

# Council Summons & Agenda

Tuesday 30 January 2018

19.00

at the Dayspring Centre,  
Black Swan Loke, North Walsham

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25 January 2018

Members of the Town Council

You are hereby summoned to attend a meeting of the Town Council on **Tuesday 30 January 2018 at 19:00** to be held in the Dayspring Centre for the transaction of business set out below. Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely

*J. Shields*

**pp Nick Clancy**  
**Town Clerk**

## **AGENDA: Meeting of North Walsham Town Council on 30 January 2018**

### **Open to the Press and Members of the Public**

#### **1. ADMINISTRATION**

- a. To receive declaration of interest and to agree dispensations
- b. To receive & accept apologies for absence
- c. To receive and approve minutes of the Town Council meeting on 19 December 2017
- d. To receive and approve minutes of the Precept Meeting held on 19 December 2017
- e. To receive and approve minute of a Non Confidential part of an Extraordinary Meeting on 4 January 2018

#### **2. TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

- a. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- b. Public participation

#### **3. TO RECEIVE REPORT FROM THE TOWN MAYOR AND DEPUTY MAYOR**

#### **4. ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

- a. To consider email from Mr M Byers Paston College re: road sign at Park Lane
- b. To consider email from Mr C Chambers regarding WW1 Armistice Event October 2018
- c. To consider three quotes for top soil at Spa Common
- d. To consider use of Memorial Park for Funday 2018 (23 to 25 June 2018) and Titchfest Music Festival (12 to 16 September 2018)
- e. To consider use of Memorial Park for the Funfair arriving 29 July 2018 and opening 1 August to 4 August 2018
- f. To discuss update on Men in Sheds
- g. To discuss defibrillators
- h. To discuss Action Log
- i. To discuss parking facilities for Information/Heritage Centre at Vicarage Street
- j. To discuss the Bus Shelters at New Road and Park Lane
- k. To discuss update on compound
- l. To discuss Deed of Gift of land

#### **5. ITEMS FOR INFORMATION**

- a. Email from Cllr J Oliver NNDC re: parking in North Walsham

#### **6. FINANCE**

- a. To receive and approval final payments and receipts for December 2017
- b. To receive and approve payments up to 23<sup>rd</sup> January 2018
- c. To agree Internal Auditor (Mr R Canwell) to audit the 2017/2018 year end accounts
- d. To consider Grant Application from North Walsham Community Shop

#### **7. REPORTS FROM COMMITTEES AND GROUPS**

There are no reports to be given.

#### **8. DATES OF FORTHCOMING MEETINGS AND EVENTS**

- a. Personnel Meeting Tuesday 6 February 2018
- b. Media & Information Tuesday 6 February 2018
- c. Planning Meeting Tuesday 13 February 2018
- d. Development & Amenities Tuesday 13 February 2018

**AGENDA: Meeting of North Walsham Town Council on 30 January 2018**

- e. Planning Meeting and Town Council Meeting – 27 February 2018

**9. ITEMS FOR NEXT AGENDA**

**CONFIDENTIAL MATTERS**

**Items requiring a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public due to the confidential nature of the business to be discussed, including:**

10. Personnel Matters – To approve Minutes of Personnel Meeting on 23 January 2018
11. To approve new proposed Order for Burial Form
12. Letter from Mr S Batch
13. Email from Cllr E Seward