



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 7 January 2025, at Cedar House, New Road, North Walsham NR28 9DE

Present: Cllr Seward, Cllr Brand, Cllr Heinrich, Cllr Ginbey, Cllr Wright

Town Clerk: Wendy Murphy

Member of Public: 1

The meeting opened at 18.30

1. APOLOGIES FOR ABSCENCE

Cllr Hester

2. DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

3. TO APPROVE MINUTES OF PREVIOUS MEETING - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

As proposed by Cllr Heinrich and seconded by Cllr Ginbey and all in favour It was agreed to approve the minutes of 11th November 2024

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

No updates

5. TO RECEIVE THE EXTERNAL FINANCIAL REVIEW REPORT AND AGREE ACTIONS

As proposed by Cllr Heinrich and seconded by Cllr Ginbey and all in favour the actions on the External Audit were agreed.

6. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

- Pension Contributions report to next Full Council Meeting and to be completed by the end of April
- Member training
- Staff training
- Mandatory training for personnel and finance committee. Standing Orders to be amended and presented to be adopted in May.

8. DATE OF NEXT MEETING

5th February 2025 at 18.30

Meeting closed at 19.15