



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Finance Meeting

held on 11 November 2024, at Cedar House, New Road, North Walsham NR28 9DE

**Present:** Cllr Seward, Cllr Hester, Cllr Heinrich, Cllr Ginbey, Cllr Eastwick

**Town Clerk:** Wendy Murphy

**Member of Public:** 1

The meeting opened at 18.00

**1. APOLOGIES FOR ABSCENCE**

None

**2. DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

Cllr Seward NWIB

**3. TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

As proposed by Cllr Ginbey and seconded by Cllr Heinrich and all in favour It was agreed to approve the minutes of 24<sup>th</sup> October 2024

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Forms have now been signed to close the Natwest Bank

It was agreed that Childrens Day could send the clerk the presentation that was done for the Annual Town Meeting and a bank statement for the Grant for this year. However full documents would be needed going forward

**5. TO RECEIVE AND AGREE THE INTERNAL CONTROL POLICY**

As proposed by Cllr Heinrich and seconded by Cllr Ginbey and all in favour it was agreed to adopt the Internal Control Policy

**6. TO RECEIVE A DRAFT BUDGET AND MAKE ANY DECISIONS**

As proposed by Cllr Seward and seconded by Cllr Heinrich and all in favour it was agreed to recommend the draft Budget to full Council with a nil increase to the precept request for 2025/2026

**7. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

**8. DATE OF NEXT MEETING**

7<sup>th</sup> January 2025 at 18.30

**9. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**



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As proposed by Cllr Ginbey and seconded by Cllr Hester it was agreed to ask Eleanor Greene (Do the Numbers.UK) to carry out a full external audit of the finances going back to April 2022

Meeting closed at 19.03

DRAFT