

# NORTH WALSHAM TOWN COUNCIL

## MINUTES of the TOWN COUNCIL MEETING

held on 27<sup>th</sup> March 2018

### Present:

<b>Town Councillors</b>	Cllr Stuckey (Chair), Cllr M Seward (Vice Chair), Cllr E Addison, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr B Hester, Cllr J Melville, Cllr R Murphy, Cllr D Turner, Cllr J Witte		
<b>District Councillor</b>	Cllr V Gay, Cllr N Lloyd, Cllr E Seward, Cllr V Uprichard		
<b>Acting Town Clerk</b>	Ms J Shields	<b>Deputy Town Clerk</b>	Ms T Foster
<b>Members of Public</b>	3		

The meeting opened at 19.00

### 1 DECLARATIONS OF INTEREST

- Cllr Melville item 8c
- Cllr Hester item 8c
- Cllr Stuckey items 8e & 8f
- Cllr Murphy item 8f
- Cllr Seward item 8f

### 2 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr G Bull (Work), Cllr R Mooney (family matters), Cllr R Sims (family matters), Cllr E Wheeler (prior commitments) and Cllr F Choudhury (no apologies)

### 3 MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Murphy and seconded by Cllr Addison, it was **RESOLVED**

**That the minutes of the meeting held on 27 February 2018 be agreed as a true record**  
Cllr Witte & Cllr Stuckey abstained

### 4 PUBLIC PARTICIPATION

As proposed by Cllr Seward and seconded by Cllr Hester, it was **RESOLVED**

**That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.**

- **Presentation from the Rotary Organisation** Robert Lovick, John Watts & Ian Elliott - need support to find new members
- **Reports from District and County Councillors**
  - i. Verbal report by District Cllr N Lloyd – Planning for Greens Rd will be appealed

As proposed by Cllr Seward & seconded by Cllr Addison, it was **RESOLVED**

**To suspend standing orders 1.7/1.8 (to exceed 15 minutes for public participation)**

- ii. Verbal report from District Cllr E Seward – uneven pavements been reported to highways

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- **Reports from Members of the Public**

No reports were received from any members of the public

As proposed by Cllr Murphy and seconded by Cllr Addison, it was **RESOLVED**

**That the meeting be reconvened**

Cllr Edge had his hand up to speak to the Council as a member of the public. As proposed by Cllr Witte and seconded by Cllr Hester, it was **RESOLVED**

**That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.**

- **Reports from Members of the Public**

- i. Mr Peter Edge - reported to the Council that he had been called an oik by a particular councillor and wanted them to apologise, he stated he had previously asked for an apology and nothing had been forthcoming – Again no apology was received
- ii. Mr Robert Murphy – asked a certain councillor to explain the meaning of the golden rule which they had published on social media – No comment was received

As proposed by Cllr Witte and seconded by Cllr Hester, it was **RESOLVED**

**That the meeting be reconvened**

## **5 REPORT FROM THE TOWN MAYOR**

The Deputy Town Mayor read out the Town Mayor's report about Disorderly Conduct at meetings from our Standing Orders.

## **6 ITEMS REQUIRING DECISION**

- a. **To consider how we use Slack** – A verbal report from Cllr Witte about how Slack was a good communication tool, but there were to be no slanging matches on there. He would like to write some guidance on how it should be used. It's not a town council tool and members don't have to use it, it should be used just like a chat in the street.
- b. **Update on Cemetery Lodge** – The surveyors report has not yet been received, after a phone call it was said that the report should be ready this week (w/c 26.3.18) **Julie to chase**
- c. **To consider moving town council meetings to Kings Arms Street , Ceremony Room** - As proposed by Cllr Witte and seconded by Cllr Melville, it was **RESOLVED**  
**To ask NNDC to do a risk assessment on the Access and Egress of the approach to 18 Kings Arms Street for disabled use** **Tina**
- d. **Team Building** - As proposed by Cllr Murphy and seconded by Cllr Harris, it was **RESOLVED**  
**To shelve any Team building ideas due to unease amongst councillors**
- e. **Update on Vehicle Compound** - Ms Foster is compiling a Planning Application and the Groundsmen are arranging to see a Vehicle Compound recently built by Thorpe St Andrew Council on 9<sup>th</sup> April

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- f. **To consider Titchfest Management plan for use of Memorial Park 14-16 September 2018** - As proposed by Cllr Seward and seconded by Cllr Melville it was **RESOLVED**

**To agree to use the Park for this event** Julie to take to the Finance Committee – discussion on drawing up a contract for events taking place on the Memorial Park

- g. **To consider Funday Management plan for use of Memorial Park 22-24 June 2018** - As proposed by Cllr Seward and seconded by Cllr Hester it was **RESOLVED**

**To agree to use the Park for this event** Julie to check they have relevant DRB check's

- h. **To receive nominations for vacancy on the Personnel Committee** - As proposed by Cllr Harris and seconded by Cllr Edge it was **RESOLVED**

**To defer nominations until the new committees are formed in May, as the Terms of Reference are currently under review**

## 7 **ITEMS FOR INFORMATION**

- Action Log & update on Men in shed's
- Training & Events for April

Cllr Edge left the meeting at 20.00

## 8 **FINANCE**

- a. **To approve payments and receipts for February 2018** - As proposed by Cllr Seward and seconded by Cllr Murphy, it was **RESOLVED**

**That the payments and receipts be approved**

- b. **To approve payments up to 20 March 2018** - As proposed by Cllr Murphy and seconded by Cllr Fryer, it was **RESOLVED**

**That the payments report be approved**

- c. **To consider grant application from WW1** - As proposed by Cllr Murphy and seconded by Cllr Stuckey, it was **RESOLVED**

**To approve a grant up to £500**

- d. **To consider grant application from Broadland Ducks Car Club** - As proposed by Cllr Witte and seconded by Cllr Harris, it was **RESOLVED**

**To approve a grant up to £485**

- e. **To consider grant application from North Walsham Funday** - As proposed by Cllr Seward and seconded by Cllr Melville, it was **RESOLVED**

**To approve a grant up to £500**

- f. **To consider grant application from St Nicholas Church** - As proposed by Cllr Turner and seconded by Cllr Melville, it was **RESOLVED**

**To approve a grant up to £500**

## 9 **TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

- a. Finance Committee Minutes - 18 October 2017
- b. Personnel & Grants Minutes - 6 February 2018
- c. Media & Information Minutes - 7 February 2018

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d. Development & Amenities Minutes - 13 February 2018

**10 FORTHCOMING MEETINGS AND EVENTS**

- a. Annual Town Meeting - Tuesday 3 March 2018, 19.30 at the Day Spring Centre
- b. Personnel Meeting - Monday 9 April 2018, 18.30 at Kings Arms Street
- c. Media & Information - Monday 9 April 2018, 19.00 at Kings Arms Street
- d. Planning Meeting - Tuesday 10 April 2018, 18.30 at Dayspring Centre
- e. Development & Amenities - Tuesday 10 April 2018, 19.00 at Dayspring Centre
- f. Planning Meeting - Tuesday 24 April 2018, 18.30 at Dayspring Centre
- g. Town Council Meeting - Tuesday 24 April 2018, 19.00 at Dayspring Centre

**11 ITEMS FOR NEXT AGENDA**

No items were received

The meeting closed at 20:15