



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday 27 February 24

Published: 22.02.24

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

Wendy Murphy
Town Clerk

The Council have signed the 'Civility in Public Life Pledge' agreeing no intimidation, abuse, or harassment
Councillors must fulfil the duties of the following Nolan Principles

Selflessness - decisions solely in public interest

Objectivity - decide without discrimination or bias

Accountability - submit to scrutiny for all decisions

Openness - give reasons for decisions made

Integrity - not make decisions for financial gain

Honesty - be truthful & declare private interests

Leadership - promote these principles & challenge poor behaviour

AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Lead Officer should be notified no later than 17:00 on the day of the meeting)
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
To approve minutes of the Council meeting 30th January 2024
4. **TO CO-OPT 5 COUNCILOR POSITIONS**
To receive co – option forms and a vote to be taken
5. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log

6. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
7. **FINANCE**
- 7.1. To approve income since January meeting.
- 7.2. To approve expenditure since January meeting.
8. **TO RECEIVE MONTHLY REPORTS**
- 8.1. District Councillors
- 8.2. County Councillors
9. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
- 9.1. Update on the development of a Neighbourhood Plan for North Walsham. MG
- 9.2. To consider a report on CCTV and agree any decisions made. BW
- 9.3. To consider a report on Street lighting. BW
- 9.4. To consider quotes for Solicitor Charges for The Cedars Lease. BW
- 9.5. To consider and agree the new charges for nonstandard Burial. BW
- 9.6. To consider a report on Parish Partnership 24/25 Trod Yarmouth Road. BW
- 9.7. New Dog Poo Bins at Hornbeam Estate. LS
- 9.8. To consider a report on D Day arrangements BW/BH
10. **CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**
- 10.1. Correspondence
- 10.2. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair / Deputy Chair or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)
11. **TO RECEIVE UPDATES**
12. **TO RECEIVE REPORTS FROM COMMITTEES/ GROUPS, TO CONFIRM DECISIONS MADE AND ANY UPDATES**
- Finance 29.01.24
- Markets 13.02.24
- M & I 13.02.24
- Personal 20.02.24 - To adopt amended policies
13. **ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

14. **DATES OF FORTHCOMING MEETINGS**

Annual Town Meeting - 4.4.24 tbc

Finance - tbc

Markets – 9.4.24

M&I – 9.4.24

Full Council – 26.3.24

D & A - 12.03.24

Personnel – tbc

15. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

Staffing matters