenities Minutes – 10 July 2018
- b. WW1 Commemoration Committee – 14 July 2018
- c. Finance & Grants – 19 July 2018

10 DATES OR FORTHCOMING MEETINGS AND EVENTS

- a. SNAP meeting - 5 September 2018, 19.00 at the Forum
- b. Planning Committee - Tuesday 11 September 2018, 18.30 at Day Spring Centre
- c. Development & Amenities Committee - Tuesday 11 Sept 2018, 19.00 at Day Spring Centre
- d. Planning Committee - Tuesday 25 September 2018, 18.30 at Day Spring Centre
- e. Full Council Meeting - Tuesday 25 September 2018, 19.00 at Day Spring Centre
- f. Finance & Grants Committee - Thursday 11 October 2018, 12.00 at 18 Kings Arms Street

11 ITEMS FOR NEXT AGENDA

- CiL against s106 - ask North Norfolk Town & Parish Forum (Julie Chance) to come and explain the differences
- Update on uneven kerbs
- Update on drains on the bypass – Cllr Eric Seward
- Update on flag stones on 4a Market Street – Cllr Eric Seward
- Historic repairs to the wall at Market Cross
- Accessibility report of entrance to 18 Kings Arms Street
- Update on quotes for Cemetery Lodge & Chapel

The meeting closed at 20:40

