



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 12 March 2024 Council Offices, Kings Arms Street

Present:

Town Councillors: Cllr Shires (Chair), Cllr Gray, Cllr Wright,

Town Clerk: Wendy Murphy

Members of Public: Matt Smith (North Walsham Play), Daniel Gilbert, Cllr Seward

The meeting opened at 18:00

1. APOLOGIES FOR ABSENCE

Cllr Dibben and Cllr Hester

2. DECLARATIONS OF INTEREST

Personal interests: Cllr Shires Item 11

Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Wright and seconded by Cllr Gray and all in favour the minutes of the Committee Meeting held on 24th January 2024 which had previously been distributed were **RESOLVED** to be agreed as a true record

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log (Report attached) – This was updated.

It was discussed that the Memorial Park Arch should be lit after it is installed with downlighters.

The trackside sign should say Dogs on leads at all times.

5. PUBLIC FORUM

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

No questions

6. UPDATES

6.1 Grounds Team Report:

One bench at bluebell pond has been replaced, the other is under water so will be done when this subsides. The churchyard bed has been reseeded with grass seed. The truck failed its Mot and the repairs have been carried out. Daniel thought that the Melbourne Road Hedge needs realigning. Play Inspections are being carried out weekly.

Cllr Shires asked if the mud on the steps to Church Approach could be kept an eye on.



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6.2 North Walsham Play Update

The see-saw is being replaced under warranty. Matt is pleased that the playground inspections are being done weekly. There is a public consultation on the new play equipment for Woodville and Memorial Park at the Black Swan pub in April.

7. REPAIR TO CEMETERY GATES

As proposed by Cllr Gray and seconded by Cllr Wright and all in favour it was RESOLVED to defer this to the next meeting so that quotes can be sourced.

8. D-DAY CELEBRATIONS

A working party had been arranged and it was proposed by Cllr Shires and seconded by Cllr Gray and all in favour that the clerk will support Royal British Legion and Cllr Hester with this event.

9. CEMETERY WALL BACTON ROAD

As proposed by Cllr Gray and seconded by Cllr Wright and all in favour it was RESOLVED that the clerk should ask County Council if a wall was removed when Bacton Road was widened and when.

10. TENNIS COURT SECURITY

As proposed by Cllr Shires and seconded by Cllr Gray and all in favour it was AGREED to place a padlock on the tennis gates with a sign to say when a key can be collected from the office.

11. UPDATE ON NEIGHBOURHOOD PLAN

Cllr Gray gave an update and confirmed that he was exploring the costs of this. There is money set aside in 2024-2025 Budget but there will be other funds available to facilitate this project. The clerk will be asked to take minutes at all meetings held. This will now become a full council Agenda item

12. TO RECEIVE CLERKS REPORT AND CONSIDER ANY UPDATES

The Clerk gave her updates

13. TO DISCUSS SURVEY OF PERMANENT WIRES ACROSS MARKETPLACE FOR XMAS LIGHTS, BUNTING ETC

A survey by Cozens is being conducted.

14. TO RECEIVE AN UPDATE ON PERMANENT UPLIGHTING OF MARKET CROSS

Quotes have been requested and will be presented at the next meeting.

15. BENCHES

A report was received from the clerk where a resident had asked for more benches in the churchyard. As proposed by Cllr Shires and seconded by Cllr Gray it was RESOLVED to defer this for 6 months to see if the anti-social behaviour in the churchyard had reduced.

16. CHERRY PICKER

As proposed by Cllr Shires and seconded by Cllr Gray and all in favour it was RESOLVED for the clerk to get 3 quotes and present at the next meeting.



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17. TO RECEIVE A REPORT ON THE INSPECTION OF THE CLOCK AND AGREE ANY DECISIONS MADE

As proposed by Cllr Gray and seconded by Cllr Wright and all in favour it was **RESOLVED** ask Ian Haward to service and inspect the lock.

18. TO RECEIVE A REPORT ON THE BEECH TREES IN THE CEMETERY AND AGREE AND DECISIONS

As proposed by Cllr Shires and seconded by Cllr Wright and all in favour it was **RESOLVED** that after receiving a report from the Tree Surgeon no other action needed to be taken to the trees in the Cemetery at this time.

19. TO RECEIVE A DRAWING OF A HEADSTONE AND MONUMENT AT THE SOUTH CEMETERY AND AGREE ANY DECISIONS MADE

As proposed by Cllr Gray and seconded by Cllr Wright and all in favour it was **RESOLVED** that this item should be deferred until more information was received.

20. TO DISCUSS THE PIECE OF GROUND AT CHURCH SLOPE AND AGREE ANY DECISIONS MADE

As proposed by Cllr Shires and seconded by Cllr Wright and all in favour it was **RESOLVED** for the grounds team to give this area a good clean up and then to contact NNDC to see if a licence can be put in place for North Walsham in Bloom to look after this area.

21. TO RECEIVE A DETAILED GROUNDS MAINTENANCE ANALYSIS

As proposed by Cllrs Shires and seconded by Cllr Gray and all in favour it was **RESOLVED** to defer this until more information is obtained.

22. TO CONSIDER WOODVILLE DRAINAGE AND AGREE ANY DECISIONS MADE

This item will be discussed further at the next meeting as a quote has been received

23. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

None

24. DATE OF NEXT MEETING

7th May 2024 18.00pm