

# NORTH WALSHAM TOWN COUNCIL

## MINUTES of the TOWN COUNCIL MEETING

held on 27<sup>th</sup> February 2018

### Present:

<b>Town Councillors</b>	Cllr M Seward (Vice Chair), Cllr E Addison, Cllr A Fryer, Cllr R Harris, Cllr B Hester, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr D Turner, Cllr E Wheeler		
<b>District Councillor</b>	Cllr V Gay, Cllr N Lloyd, Cllr E Seward		
<b>Acting Town Clerk</b>	Ms J Shields	<b>Deputy Town Clerk</b>	Ms T Foster
<b>Members of Public</b>	1		

The meeting opened at 19.00

### **1 DECLARATIONS OF INTEREST**

No declaration were received

### **2 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr G Bull (Work), Cllr F Choudhury (ill), Cllr P Edge (ill), Cllr R Sims (another meeting), Cllr S Stuckey (ill) and Cllr J Witte (holiday)

### **3 MINUTES OF PREVIOUS TOWN COUNCIL MEETING**

As proposed by Cllr Seward and seconded by Cllr Melville, it was **RESOLVED**

**That the minutes of the meeting held on 30 January 2018 be agreed as a true record**

Cllr Addison and Cllr Mooney abstained

### **4 PUBLIC PARTICIPATION**

As proposed by Cllr Murphy and seconded by Cllr Seward, it was **RESOLVED**

**That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.**

### **Reports from Members of the Public**

Verbal report received from Oonagh O'Brien about uneven pavements

### **Reports from District and County Councillors**

- a. Verbal report by District Cllr E Seward
- b. Verbal report from District Cllr V Gay

As proposed by Cllr Seward and seconded by Cllr Murphy, it was **RESOLVED**

**That the meeting be reconvened**

### **5 REPORT FROM THE TOWN MAYOR**

No report was received as Mayor Stuckey was not in attendance

### **6 ITEMS REQUIRING DECISION**

- a. **To consider use of Memorial Park for Westover Dog Show, 19 August 2018** - As proposed by Cllr Hester and seconded by Cllr Murphy, it was **RESOLVED**

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- That the Westover vets could use the Memorial park** Tina
- b. To consider use of Memorial Park for Heritage Group Medieval Fair 20/24 September 2018**  
– As proposed by Cllr Melville and seconded by Cllr Hester, it was **RESOLVED**  
**That the Heritage Group could use the Memorial Park** Tina
- c. To consider writing to NCC regarding charges at recycling centre** - As proposed by Cllr Hester and seconded by Cllr Melville, it was **RESOLVED**  
**To write to NCC noting our discontent of putting charges at the recycling centre without consulting Town/Parish Councils beforehand** Tina
- d. To consider setting up Committees for Standing Orders and Terms of Reference** - As proposed by Cllr Murphy and seconded by Cllr Harris, it was **RESOLVED**  
**That an advisory committee be created containing the chair of each existing committee, to review Standing Orders and create new Terms of Reference** Julie
- e. To consider migration of email and webmail hosting** - As proposed by Cllr Seward and seconded by Cllr Melville it was **RESOLVED**  
**To defer this to the next meeting so that Cllr Witte could give a report** Julie
- f. To consider how we use Slack** - As proposed by Cllr Seward and seconded by Cllr Melville it was **RESOLVED**  
**To defer this to the next meeting so that Cllr Witte could give a report** Julie
- g. To consider drop kerbs in the Town and their condition** - Discussed about getting someone from highways to come and have a look, maybe using some money from the Market Town improvement initiative. More details to be obtained Cllr Melville
- h. To consider Wayne Beauchamp to co-ordinate Town Guide** - As proposed by Cllr Hester and seconded by Cllr Murphy it was **RESOLVED**  
**To invite Mr Beauchamp to the next Media and Information meeting to discuss** Julie
- i. To discuss the options for Manor Road Street Lights** - As proposed by Cllr Harris and seconded by Cllr Mooney, it was **RESOLVED**  
**To go for option 2 – install a new 6m column and connect new overhead cables £1672.75+VAT** Julie
- j. To decide to accept gift of Land at the end of Primrose Walk** - As proposed by Cllr Harris and seconded by Cllr Mooney it was **RESOLVED**  
**To accept the gift of land, soil samples then to be taken for testing** Tina/Daniel
- k. To consider changes at Trackside** - As proposed by Cllr Hester and seconded by Cllr Melville it was **RESOLVED**  
**To change the double gates at Trackside to a large single gate and to lay a concrete slab approx. 4.50m x 1.30m with reinforcing mesh at both entrances to dog park** Daniel

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## 7 UPDATES FROM PREVIOUS MEETING

- Men in sheds - application to use outside shed as their base has been turned down by NCC
- TT Jones annual inspection list - has been carried out
- Move Defibrillator from the precinct - the Orchard Gardens has agreed to site this
- Parish Partnership bid has been applied for
- New Grass Mower has been ordered

## 8 ITEMS FOR INFORMATION

- Training & Events for April
- Streetlight moving 2ft on Lime Tree Rd
- Reply received from NNDC re- boarded up shopfronts
- Reply received from NCC re-pull cords

## 9 FINANCE

a. To approve payments and receipts for January 2018 - As proposed by Cllr Murphy and seconded by Cllr Harris, it was **RESOLVED**

**That the payments and receipts be approved**

b. To approve payments up to 21 February 2018 - As proposed by Cllr Harris and seconded by Cllr J Melville, it was **RESOLVED**

**That the payments report be approved**

## 10 TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- Report on Team Building
- Media & Information Minutes of 26 September 2017
- Personnel & Grants Minutes of 18 October 2017
- Market Minutes of 24 November 2017
- Precept Meeting Minutes of 19 December 2017

## 11 FORTHCOMING MEETINGS AND EVENTS

- Personnel Meeting - Tuesday 6 March 2018 18.30 - Kings Arms Street
- Media & Information Tuesday 6 March 2018 19.00 - Kings Arms Street
- Planning Meeting - Tuesday 13 March 2018 18.30 - Dayspring Centre
- Development & Amenities - Tuesday 13 March 2018 19.00 - Dayspring Centre
- Planning Meeting - Tuesday 27 March 2018 18.30 - Dayspring Centre
- Town Council Meeting - Tuesday 27 March 2018 18.30 - Dayspring Centre

## 12 ITEMS FOR NEXT AGENDA

- a. Moving Council meetings to Kings Arms Street - Cllr Harris
- b. Update Cemetery Lodge - Cllr Mooney
- c. Vehicle compound update - Cllr Hester
- d. Team Building - Cllr Murphy
- e. To consider migration of email and webmail hosting - Cllr Witte
- f. To consider how we use slack - Cllr Witte

The meeting closed at 20:10