



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 18th March 2025 at Cedar House, New Road,
North Walsham NR28 9DE

Present:

Town Councillors: Cllr Brand (Chair), Cllr Seward, Cllr Wright (Vice Chair), Cllr Richardson

Town Clerk: Wendy Murphy

Members of Public: 3 + James Dennis (Deputy Head Grounds person)

The meeting opened at 18.30

1. APOLOGIES FOR ABSENCE

Cllr Ginbey

2. DECLARATIONS OF INTEREST

Personal interests: Cllr Seward (North Walsham In Bloom)

Pecuniary interests: Cllr Richardson (Husband works for Earnest Doe)

3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

As proposed by Cllr Wright and seconded by Cllr Seward and all in favour, it was **RESOLVED** that the minutes of the Committee Meeting held on 21.01.2025 and 28.01.2025 be agreed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

£30 fee to use Low Loader ad-hoc to move the digger.

Take Welfare unit quotes to Full Council.

5. PUBLIC FORUM

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

Chapel – open for funerals but not generally to members of the public.

6. TO RECEIVE CLERKS REPORT AND CONSIDER AND AGREE ANY UPDATES

Report and Action List updates received.

Awaiting H&S Risk Assessments from Croner.

7. UPDATES

7.1 Grounds update:

Report received.

Benches discussed.

NWIB to go to Nelson Road

Initials.....

Date:.....



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7.2 North Walsham Play – none.

8. TO DISCUSS AND AGREE ‘TOPPING OUT’ THE LEYLANDII TREES IN THE CHAPEL CEMETERY THAT OVER HANG THE BENCHES

As proposed by Cllr Wright and seconded by Cllr Brand and all in favour, it was **RESOLVED** to out this tree work £1150+vat. **[ACTION WM]**

9. TO DISCUSS AND AGREE REDUCING THE HEIGHT OF TREES IN CEMETERY THAT BACK ONTO ROYSTON GREEN AS PER PUBLIC CORRESPONDENCE

As proposed by Cllr Brand and seconded by Cllr Wright and all in favour, it was **RESOLVED** to out this tree work £975+vat. **[ACTION WM]**

10. TO DISCUSS CORRESPONDENCE RECEIVED REGARDING TREE MAINTENANCE IN CEMETERY ALONG DIXON ROAD

Agreed to complete within Clerk’s budget as this is a H&S issue. **[ACTION WM]**

11. TO DISCUSS AND AGREE QUOTES FOR 2X ‘SLIPPERY SLOPE’ SIGNS (£20 EACH) FOR THE EXIT OF THE WAR MEMORIAL PARK (NEAR COMMUNITY CENTRE) AS PER PUBLIC CORRESPONDENCE

As proposed by Cllr Wright and seconded by Cllr Richardson and all in favour, it was **RESOLVED** to relocate a grit bin to this area and add a sign. **[ACTION WM]**

12. TO DISCUSS AND AGREE MAINTENANCE OF THE TREES IN THE CHURCHYARD AS PER PUBLIC CORRESPONDENCE

As proposed by Cllr Brand and seconded by Cllr Wright with and all in favour, it was **RESOLVED** to trim the trees in the Churchyard. **[ACTION WM]**

13. TO DISCUSS AND AGREE QUOTES FOR WIDENING THE TRACKSIDE MAINTENANCE GATES

As proposed by Cllr Wright and seconded by Cllr Seward and all in favour, it was **RESOLVED** to accept this as a project for 2025/26 £3,986+vat. **[ACTION WM]**

14. TO DISCUSS AND AGREE FUTURE USE OF THE NELSON ROAD GREEN SPACE AS A COMMUNITY GARDEN OR ORCHARD

Discussion around leaving it to grow for now, plant some fruit trees and install a bench. To be reviewed in the future.

15. TO DISCUSS AND AGREE QUOTES FOR 2X ‘NO FLY TIPPING’ SIGNS (£20 EACH) TO GO AT NELSON ROAD PARK

This is not an issue currently, review when it becomes an issue.

Initials.....

Date:.....



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16. TO DISCUSS AND AGREE REPLACING ROTTEN NOTICEBOARDS WITHIN THE CEMETERY AREAS

As proposed by Cllr Wright and seconded by Cllr Richardson with and all in favour, it was **RESOLVED** to action quote C £873+vat. **[ACTION WM]**

17. TO DISCUSS AND AGREE DDA REPORT – LIGHTING AND SIGNAGE

As proposed by Cllr Brand and seconded by Cllr Seward with and all in favour, it was **RESOLVED** to install an emergency light. Office to make further proposals from the report. **[ACTION WM]**

18. TO DISCUSS AND AGREE GETTING SOME NEW SIGNAGE FOR THE TRACKSIDE PARK AS DISCUSSED IN FULL COUNCIL MEETING 28.01.2025 (POTENTIALLY £20 EACH IF SIZE APPROPRIATE)

As proposed by Cllr Wright and seconded by Cllr Brand with and all in favour, it was **RESOLVED** to install 'Dogs on lead' style sign in the Skatepark area, and 'No Motorbike' signs within the Park areas. **[ACTION WM]**

19. TO DISCUSS AND AGREE PURCHASING A NEW LAWN MOWER FOR THE GROUNDS TEAM

As proposed by Cllr Brand and seconded by Cllr Seward with and all in favour, it was **RESOLVED** to purchase a new mower, max spend £850+vat. **[ACTION GROUNDS]**

20. TO DISCUSS AND AGREE INSTALLING A REMOVABLE BOLLARD IN THE ST NICHOLAS CHURCHYARD ENTRANCE OFF THE MARKET PLACE AND 3 ON THE PAVEMENT TO PROHIBIT DRIVERS PARKING IN THE OPENING AND IN THE CHURCHYARD

Agreed in principle. Clerk to speak with Tarmac. **[ACTION WM]**

21. TO DISCUSS AND AGREE QUOTE FOR CONCRETE PAD AT THE CONTAINER

As proposed by Cllr Brand and seconded by Cllr Wright with and all in favour, it was **RESOLVED** to action quote A £1,208.95+vat. **[ACTION WM]**

22. TO DISCUSS AND AGREE QUOTES FOR REMOVING ALL DEAD TREES – 2024 TREE SURVEY

As proposed by Cllr Brand and seconded by Cllr Richardson with and all in favour, it was **RESOLVED** to action tree works £5220+vat. **[ACTION WM]**

23. TO DISCUSS AND AGREE QUOTES FOR NEW PATHS WITHIN TRACKSIDE PARK (AND TREE REMOVAL TO FACILITATE THIS)

As proposed by Cllr Wright and seconded by Cllr Brand with and all in favour, it was **RESOLVED** to take this a new project and accept quote A £6380+vat for the pathway. Review the barriers when the current roadworks are completed. **[ACTION WM]**

Initials.....

Date:.....



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24. TO DISCUSS OPTIONS FOR BOOKING SYSTEMS FOR TENNIS COURT

As proposed by Cllr Wright and seconded by Cllr Brand with and all in favour, it was **RESOLVED** to clean the tennis courts for H&S. **[ACTION WM]**

25. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Flags – awaiting licensing options from NNDC.
Bobcat extension arm.
Benches area – wetpour.
Park lighting.
Hydraulic Pipe
Legionella

26. DATE OF NEXT MEETING

D&A - Tuesday 13th May 2025 6.30pm

27. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

27.1 Staffing updates received.
Advertise for a temporary Grounds person.

This meeting closed at 20.20

Grounds Report: 13.05.2025

- Grass cutting season is now in full swing.
- New team member
- The continued support that we give NWIB
- I've been liaising with sub-contractors e.g. fire extinguisher servicing
- Electrician checking the electrical systems over all our assets and outlets
- Tree surgeons carrying out the agreed upon work
- Civil Engineering contractor installed the concrete pad by the events container
- The civil engineering contractor that we also use to make adjustments to the works at trackside
- I've been to mower training and am in the process of making new usage documents for our equipment so that thorough records of usage and maintenance can be obtained and recorded
- Assisting the dispatch of the new North Walsham town guide
- The water fountain adjacent to the town clock is now operational
- Fitted benches :- D-Day, bus hub - New Road
- Had issues again with the work truck but we overcome such problems with great use of our John Deere gator

S106 Monies

After a conversation with myself and the S106 officer at NNDC the following monies are due to NWTC

PF/17/1951 43 Dwellings, Laundry Loke £14,975.00 for the provision of Allotments (this needs to be used asap)

PF/17/1435 Queensway £11,574.00 for the provision or maintenance and improvement of Open Spaces expiry date March 2028

PF/20/1251 Former Sports Ground Station Road, for the provision of Allotments £16,380.00

As we have more than 20 people on our waiting lists for allotments my recommendation would be that we look at having a new allotment site at Nelson Road or consider installing water at the Allotments behind the community centre if this is acceptable.

We could also look at the playground at Howlett Close which is near Queensway and ask NNDC if we can take this on and provide better play facilities.

For future developments NWTC should be requesting S106 monies and look to take over the open spaces of these so that the maintenance can all be kept in one place.

**REF: North Walsham Mosaic Sign
Panel replacement**



FOA: Jasmine Dewbery
North Walsham Town Council

7th May 2025

QUOTE 29700

ITEM	Area M2	Cost
4x Mosaic Panel 558 mm W x 760 mm H Scope of Work:- <ul style="list-style-type: none">• Recreate the 4 panels in glass mosaic to the same design. Hand cut glass in Opus Vermiculatum style maximum tesserae size 10 x 10 mm• Removal of in-situ mosaic panels and make good the substrate as necessary.• Set up work area in safe manner• Install the new mosaics directly to the substrate, grout and clean.• Strike area, clean and cart away.	1.7	8100.00
TOTAL		8400.04
VAT No. [REDACTED] 20%		1620.00
TOTAL		£ 9,720.00

Note: This quote is valid for 3 months from date of issue.



North Walsham Town Sign

North Walsham Town Sign stands in front of the Cedars (the old North Walsham Town Council offices) on the corner of New Road and Yarmouth Road in North Walsham. It was unveiled by county W.I. Chairman; Mrs Jill Scott in October 1978. The town sign was paid for jointly by the North Walsham & District W.I. and the Market Cross W.I. and commemorates the diamond jubilee of the W.I. movement in Norfolk. Mrs Marie Millington, the Town Mayor at the time, accepted the sign on behalf of the town council, and it was dedicated by Canon David Maurice.

The sign depicts the Market Cross, built by Bishop Thirlby in 1549 and the peasants' revolt of 1387 is commemorated by a representation of the Norwich Road monument. A plough signifies the town's links with town and country. On the back is the town's coat of arms.

The sign was restored and mosaic was added to the base to mark the millennium in 2000.



From: [REDACTED]
Sent: 07 May 2025 10:33
To: Jasmine | North Walsham Town Council
Subject: Re: Repair work of mosaic
Attachments: 25.05.07_MosaicReplacement.pdf

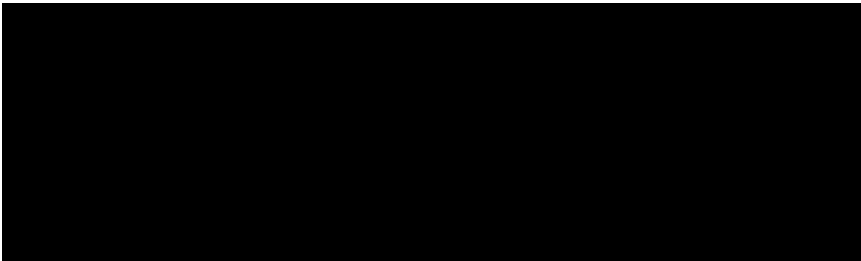
Hello Jasmine,

Attached is the quote for the re-making of the four panel mosaics for the North Walsham sign. Just to confirm that we are not able to repair or salvage the original due to plywood substrate.

The re-make costing here is to recreate the original designs but with a superior mosaic technique and superior fixing, which I believe will make a significant difference to the attractiveness of the whole sign.

If you have any questions please feel free to ask.

Best Regards



Town Sign

North Walsham Town Sign stands in front of the Cedars (the Town Council offices) on the corner of New Road and Yarmouth Road. The sign was made by Harry Carter of Swaffham and the foundation built free of charge by Mr John Pamment. It was unveiled by county W.I. Chairman, Mrs Jill Scott in October 1978. The town sign was paid for jointly by the North Walsham & District W.I. and the Market Cross W.I. and commemorates the diamond jubilee of the W.I. movement in Norfolk. Mrs Marie Millington, the Town Mayor at the time, accepted the sign on behalf of the Town Council, and it was dedicated by Canon David Maurice. On one side the sign depicts the Market Cross built by Bishop Redman in 1602 after the original cross, built by Bishop Thirlby in 1549, was destroyed in the great fire of 1600. On the reverse side the peasants' revolt of 1381 is commemorated by a representation of the Norwich Road monument. The plough is a replica of the first plough manufactured at Randell's Foundry on Bacton Road, North Walsham. The Latin motto 'non nobis, sed omnibus' translates as 'not for us, but for everyone'. On the back is the town's coat of arms, granted on 19th December 1949. The sign was restored in 1991 and replaced facing the opposite direction with the coat of arms facing the Cedars. It was restored again in 2000 and mosaics, made by Paston Sixth Form art students, were added to the base to mark the Millennium. The five mosaics depict (1) the great fire (2) the Griffin representing Paston school and the Nelson connection (3) the peasants' revolt (4) a Norfolk wherry representing the North Walsham & Dilham Canal which opened in 1826 (5) The Market Cross. The completed sign was presented to the Town by the Millennium Committee's Chairman, Gerald Turner.



From: Bob Wright
Sent: 28 March 2025 12:34
To: Town Clerk; CllrBrand; Bob Wright; Tracey Ginbey | North Walsham Town Council; ericgseward@gmail.com; Cllr H Richardson; Jasmine | North Walsham Town Council
Subject: Improved water supply to compound for bowser filling

We discussed an upgraded water supply for the compound that could be used to fill the towed water bowser fairly quickly.

A new supply from the road would be very costly especially as the increased capacity would only be infrequently used.

I suggest as an alternative a 2m³ water tank mounted on a blockwork pier. This can be kept topped up by our existing small water supply. But it would always be full whenever the bowser needs to be filled including a second fill which is often required by NWIB watering contractor. A large discharge pipe (50mm ?) from the tank would fill the bowser very quickly.

I've assumed that the bowser is 1000 litres.



Bob

Jasmine | North Walsham Town Council

From: CllrBrand
Sent: 29 April 2025 14:37
To: Jasmine | North Walsham Town Council
Subject: D&A Agenda Item Fw: station Road

Hi Jasmine

Please add this to the agenda for the next meeting.

Many thanks

Paul

From: [REDACTED]
Sent: 24 April 2025 13:47
To: CllrBrand <cllrbrand@northwalsham-tc.gov.uk>
Subject: station Road

I am wondering if nwtc would consider putting a zebra crossing on Station Road near the shop. Even before the high volume of traffic caused by the roadworks on Norwich Road and Grammar school Road which has been growing, the number of cars was increasing and at many times of day crossing the street was becoming a potentially dangerous challenge. The roundabout adjoining Milfield Road doesn't seem to make much difference in speed and the traffic on the shop side of the road parks outside the shop and presents a visual hazard for those crossing. There are, as with much of north Walsham many elderly and disabled people crossing to the shop along with lots of young children just out of Milfield school and on their way home. I urge you to consider this. Thankyou. [REDACTED], local resident.
Sent from my iPad

FW: Harrier pro quote

From Info | North Walsham Town Council <info@northwalsham-tc.gov.uk>

Date Wed 2025-04-23 14:36

To Town Clerk <townclerk@northwalsham-tc.gov.uk>

From: [REDACTED]

Sent: 23 April 2025 14:31

To: Info | North Walsham Town Council <info@northwalsham-tc.gov.uk>

Subject: Harrier pro quote

Hello I have been asked to send you a quote for a new Hayter Harrier 41 pro and also a new Echo strimmer

The harrier 41 pro is priced at £1129.00 inc vat but taking your old Lawnflite as part exchange the price would be £960.00 inc vat

The Echo srm-3021tesl retails for £609.00 inc vat but has an offer price of £519.00 inc vat

Also we were requested to price antivibration gloves, these are priced at £42.78 inc vat per pair.

Our accounts system is showing two invoices as outstanding the invoice numbers are 031733 and 031734, if you require another copy let me know and I will send them over for you.

Many thanks.

[REDACTED]

15. TO DISCUSS AND AGREE NEW PROCESS FOR PUBLIC LITTER PICKING

Executive Summary	To discuss and agree purchasing litter picking equipment and formulating a process for the public to use it.
Options Considered	A) Remaining inactive, and leaving the litter picking to the Grounds Team, Cerco and a few generous members of the public, or B) Purchase equipment that NWTC can loan out to the public to encourage people to litter pick at no expense to themselves.
Consultation(s)	Grounds Team, various members of the public, NNDC (regarding their process for this same activity).
Recommendations	To purchase a few sets of equipment and make a policy for loaning them out.
Reasons for Recommendations	Litter seems to be an ever-present issue. Although there are several staff members which litter pick within their job role, any additional assistance would boost efficiency and the aesthetics of the town. Several members of the public have asked the NWTC offices for a facility, such as what is being proposed here.
Background Papers	N/A

Wards affected	All
Council Member	N/A
Contact Officer	Jasmine Dewbery

Related key documents	N/A

Governance:

Is this a key decision?	No
Has the public interest test been applied?	N/A
Details of any previous decision(s) on the matter	N/A

1 – Introduction & Background:

1.1 There have been several occasions recently, where members of the public have come to the NWTC offices asking to borrow litter picking equipment to kindly do some litter picking. Unfortunately, we are unable to lend out the Grounds Team's equipment, but after contacting NNDC regarding their similar facility, we now propose a similar one.

2 – Proposals and Options:

2.1 We propose to purchase 3-5 sets of litter picking equipment (a picker, hoop and high vis), see example quotes at the end of this report.

2.2 Either, we adopt a similar approach to NNDC who take people's details, and if the equipment doesn't return or comes back damaged, they are invoiced for it. Or we could take a cash deposit of perhaps £10-20 which is returnable on receipt of the undamaged equipment's return.

2.3 Waste could be put into the office building bins or into the Grounds cemetery bins perhaps.

3 – Priorities:

3.1 Facilitating members of the public to assist in litter picking to help with the hygiene and general aesthetic of the town.

3.2 Encouraging residents to take an interest in their local area, which would perhaps stop people littering in the first place.

4 – Financial and Resource Implications:

4.1 As per the example quotes, a full set can be purchased for less than £25. These could be kept at the NWTC offices (taking up minimal space) so they are easily accessible when residents ask for them.

5 – Legal Implications:

5.1 N/A

6 – Risks:

6.1 Loss or damage of equipment, but that is why there would be a deposit/invoicing process.

6.2 As part of the loan, there would need to be an agreement signed by the person stating that NWTC would accept no responsibility for anything that happens to the individual whilst they are using our equipment. We would also provide them with a high-vis vest to wear for safety reasons.

Conclusion and Recommendations:

In conclusion, this would be a cheap facility to provide for the local community to inspire and encourage pride in our town.

It is therefore recommended that:

- NWTC purchase 3-5 litter picking sets with a capped figure.
- Agree the terms of the loan, so that the documentation can be created.
- Agree on which method of securing funds – deposit or invoice (if lost or damaged)

Comments following consultation:

None.

2 PACK

LITTERPICKER PRO
HANDI HOOP PRO CLIP



Litter Picker Starter Kit | Litterpicker PRO 33" & Handi Hoop PRO Clip

£21.50

– 1 +

ADD TO BASKET

[Click here to request a quote:](#) If you are looking to buy multiple items, we offer bulk discounts on our products. A member of the sales team will be in touch!

Starter Kit – The Essentials You Need

Our starter kit includes two must-have tools to kick off your litter-picking journey: the lightweight yet durable Litterpicker PRO and the Handi Hoop waste bag holder, perfect for collecting and recycling on the go. Ideal for any litter-picking activity, this kit makes clean up easy, efficient, and environmentally friendly!

What's included in the Starter Kit?

1 x Litterpicker PRO. Tried and trusted to support general litter collection. The Litter Picker PRO is designed with the optimum distance in mind for an adult to pick up litter, preventing over stretching or bending. Perfect for eco warriors, volunteers, and environmental groups.

1 x Handi Hoop PRO Clip. The Handi-Hoop PRO Clip litter bag ring with the NEW clip fastening system is a litter pickers best friend; easy to use, comfy to carry, and just makes any type of litter collection so much easier.



★ 497 sold in the last 20 days



High Quality Yellow Hi-Vis Velcro Vest - ST-35241

CODE ST-35241

All our CE products are now UKCA compliant

£1.55 (Exc VAT)
£1.86 (Inc VAT)

Please Choose Your Size Vest ST-35241: Medium - [ST-35242]

Quantity

1

ADD TO BASKET

High-Quality Reflective Tape - 2 Band & Brace - 120g - Conforms to EN ISO 20471 - Printable Garment



Litter Picker (850mm)

Reinforced handle

204188

£7.10 ex VAT

- Sold individually
- 850mm long

♥ Add to wishlist

In stock

Total ex VAT: £7.10

1

Add to basket

Description

Hand held gripper to pick up litter, cans, bottles, waste paper, etc.



Litter Picker PRO Folding 33"/83cm Litter Grabber

£14.99

★★★★★ (5 customer reviews)

1

ADD TO BASKET

Click here to request a quote: If you are looking to buy multiple items, we offer bulk discounts on our products. A member of the sales team will be in touch!

"You want a heavy duty fold away litter picker. This is it. You can't get better."

Our folding Litter Picker PRO is the perfect length for solo litter picks – at the beach, when you're out walking, hiking, plogging or cycling! This collapsible litter picker is portable. Simply fold it away for easy storage in any bag, pocket, suitcase, or vehicle.

Benefits:

- ✓ **Neatly folds away** for litter picking on the go – measures just 17" when folded
- ✓ **Lightweight** and designed to enhance every day litter collection
- ✓ **Effective** pick up thanks to the grooved jaw
- ✓ **Precision** grip for the smallest or heaviest items
- ✓ **Hygienic** pick up every time

Why not try our upgraded **Litter Picker PRO Gel** with our world exclusive gel handle.



Handi Hoop PRO – Bungee Cord Litter Hoop with Handle

£10.99

★★★★★ (8 customer reviews)

– 1 +

ADD TO BASKET



Click here to request a quote: If you are looking to buy multiple items, we offer bulk discounts on our products. A member of the sales team will be in touch!

"I much prefer having the handle. This hoop is definitely sturdy and should last a long time."

The Handi-Hoop PRO litter bag ring with a bungee fastening system is a litter pickers best friend; easy to use, comfy to carry, and just makes any type of litter collection so much easier. The natural hand positioning of the handle is great for any users with stiff joints or arthritis. Whether a volunteer, street cleansing operative or landscaper – a bin bag is never going to stay open by itself!

Benefits:

- ✓ **Reusable and lightweight**, litter picking has never been easier
- ✓ **Professional tool**; high quality and robust
- ✓ **Fits** any standard cleansing bags and recycling sacks – 14" diameter
- ✓ **Collection capacity** of 6-8kg
- ✓ **Secure grip** of the bin bags with a bungee cord – works perfectly in windy conditions
- ✓ **Perfect** for the Great British Spring Clean!

Lake And Nicholls Engineering

From: [REDACTED]
Sent: 19 March 2025 09:25
To: [REDACTED]
Subject: Re: Possible drawing?
Attachments: NWTC - PE01 memorial sign.pdf

Hi [REDACTED]

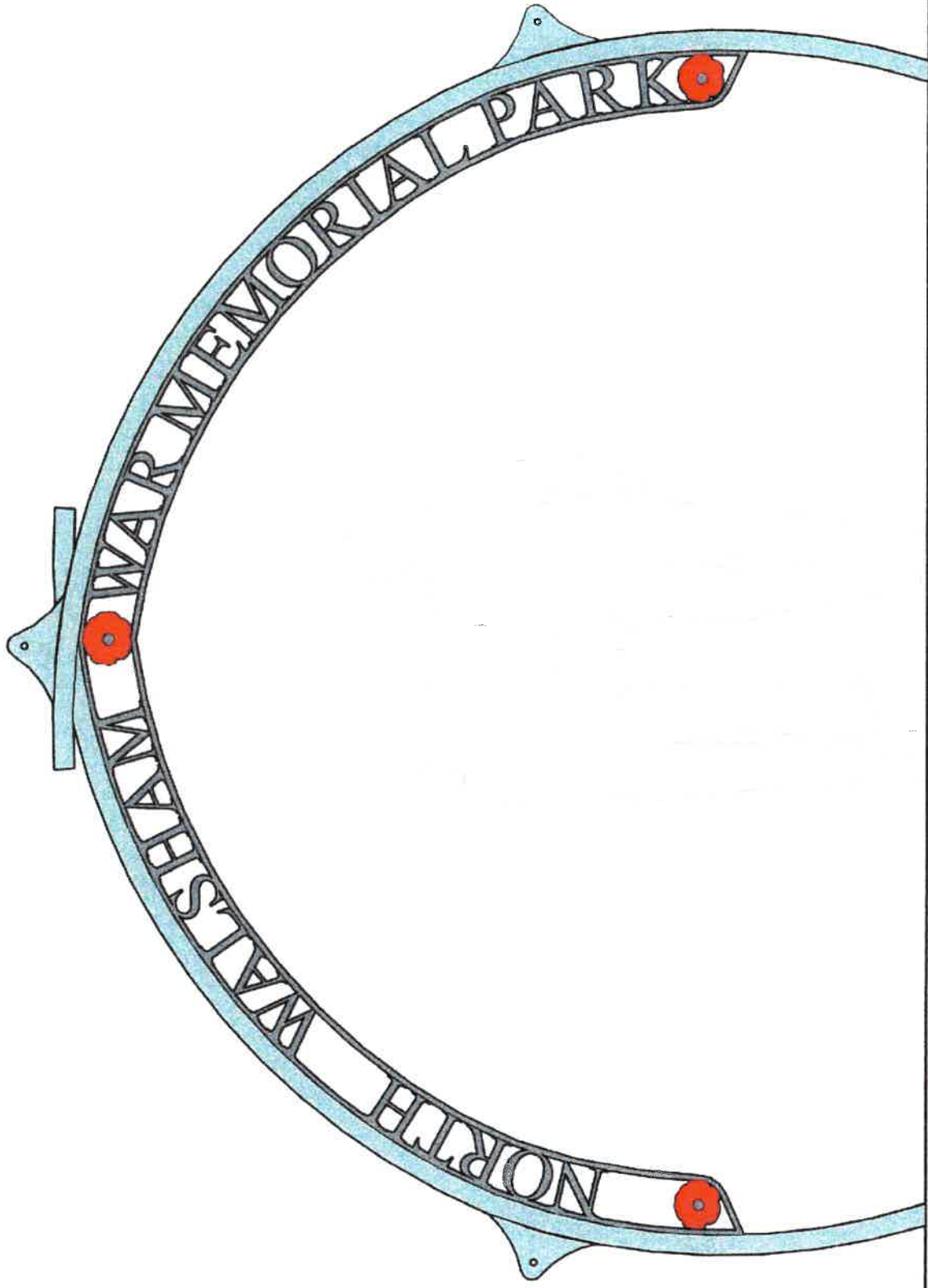
I've attached my attempt at the drawing for the North Walsham memorial sign.

Assuming I've got the scale correct (3.5m wide for the arch) the letters were huge at 300mm high and wouldn't have fitted, so on the drawing they're 150mm high.

The non-symmetrical layout of the words is doing my head in :-)

I did think a way around this could be to centre 'WAR' at the top of the arch and the evenly space the other words either side of that, perhaps with a poppy between each word.

I've not drawn it though as it's quite time-consuming (3 hours so far) and didn't want to cause you any unnecessary costs.



FRONT VIEW

NORTH WALESHAM PARK ENTRANCE

NWTC

PARK ENTRANCE SIGN

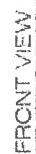
PIND

PE:01

NTS

TWII

WARNING
This drawing is a technical drawing and is not to be used for construction purposes. It is for informational purposes only. The drawing is not to be used for construction purposes. It is for informational purposes only. The drawing is not to be used for construction purposes. It is for informational purposes only.



NORTH WALSHAM PARK ENTRANCE

WTC

PARK ENTRANCE SIGN

624

IO-Rel

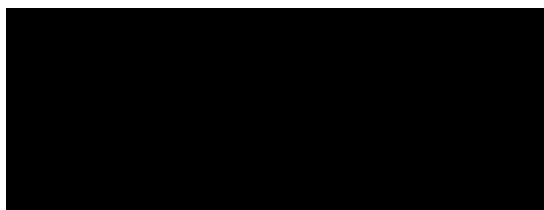
STX TML

2025 RELEASE UNDER E.O. 14176

Chloroform



INVOICE



Invoice number: 0028

Invoice date: 28th March 2025

Description...	Hours	Rate	Amount
Technical drawing services...			
North Walsham war memorial sign	3 hours	£20.00	£60.00
		Total	<u>£60.00</u>

PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE

Please make payment by bank transfer, using the invoice number as the payment reference and the following account details:



Thank-you

Re: Wheelchair Access at Woodville

From Town Clerk <townclerk@northwalsham-tc.gov.uk>

Date Tue 2025-05-06 14:04

To [REDACTED]

Hi [REDACTED]

Sorry I must have missed this email. I will put it on the agenda for our D & A meeting so that it can be discussed to find a solution for you.

Kind regards

Wendy Murphy

Town Clerk

North Walsham Town Council

01692 404114

www.nwtc.org.uk



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Data Protection : Please refer to the Town Council's Policy on the website www.nwtc.org.uk

From: [REDACTED]

Sent: Thursday, January 23, 2025 19:18

To: Town Clerk <townclerk@northwalsham-tc.gov.uk>

Subject: Wheelchair Access at Woodville

Dear Wendy,

I wonder if you would be kind enough to look into an issue that I have previously reported but has yet to be actioned.

As a wheelchair user it has become increasingly difficult over time to access the circular play equipment area on Woodville, from Debenne Rd pathway. With time the pathways surface has eroded leaving a kerb edge that my wheelchairs front wheels will no longer go over. This morning I was thrown forward in my chair as it came to a rather abrupt halt.

Would it be possible to ask the Grounds Team if they could just add a slight slope like ramp to overcome the kerb please. I have to use the pathway in these wet conditions else I get stuck in the mud. I did see the Groundsmen working on the drainage this morning but they were hard at work, else I would've approached them myself.

Thanking you in advance for your assistance in this matter.

Kind Regards

[REDACTED]

Sent from my iPhone

Land north of Cromer Road North Walsham for new cemetery

Report from Darren Mortimer, Highways Development Management Officer

We discussed prior to our development team , where our Principal Engineer had concerns around emerging and forward visibility, and the impacts of processional slowing stopping and turning movements from and onto the A149 Cromer Road.

It was noted that the vegetation had been cut back which allowed the extents of visibility available to be seen, around 120m as detailed, which would be suitable for speeds of 40mph or less.

I have looked at this from both directions to ascertain if suitable visibility of the access is also available and the concern is that the speeds are potentially higher on entry to the 40 making the increased activity at this point more hazardous, due to the visibility shortfall.

It is recognised that the access alterations would be an improvement upon the current situation, but given the stature of the Cromer Road, this remains a difficult site for us as the LHA to support.

That said, we recognise the necessary nature of the site, the proximity to the Towns developed boundaries and If this were deemed to be an acceptable use of land and was supported by the LPA, There is additional highway land which could be cleared if adequate mitigation could be reasonably provided enhancing the speed limit gateway to reduce entry speeds.

My concern is that the cost of addressing the access arrangements could be prohibitively expensive to achieve, if utility equipment needs relocation to facilitate. Then of course the extension of the footpath to connect with the site is another cost consideration, which would be essential in safely serving this site.

Sport and Play Surfaces

Wetpour MOT Type 1 Basework Specification

1. Excavate to a depth of 175mm, plus depth of wet-pour surfacing to be laid (minimum of 30mm depth)
2. Lay 150mm x 50mm PCC edges (flat top) haunched with concrete on both sides or treated timber edges.

3. Lay and screed off 75mm of no-fines concrete to a level tolerance of + or - 3mm under a 3 m straight edge.

The dimension from the top of the edge to the top of the base work should be no greater than the surface to be laid.

Typical No-Fines Composition

No-fines concrete comprises of a 15-20mm Limestone Chippings mixed with neat cement + water ratio of 8:1 or 50kg of Ordinary Portland cement of 400kg of stone.

Base construction is a vital part of safety surfacing installation. The below notes are produced for guidance only and may require variation due to specific site conditions.

INACCURATE SUBBASE PREPARATION CAN LEAD TO MORE WETPOUR MATERIALS BEING REQUIRED WHICH WILL INCUR INCREASED COSTS TO YOURSELVES.

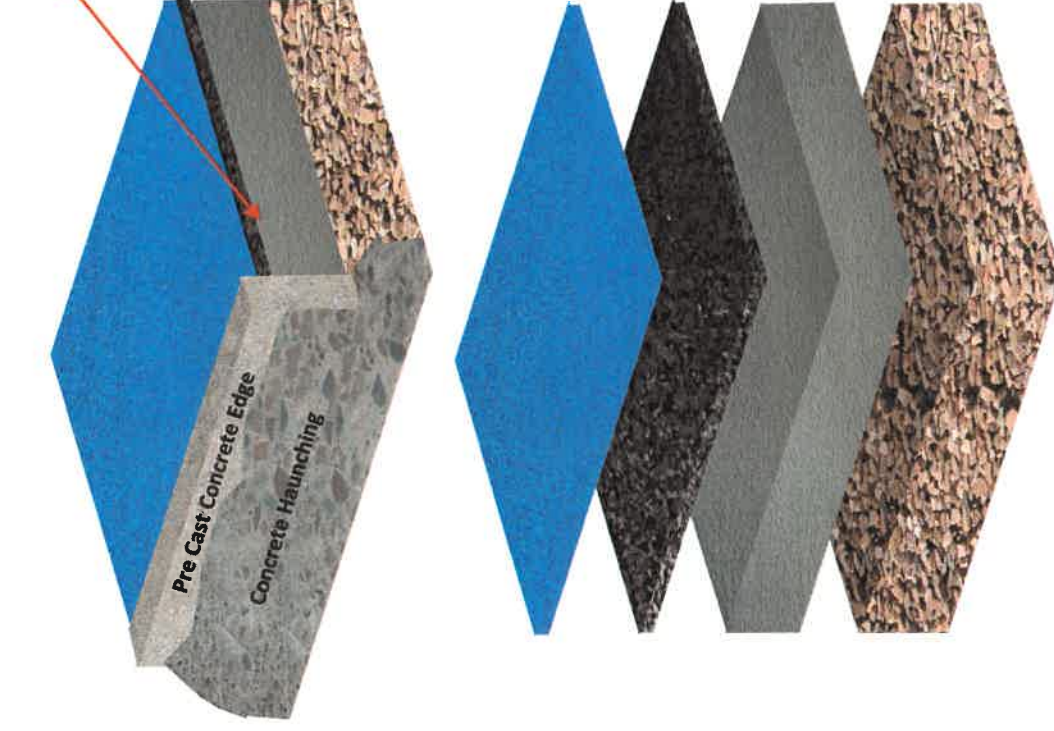
WHEN SOFT SURFACES INSTALLATION TEAM ARRIVES ON SITE AND IS UNABLE TO WORK, AN ABORTIVE VISIT/OR ADDITIONAL DAY COST WILL BE CHARGED

For up to date costs please view our [T&C's](#)

WETPOUR NO-FINES CONCRETE – BASEWORK SPECIFICATION



Wetpour Safety Surface to suite CFH of play equipment as ordered (*minimum depth of 30mm). Comprising 15mm wearing course with a variable shock-pad layer to suit



15mm Wetpour Wearing Course

15mm Wetpour Base Course (min 15mm)
Variable shock-pad/impact absorbing layer

75mm No-Fines Concrete

Lay & screed off to a level tolerance of + or - a 3mm straight edge

100mm Compacted Type 1 stone base

The above specification is an industry standard. Our recommendation would always be that the surface be laid on a porous solid surface. i.e. Concrete or Bitmac with PCC edges where budgets allow.

Wet-pour is a porous system and drainage provisions should also be allowed for at sub base level.

Water House, 35 Water Lane, Wilmslow, Cheshire, SK9 5AR
Tel: 01625 445 760 Fax: 01625 525 619

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Wetpour BITMAC Basework Specification

1. Excavate to a depth of 150mm, plus depth of [wet-pour surfacing](#) to be laid
2. Lay 150mm x 50mm PCC edges (flat top) haunched with concrete on both sides.
3. Lay and COMPACT 100MM OF mot Type 1 stone.

4. Lay and screed off 50mm of open textured bitmac base macadam to a level tolerance of + or - 3mm under a 3m straight edge.

The dimension from the top of the edge to the top of the base work MUST NOT be no greater than the surface to be laid.

Base construction is a vital part of [safety surfacing](#) installation. The below notes are produced for guidance only and may require variation due to specific site conditions.

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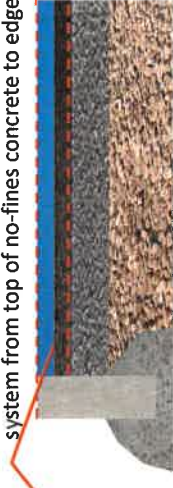
WHEN SOFT SURFACES INSTALLATION TEAM ARRIVES ON SITE AND IS UNABLE TO WORK, AN ABORTIVE VISIT/OR ADDITIONAL DAY COST WILL BE CHARGED

For up to date costs please view our [T&C's](#)

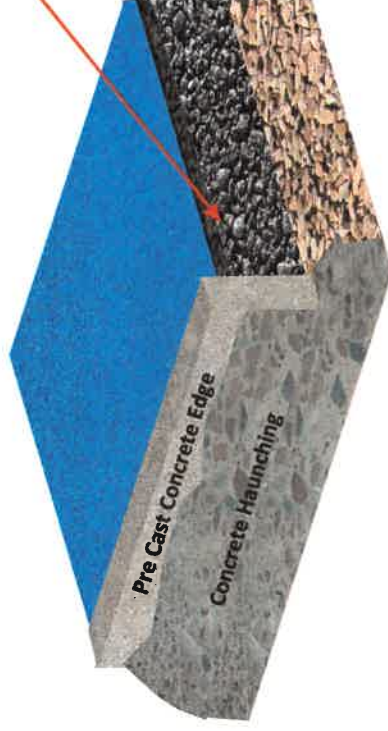
WETPOUR BITMAC – BASEWORK SPECIFICATION

Leave correct clearance to received full depth of wetpour system from top of no-fines concrete to edge level

Depth of surface system



Wetpour Safety Surface to suite CFH of play equipment as ordered (*minimum depth of 30mm). Comprising 15mm wearing course with a variable shock-pad layer to suit



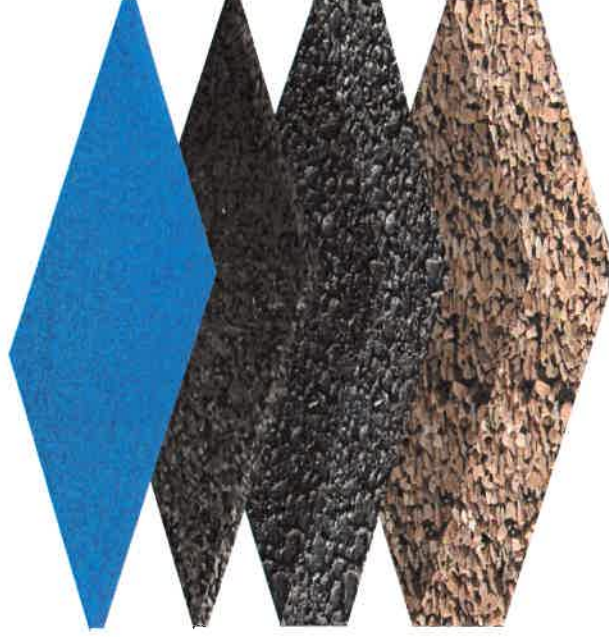
15mm Wetpour Wearing Course

15mm Wetpour Base Course (min 15mm)
Variable shock-pad/impact absorbing layer

50mm Bitmac Base

Lay & screed off to a level tolerance of + or - a 3mm straight edge

100mm Compacted Type 1 stone base



The above specification is an industry standard. Our recommendation would always be that the surface be laid on a porous solid surface. i.e. Concrete or Bitmac with PCC edges where budgets allow.

Wet-pour is a porous system and drainage provisions should also be allowed for at sub base level.

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Wetpour MOT Type 1 Basework Specification

1. Excavate to a depth of 125mm, plus depth of wet-pour surfacing to be laid (minimum of 40mm depth)
2. Lay 150mm x 50mm PCC edges (flat top) haunched with concrete on both sides or flexi-edge safety edging or treated timber edges.
3. Lay and compact 125mm of MOT Type 1 stone. To a level tolerance of + or - 5mm under a 3 m straight edge.

The dimension from the top of the edge to sub base, **MUST NOT** be greater than the depth of the surfacing ordered.

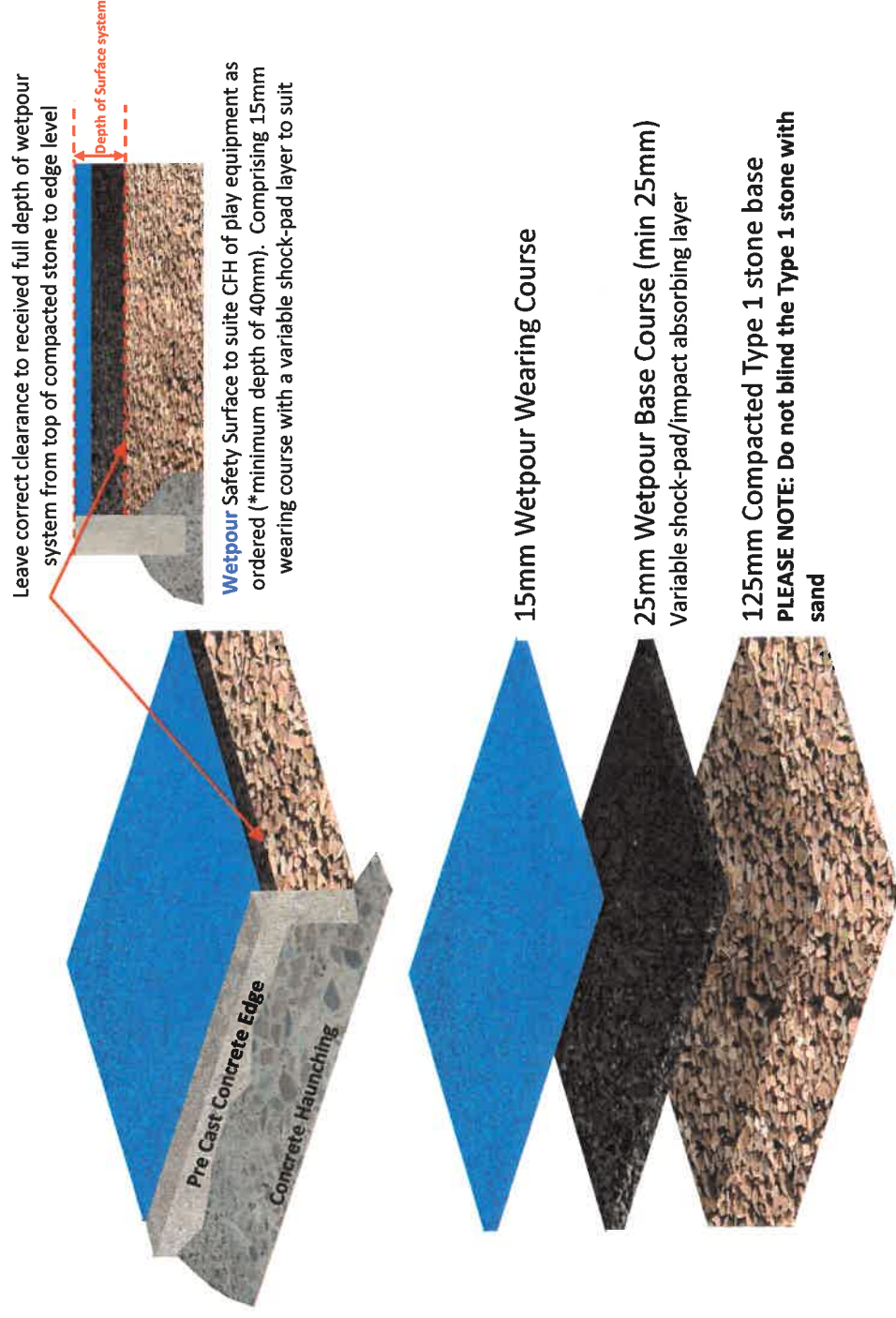
Base construction is a vital part of [safety surfacing](#) installation. The below notes are produced for guidance only and may require variation due to specific site conditions.

INACCURATE SUBBASE PREPARATION CAN LEAD TO MORE WETPOUR MATERIALS BEING REQUIRED WHICH WILL INCUR INCREASED COSTS TO YOURSELVES

WHEN SOFT SURFACES INSTALLATION TEAM ARRIVES ON SITE AND IS UNABLE TO WORK, AN ABORTIVE VISIT/OR ADDITIONAL DAY COST WILL BE CHARGED

For up to date costs please view our [T&Cs](#)

WETPOUR MOT TYPE 1 – BASEWORK SPECIFICATION



SUITABLE EDGING TYPES

- PCC – Pre-cast concrete 150mm x 50mm flat top haunched (shown)
- TIMBER – Pre-treated 150mm x 50mm
- ALUMINIUM – Various height finishes to suit most applications
- RUBBER – 150mm x 50mm haunched

The above specification is an industry standard. Our recommendation would always be that the surface be laid on a porous solid surface. i.e. Concrete or Bitmac with PCC edges where budgets allow. Wet-pour is a porous system and drainage provisions should also be allowed for at sub base level.

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SOFT SURFACES

VARIOUS BASEWORK SPECIFICATIONS AND GUIDANCE SHEETS

The following are some of the most common Basework / Groundwork specification sheets which are produced for guidance only and may require variation due to specific site conditions and end use of surface etc.

Please contact a member of our team should you require any additional information



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